South Texas College
Board of Trustees
Finance and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus
Thursday, April 14, 2016
@ 5:30 p.m.
McAllen, Texas

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code."

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VII. Review and Recommend Action on New and Revised Policies 66-88
- A. New
  1. Adopt New Policy #6313: Vehicle and Body Cameras
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- B. Revised
  1. Revise Policy #4205: Equal Education and Employment Opportunities
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XIII. Review and Discussion of Position Vacancy Report for FY 2015-2016.....130-139

Approval of March 8, 2016 Finance and Human Resources Committee Minutes

The Minutes for the Finance and Human Resources Committee Meeting of March 8, 2016 are presented for Committee approval.

South Texas College
Board of Trustees
Finance and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus
Tuesday, March 08, 2016
@ 5:30 p.m.
McAllen, Texas

Minutes

The Finance and Human Resources Committee Meeting was held on Tuesday, March 08, 2016 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:55 p.m. with Dr. Alejo Salinas, Jr., Committee Chair, presiding.

Members present: Dr. Alejo Salinas, Jr., Mr. Roy de León, Mr. Paul R. Rodriguez, and Ms. Rose Benavidez

Other Trustees Present: Mrs. Graciela Farias and Mr. Gary Gurwitz

Members absent: None

Also present: Dr. Shirley A. Reed, Mrs. Mary Elizondo, Dr. David Plummer, Mrs. Becky Cavazos, Mrs. Brenda Balderaz, Mr. Paul Varville, Ms. Katarina Bugariu, Mr. Cody Gregg, and Mr. Andrew Fish

Approval of February 16, 2016 and February 22, 2016 Finance and Human Resources Committee Minutes

Upon a motion by Ms. Rose Benavidez and a second by Mr. Paul R. Rodriguez, the Minutes for the Finance and Human Resources Committee Meetings of February 16, 2016 and February 22, 2016 were approved as written. The motion carried.

Review and Recommend Action on Award of Proposals, Reject Proposal, Purchases, and Renewals

The Finance and Human Resources Committee was asked to recommend Board approval of the following proposal awards, rejection of a proposal, purchases, and renewals:

A. Awards
B. Instructional Items
C. Non – Instructional Items
D. Technology Items

A. Awards

1) **Building Moving Services (Award):** award the proposal for building moving services to **Zuniga's House Movers, LLC.** (San Juan, TX), for the period beginning May 1, 2016 through April 30, 2017 with two one-year options to renew, at an estimated cost of $75,000.00;
2) **Digital Signage Upgrade (Award):** award the proposal for the digital signage upgrade to **Audio Visual Aids Corp** (San Antonio, TX), at a total amount of $172,236.00;
3) **Online Continuing Education Services (Award):** award the proposal for online continuing education services for the period beginning March 30, 2016 through March 29, 2017 with two one-year option to renew, at an estimated cost of $36.00 to $7,495.00 per class. There are no deposits required, no minimum orders or any initial inventory to purchase. The vendors are as follows:
   - **Education To Go/A Division of Cengage Learning, Inc. (Mason, OH**)
   - **World Education, LLC.** (Arlington, TX)
4) **Printing of Business Forms (Award):** award the proposal for the printing of business forms for the period beginning March 30, 2016 through March 29, 2017 with two one-year options to renew, at an estimated cost of $27,694.85. The vendors are as follows:

#	Vendor	Amount
1	**Curtis 1000, Inc.** (McAllen, TX)	$15,493.72
2	**Gateway Printing and Office Supply, Inc.** (Edinburg, TX)	$9,125.13
3	**Micah's Printing** (Berwyn, PA)	$3,076.00

5) **Records Management Services (Award):** award the proposal for records management services to **Creative Imaging, LLC.** (Edinburg, TX) (New) with two one-year options to renew, for the period beginning March 30, 2016 through March 29, 2017, at an estimated cost of $15,000.00;
6) **Food Products (Reject):** reject the proposals received for the food products to include additional food products, accessories, and supplies and re-advertise;

B. Instructional Items

7) **Desktop Machining System (Purchase):** purchase a desktop machining system from **Technical Laboratory Systems, Inc.** (Houston, TX), a sole source vendor, at a total cost of $13,995.00;
8) **Online Essay Review Services Agreement (Purchase):** purchase an additional online essay review services agreement with **Smarthinking/NCS Pearson, Inc.** (Chicago, IL), a sole source vendor, for the period beginning April 1, 2016 through August 31, 2016, at an estimate amount of $12,500.00 which provides 500 service hours;
9) **Online Tutoring Service Agreement (Purchase):** purchase an additional online tutoring service agreement from **Upswing International, Inc.** (Austin, TX), a sole source vendor, for the period beginning April 1, 2016 through August 31, 2016, at a total cost of $10,000.00 which provides 500 service hours;
10) **3D Printer (Purchase):** purchase a 3D printer from **Technical Laboratory Systems, Inc.** (Houston, TX), a sole source vendor, at a total cost of $21,000.00;

11) **Ultrasound Equipment Maintenance Agreement (Renewal):** renew the ultrasound equipment maintenance agreement with **GE Healthcare** (Milwaukee, WI), a sole source vendor, for the period beginning March 1, 2016 through February 28, 2017, at a total cost of $14,260.00;

C. Non – Instructional Items

12) **Chiller Chemicals and Maintenance (Purchase)**: purchase chiller chemicals and maintenance from **U.S. Water Services, Inc./dba ChemCal** (St. Michael, MN), a State of Texas Purchasing and Support Services (TPASS) – Term Contract approved vendor, for the period beginning March 30, 2016 through August 31, 2016, at the estimated amount of $27,000.00 which is based on prior year expenditures:

13) **Furniture (Purchase):** purchase furniture from the State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of $48,536.56;

#	Vendor	Amount
A	**Allsteel, Inc./Gateway Printing and Office Supply, Inc.** (Edinburg, TX)	$4,173.12
C	**Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc.** (Edinburg, TX)	$2,038.62
B	**Exemplis Corporation/Gateway Printing and Office Supply, Inc.** (Edinburg, TX)	$2,143.44
C	**The Hon Company/Gateway Printing and Office Supply, Inc.** (Edinburg, TX)	$1,508.62
D	**Krueger International, Inc./Gateway Printing and Office Supply, Inc.** (Edinburg, TX)	$38,672.76
	Total	$48,536.56

14) **Professional Development Consultant Services (Purchase):** purchase professional development consultant services from **Dr. Heide Wrigley** (Las Cruces, NM), a sole source vendor, for the period beginning April 1, 2016 through November 30, 2016, at a total amount of $25,000.00;

D. Technology

15) **Adobe License Subscription Agreement (Purchase):** purchase the Adobe license subscription agreement from **Software House International (SHI) Government** (Austin, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning April 7, 2016 through April 6, 2017, at an estimated amount of $20,400.00;

16) **Computers, Laptop, and Scanner (Purchase):** purchase of computers, laptop, and scanner from the State of Texas Department of Information Resources (DIR) approved vendors **Dell Marketing, LP.** (Dallas, TX) and from the Texas Cooperative Purchasing Network (TCPN) approved vendor **CDW Government** (Vernon Hills, IL), in the total amount of $40,357.94;

17) **McAfee Web Gateway Hardware (Purchase):** purchase McAfee web gateway hardware from **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total cost of $49,773.38;
18) **Network Cable and Supplies (Purchase):** purchase network cable and supplies from **Anixter, Inc.** (Shavano Park, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $23,596.90;
19) **Terminals and Servers (Purchase):** purchase terminals and servers from **Logical Front, LLC.** (The Woodlands, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total cost of $81,486.72;
20) **Uninterruptable Power Supplies (UPS) and Batteries (Purchase):** purchase uninterruptable power supplies (UPS) and batteries from **Black Rock Technology Group** (Bridgeport, CN) (New), a Texas Association of School Boards – Buyboard approved vendor, at a total cost of $23,832.00;
21) **Virtual Desktop Licenses (Purchase):** purchase virtual desktop licenses from **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total cost of $15,389.61;
22) **Clean Address Software Support and Maintenance Subscription (Renewal):** renew the clean address software support and maintenance subscription with **Runner Technologies, Inc.** (Boca Raton, FL), a sole source vendor, for the period beginning March 6, 2016 through March 5, 2017, at a total cost of $10,411.74.

SUMMARY TOTAL:
The total for all proposal awards, reject proposal, purchases, and renewals was $727,470.70.

Because the Facilities Committee previously recommended the rejection of construction bids for renovations at the Student Services Building, staff asked the Finance and Human Resources Committee to take no action on items #19 and #21 above. They may be presented again if and when renovations are started on the related project.

Upon a motion by Mr. Paul R. Rodriguez and a second by Ms. Rose Benavidez, the Finance and Human Resources Committee recommended Board approval of the proposal awards, rejection of a proposal, purchases, and renewals as presented, except for #19 and #21. The motion carried.

Review and Recommend Action on Auction of the Technology Campus Chillers

Approval to auction the existing chiller at the Technology Campus Southwest Building E will be requested at the March 29, 2016 Board meeting.

Purpose – Facilities, Maintenance, and Operations requested the auction of an existing chiller at the South Texas College Technology Campus Southwest Building E due to the 2013 Bond Construction Renovation Project for that building.

Justification – The Carrier 160 ton chiller was proposed for auction due to the upcoming renovation of the Technology Campus Southwest building. The chiller was not in use and needed to be removed before the demolition begins. This chiller was part of the existing building's air condition system and would not be used once the 2013 Bond Construction Renovation Project was completed.

Reviewers – This item was inspected by Facilities, Maintenance, and Operations, Fixed Assets Department, and the Vice President for Finance and Administrative Services and it was recommended that it be auctioned, with Board approval.

Background – This Carrier 160 ton chiller was part of the August 31, 2013 purchase of the Southwest Building E which would be renovated as part of the 2013 Bond Construction Projects.

Mary Elizondo, Vice President for Finance and Administrative Services, George McCaleb, Director of Operations, and Becky Cavazos, Director of Purchasing, attended the Finance and Human Resources Committee meeting to address any questions by the committee.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Finance and Human Resources Committee recommended Board approval of the auction of the existing Carrier 160 ton chiller at the Technology Campus Southwest Building E as presented. The motion carried.

Review and Discussion of Preliminary Proposed Salary Adjustments for Faculty and Non-Faculty Personnel for FY 2016-2017

Proposed salary adjustments for Faculty and Non-Faculty Personnel for FY 2016-2017 were being studied.

a. Faculty Salary Increases

The College uses a Faculty Salary Schedule that includes Steps based on degree attainment and years of service with the College.

The approved Faculty Salary Plan for FY 2015-2016 was based on an average increase of 3%. The base for a master's degree was increased from $40,644 to $41,175 or by an additional $531.00. The average 3% increase and step adjustments were approved by the Board for FY 2015-2016 at a total cost of approximately $936,511.

In keeping with the College's commitment to retain and recruit qualified Faculty, the proposed preliminary faculty salary increase for FY 2016-2017 was approximately $971,829 and based on an average increase of 3%.

Faculty Salary Increases			
Category	**Increase Percentage**	**FY 2015- 2016 Increase Amount**	**Proposed FY 2016-2017 Increase Amount**
Faculty	3%	$936,511	$971,829

b. Non-Faculty Personnel Salary Increases

In Fiscal Year 2015-2016, salary increases in the amount of approximately $806,261 were granted for existing non-faculty positions.

In keeping with the College's commitment to recruit and retain qualified non-faculty personnel, the following estimated salary increases for Fiscal Year 2016-2017 totaling $849,414 were proposed.

Non-Faculty Personnel Salary Increases			
Category	**Increase Percentage**	**FY 2015- 2016 Increase Amount**	**Proposed FY 2016-2017 Increase Amount**
Administrative	3%	$115,899	$122,731
Executive	3%	16,025	19,109
Classified	3%	227,205	236,112
Professional/Technical, Exempt	3%	157,618	179,383
Professional/Technical, Non Exempt	3%	289,514	292,079
Total		**$806,261**	**$849,414**

The FY 2016-2017 proposed estimated Salary Adjustments for Faculty were $971,829 and for Non-Faculty Personnel were $849,414, for a total of $1,821,243.

Dr. Shirley Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services attended the Finance and Human Resources Committee meeting to address any questions by the committee.

No action was required from the Committee. This item was presented for information and feedback to staff. The Committee expressed support for the proposed salary increases and administration would continue to develop the FY 2016-2017 documentation as appropriate.

Review and Discussion of Preliminary Proposed New Staff Positions For FY 2016-2017

Administration reviewed the need for additional new non-faculty staffing positions for FY 2016-2017 and supported the following recommendations subject to the availability of funding and Board approval of the final budget.

A total of ten (10) new positions were requested, for a total amount of $419,000. Funding in the amount of $210,000, for five (5) of these new positions was identified from salary pools, resulting on a proposed net increase in salary budget of $209,000, as follows:

Funding	Amount
Funding Requested for New Positions	$419,000
Less -- Funding from Pool Positions	210,000
Net Salary Budget Increases for New Positions	**$209,000**

A listing of the proposed new staff positions for FY 2016-2017 was included in the packet for the Committee's information and review.

Dr. Shirley Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services attended the Finance and Human Resources Committee meeting to address any questions by the committee.

No action was required from the Committee. This item was presented for information and feedback to staff. The Committee expressed support for the new non-faculty positions and administration would continue to develop the FY 2016-2017 documentation as appropriate.

Review and Discussion of Preliminary Proposed New Non-Faculty Staff Positions for FY 2016-2017 as Necessary for the 2013 Bond Construction Program Facilities Expansion

An estimated 600,000 square feet of facilities would be added to the South Texas College campuses by the 2013 Bond Construction Program. As a result, it was anticipated that additional staff would be required to service, operate, and maintain the facilities.

Administration reviewed the need for additional new non-faculty staffing positions as necessary for the expanded facility scope for FY 2016-2017 and supported the following recommendations, subject to the availability of funding and Board approval of the final budget.

A total of 138 new positions for occupying and maintaining the new facilities was requested for a total amount of $2,090,888. The new positions were proposed to be hired between the period of October 2016 through August 2017 in preparation of the completion and occupancy of the new facilities.

Funding Requested **2013 Bond Construction Program Facilities Expansion**	**Amount**
New Non-Faculty Staff Positions	$2,090,888

A list of the preliminary proposed positions was included in the packet for the Committee's information and review.

The following is a summary of the preliminary proposed new staff positions by Classification as necessary for October 2016 through August 2017, and which therefore need to be budgeted for in Fiscal Year 2016 - 2017.

a. New Non-Faculty Staff Positions

- **Academic Affairs**
  - ⇒ 3 Classified
  - ⇒ 6 Professional/Technical Non-Exempt

- **Finance and Administrative Services**
  - ⇒ 1 Administrative/Exempt
  - ⇒ 70 Classified
  - ⇒ 3 Professional/Technical Exempt
  - ⇒ 16 Professional/Technical Non-Exempt

- **Information Services and Planning**
  - ⇒ 13 Classified
  - ⇒ 2 Professional/Technical Exempt
  - ⇒ 9 Professional/Technical Non-Exempt

- **Student Affairs and Enrollment Management**
  - ⇒ 2 Classified
  - ⇒ 4 Professional/Technical Exempt
  - ⇒ 6 Professional/Technical Non-Exempt

Dr. Shirley Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services attended the Finance and Human Resources Committee meeting to address any questions by the committee.

The Committee noted that the proposed budget included partial funding, and administration confirmed that this was because positions would be recruited and hired to be coordinated with occupancy of the new construction, and would not require full funding for the year. The Committee noted that the funding levels from these new positions would increase in subsequent years, as those positions would be funded for the entire fiscal year, as needed.

No action was required from the Committee. This item was presented for information and feedback to staff. The Committee expressed support for the proposed new positions and administration would continue to develop the FY 2016-2017 and FY 2017-2018 documentation as appropriate.

Review and Discussion of the Role of Investment Officers, Investment Committee, and Investment Advisor

Discussion of the role of Investment Officers, Investment Committee, and Investment Advisor was presented.

Purpose – Upon the hiring of an Investment Advisor, the College secured investments beyond CD's at the College's depository bank. Administration recommended strengthening the internal controls over the College's investments by reviewing with the Board of Trustees the role of the College's Investment Officers, Investment Committee, and Investment Advisor.

Justification – As per Policy #5120: Investment Policy and Investment Strategy Statement, Investment Officers maintain a system of internal controls over the investment activities of the College.

Background – The College's Investment Officers, Investment Committee, and Investment Advisor bear responsibilities related to the College's investments, per Board policy as indicated below. The composition and responsibilities are reflected below.

Investment Officers
The College's Investment Officers, as per College Policy #5120 Investment Policy and Investment Strategy Statement, are the Vice President for Finance and Administrative Services, the Comptroller, and one of the College's elected officials. The Investment Officers are authorized to deposit, withdraw, invest, transfer, execute documentation, and otherwise manage the College's funds accordingly. The Investment Officers may authorize one Investment Officer to deposit, withdraw, or transfer funds out of or into financial institution deposits, an investment pool or money market mutual fund in order to meet daily operating needs of South Texas College.

The Investment Officers submit an investment report to the Board of Trustees and the President on a monthly basis. The investment report describes in detail the investment position of South Texas College, is prepared jointly by all Investment Officers of the College, and is signed by each Investment Officer of the College

Investment Committee
Per Policy #5120: Investment Policy and Investment Strategy Statement, the Board of Trustees' Finance and Human Resources Committee shall be the Investment Committee. The Investment Committee shall review the investment portfolio's status and performance, determine and implement appropriate portfolio adjustments, review brokers/dealers/banks/pools and independent training sources, oversee South Texas College's Investment Advisor, monitor compliance with the Investment Policy and Investment Strategy Statement, and perform other duties as necessary to manage South Texas College's funds.

Investment Advisor

The Investment Advisor shall adhere to the spirit, philosophy, and terms of the Policy and shall invest within the same "Standard of Care." Per the Investment Advisory Contract, approved by the Board of Trustees on March 31, 2015, the Investment Advisor, Valley View Consulting, LLC, provides consulting services to assist the College in investing public funds through an investment program consistent with its investment strategy, its investment policy and state law.

The Investment Advisor develops an investment strategy for investment of public funds by considering cash flow needs. The Investment Advisor requests solicitation from Investment Providers, such as brokers, dealers, and banks and provides the results to the College's staff. The Investment Advisor and College staff work closely together to review the investment strategy to identify the best investments available based upon cash flow requirements, risk levels, and yields. All investment transactions are approved by the Comptroller, the Vice President for Finance and Administrative Services, and the President. As per Policy #5110: Comptroller Function: Collection, Deposit, and Disbursement of College and Grant Funds, the President, as delegated by the Board of Trustees, has the authority to open and close accounts with investment providers (brokers/dealers/banks/pools) approved by the Board. The methods/sources to be used to monitor the market price of investments that have been acquired with public funds shall be from sources deemed reliable by an Investment Advisor, including safekeeping agent, brokers/dealers, the Wall Street Journal, Bloomberg, or other market pricing services.

The Investment Advisor presents the Investment Report to the Board of Trustees on a quarterly basis.

Expanded Investment Strategies

In light of the expanded investment strategies and in order to potentially strengthen the internal controls over the investment activities of the College, Administration requests feedback on the roles and activities of the Investment Officers, Investment Committee and Investment Advisor. An example of an internal control procedure that has been recommended by the Investment Advisor is for the College's Investment Officers, including the College's elected official, to hold quarterly meetings with the Investment Advisor. Feedback for other strategies or activities is requested from the Committee.

Reviewers – The Vice President for Finance and Administrative Services and Business Office staff reviewed the information being presented.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, attended the Finance and Human Resources Committee meeting to address any questions by the committee.

No action was required from the Committee. This item was presented for information and feedback to staff.

Review and Discussion of Position Vacancy Report for FY 2015-2016

The Staffing Plan Position Vacancy Report for FY 2015-2016 was provided in the packet for the Committee's information and review. Information was current as of March 3, 2016.

Dr. Shirley A. Reed, President, and Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, were available to respond to questions from the Committee.

Vacancies at Beginning of Fiscal Year 2015 - 2016
Fiscal Year 2015-2016 started with 97 vacant Full Time Regular positions from the previous fiscal year, and the Board approved seventy four (74) additional new positions for a total of 171 vacant Full Time Regular positions.

Position Turnover during Fiscal Year 2015 - 2016
There were twenty eight (28) resignations, terminations, and/or retirement notices submitted for Full Time, Regular positions to date in the current fiscal year.

Positions Filled during Fiscal Year 2015 - 2016
Seventy nine (79) Full Time, Regular positions were filled to date in the current fiscal year.

Further details were provided in the Position Vacancy Report on the following pages.

The Position Vacancy Report for Fiscal Year 2015-2016 and Positions Filled and Vacated Report were presented for information and review by the Committee. No action was required from the Committee.

Adjournment

There being no further business to discuss, the Finance and Human Resources Committee Meeting of the South Texas College Board of Trustees adjourned at 6:37 p.m.

I certify that the foregoing are the true and correct Minutes of the March 08, 2016 Finance and Human Resources Committee Meeting of the South Texas College Board of Trustees.

_____
Dr. Alejo Salinas, Jr.
Chair

Discussion and Action as Necessary on Hidalgo County and Starr County Tax Resale Properties and Resolution Authorizing Tax Resale

Approval of Hidalgo and Starr County Tax Resale Properties and the Resolution Authorizing the Tax Resale will be requested at the April 26, 2016 Board meeting.

The law offices of Linebarger Goggan Blair & Sampson, LLP have requested consideration and possible action on the tax resale of eighty-nine (89) properties.

On March 1, 2016 Linebarger Goggan Blair & Sampson, LLP held a Tax Resale Auction at the Hidalgo County Clerk Records Management Facility for thirty-six (36) struck off properties located within Hidalgo County. The tax resale auction was published in The Monitor and several other newspapers throughout Hidalgo County.

On January 12, 2016, Linebarger Goggan Blair & Sampson, LLP held a Tax Resale Auction at the Starr County Courthouse for fifty-three (53) struck off properties located within Starr County. The tax resale auction was published in the Starr County Town Crier.

The total amount the College will receive is $15,557.01

Linebarger Goggan Blair & Sampson, LLP is submitting for the Board of Trustees' consideration the analysis of the bids received.

The Resolution Authorizing the Tax Resale follows in the packet for the Committee's review. A listing of the bids, the legal description for each property, as well as the amount of the bid, the South Texas College amount, and the Analysis of Bids Received are included under separate cover for your information and review.

A representative from Linebarger Goggan Blair & Sampson, LLP will be present at the meeting.

It is requested that the Finance and Human Resources Committee recommend for Board approval at the April 26, 2016 Board meeting, the Hidalgo and Starr County Tax Resale Bids and the Resolution Authorizing the Tax Resale to Linebarger Goggan Blair & Sampson, LLP as presented.

SOUTH TEXAS COLLEGE

RESOLUTION NO. _____

On the 26th day of April 2016, at the regularly scheduled meeting of the South Texas College Board of Trustees, a motion was duly made and seconded to resell properties described on the attached list, which were acquired by the District through previous tax foreclosure proceedings. The properties were sold in accordance with Texas Tax Code Ann. §34.05.

Discussion was then conducted, and upon completion of the same the Board Chair for South Texas College called for a vote on the motion, and the same was passed by majority. Now therefore:

BE IT RESOLVED that the Board of South Texas College approved the bids received on the properties described in the attached list and authorizes the Board Chair for South Texas College to execute tax resale deeds conveying the approved properties.

SIGNED on this 26th day of April, 2016.

_____
Roy de León
Board Chair

ATTEST:

_____
Paul R. Rodriguez
Secretary

Review and Recommend Action on Award of Proposals, Purchases, and Renewals

Approval of the following proposal awards, purchases, and renewals will be requested at the April 26, 2016 Board meeting as follows:

A. Awards
B. Instructional Items
C. Non – Instructional Items
D. Technology Items

A. Awards

1) Food and Related Non-Food Products (Award)
Award the proposal for food and related non-food products for the period beginning April 27, 2016 through April 26, 2017 with two one-year options to renew, at an estimated amount of $346,000.00 based on prior year history. The vendors are as follows:

- **Ben E Keith** (La Feria, TX)
- **Devin Distributing & Packaging, Inc.** (Palmhurst, TX)
- **La Abuela Mexican Foods, Inc.** (Weslaco, TX)
- **Labatt Food Service** (Harlingen, TX)
- **Sysco Central Texas, Inc.** (New Braunfels, TX)

Purpose – Food Services and the Mid-Valley Campus Childcare Center are requesting the purchase of food products and supplies for the operation of the Pecan Campus, Technology Campus, Mid-Valley Campus, and Starr County Campus cafeterias and the Mid-Valley Childcare Center.

Justification and Benefit – The food products are necessary for the operation of the South Texas College cafeterias. It is in the best interest of the College to have multiple vendors to be able to purchase at the lowest price to keep food cost down, to obtain the best quality products, and to ensure availability.

The Mid-Valley Campus Childcare Center purchases food products which are delivered to the center to serve the attending students.

Background - Proposal documents were advertised on March 3, 2016 and March 10, 2016 and issued to seven (7) vendors. Five (5) responses were received on March 22, 2016 and reviewed by Food Services and the Purchasing Department.

Funds for this expenditure are budgeted in the Food Services-Auxiliary and Mid-Valley Childcare Center-Auxiliary budget for FY 2015-2016 and FY 2016-2017 pending Board approval of the budget.

B. Instructional Items

2) Active Learning Classroom Whiteboards (Purchase)
Purchase active learning classroom whiteboards from **Gateway Printing and Office Supply, Inc.** (Edinburg, Texas), a State of Texas Multiple Award Schedule (TXMAS) approved vendor, at a total amount of $13,324.36.

Purpose – The Office of Professional Development is requesting to purchase eight (8) active learning classroom whiteboards to further support the collaborative learning environment created by the active learning classroom, mobile whiteboards are necessary to facilitate small group interaction.

Justification and Benefit – To enrich the learning environment and encourage student-centered learning space, the addition of mobile whiteboards supports best instructional practices. A number of options were reviewed with boards meeting both instructional and institutional needs. The selected whiteboards are constructed of higher quality materials safeguarding from common concerns found with other products. The benefits of glass boards include:

- Mobility to adapt to instructional needs
- Nesting to optimize classroom space
- Non-porous writing surface that eliminates staining and improves clarity
- Ability to utilize a variety of writing mediums
- Durable construction to insure against wear and tear or replacement
- These additional resources would benefit the students and faculty utilizing the following rooms:
  - ⇒ Pecan Campus – Building T Room 1.506 (6 boards)
  - ⇒ Nursing Allied Health Campus – Room 3.422 (2 boards)

Funds for this expenditure are budgeted in the HSI Grant budget for FY 2015-2016.

3) Instructional Oscillator (Purchase)
Purchase an instructional oscillator from **CareFusion Respiratory Technologies** (Yorba Linda, CA), a sole source vendor, at a total cost of $18,000.00.

Purpose – The Respiratory Therapy Program in the Division of Nursing and Allied Health in requesting an oscillator for student instruction in the Advanced Degree Nursing (ADN) Program.

Justification and Benefit – The high-frequency oscillator mechanical ventilation is the preferred treatment for children with respiratory distress. It will be used to simulate a hospital scenario of pediatric and neonatal patients.

Funds for this expenditure are budgeted in the Respiratory Therapy budget for FY 2015-2016.

4) Training Simulator (Purchase)
Purchase a training simulator from **The Institute for Advanced Clinical Imaging** (Lexington, KY) (New) a sole source vendor, at a total amount of $24,375.00.

Purpose - The Computed Tomography (CT) Certification Program is requesting a CT simulator for the training of students on cross-sectional anatomy, training on scanning protocols, and CT equipment operation to better prepare them for the workplace and provide them with the knowledge and clinical skills needed to sit for the Computed Tomography, Post-Primary Certification issued by the American Registry of Radiologic Technologists (ARRT). This certification will be mandatory September 2016 for all technologists who perform computed tomography procedures.

Justification and Benefit - This simulator will train students in performing CT examinations and learning various CT protocols. It is designed to allow students to become familiar with the components and controls of CT equipment, set up protocols for numerous CT procedures, and visualize the resulting diagnostic images from each selected scanning protocol. The software will give each student unlimited access, which will enhance the development of their clinical skills, visualization of anatomical structures, and associated pathologies in a simulated environment.

Students in this program are required to spend numerous hours in the clinical sites in successful completion of 125 computed tomography procedures as mandated by the ARRT. This simulator will allow the instructor to guide the students in learning to perform various CT procedures in a controlled simulated setting prior to performing these procedures on actual patients. This will allow the students to perform procedures through trial and error prior to entering the clinical site, which will significantly improve their competence in performing examinations, patient care skills, and radiation protection protocols.

The simulator will help students enrolled in program to be readily acquainted with the broadest possible use of CT techniques to be better prepared for the workplace. It will be located at the Nursing and Allied Health Campus.

Funds for this expenditure are budgeted in the Radiologic Technology Program budget for FY 2015-2016.

5) Ultrasound Training Solution (Purchase)
Purchase an ultrasound training solution from **SonoSim, Inc.** (Santa Monica, CA) (New), a sole source vendor, at a total cost of $13,590.00.

Purpose – The Diagnostic Medical Sonography (DMS) Program in the Division of Nursing and Allied Health is requesting to purchase an ultrasound training solution for student instruction at the Nursing and Allied Health Campus

Justification and Benefit – The ultrasound training solution will provide students with ultrasound techniques needed in the workplace. It offers engaging didactic coursed, hands on training, and knowledge assessment. The student will be able to recognize pathology from real patients in a risk-free environment with this training solution. It will help students

enrolled in the program to be readily acquainted with the broadest possible use of ultrasound equipment.

Funds for this expenditure are budgeted in the Diagnostic Medical Sonography budget for FY 2015-2016.

C. Non – Instructional Items

6) Furniture (Purchase)
Purchase furniture from the National Intergovernmental Purchasing Alliance (NIPA), TCPN, US Communities and the State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of $95,851.10.

#	Vendor	Amount
A	Allsteel, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$3,397.14
B	Cramer Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$19,503.84
C	Datum Filing Systems Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$7,892.01
D	Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$377.24
E	Exemplis Corporation/Workplace Resources, LLC. (McAllen, TX)	$2,277.94
F	The Hon Company/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$1,920.60
G	Krueger International, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$40,674.23
H	National Office Furniture/Workplace Resource, LLC. (McAllen, TX)	$5,640.09
I	OFS Brands/Workplace Resources, LLC. (McAllen, TX)	$6,920.49
J	Versteel/Ditto Sales, Inc./Workplace Resources, LLC. (McAllen, TX)	$7,247.96
	Total	$95,851.10

The purchases can be summarized as follows:

A. Allsteel Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)
   - Pecan Campus
     - 9 Tables for the Active Learning Classrooms

B. Cramer, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)
   - Technology Campus
     - 48 Lab stools for the Technology Campus labs

C. Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)
   - Pecan Campus
     - 7 Shelving units for the Library
D. Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
   - Pecan Campus
     - 1 Chairs for Student Financial Services
E. Exemplis Corporation/Workplace Resources, LLC. (McAllen, TX)
   - Pecan Campus
     - 11 Stools for the Library
F. The Hon Company/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
   - Mid Valley Campus
     - 2 Desks for the Political Science Program
G. Krueger International, Inc./ Gateway Printing and Office Supply, Inc. (Edinburg, TX)
   - Pecan Campus
     - 14 Chairs for the BAT/BAS Program
     - 40 Chairs for the Library
     - 55 Chairs for the Active Learning Classrooms
   - Technology Campus
     - 24 Chairs for the Technology Campus
H. National Office Furniture/Workplace Resource, LLC. (McAllen, TX)
   - Pecan Campus
     - 2 Tables, 1 Sofa, 10 Square Benches for the Library
I. OFS Brands/Workplace Resources (McAllen, TX)
   - Pecan Campus
     - 5 Benches and 1 Table for the Library
J. Versteel/Ditto Sales, Inc./Workplace Resources, LLC. (McAllen, TX)
   - Pecan Campus
     - 20 Student Tables for the Library

Fund for these expenditures are budgeted in the requesting department budgets for FY 2015-2016 as follows: BAT/BAS, Grant Compliance HSI Grant, Library Compact Shelving and Furniture-FFE, New Furniture, Political Science, and Student Financial Services.

7) Pecan Campus Library Compact Shelving, Installation, and Services (Purchase)
Purchase Pecan Campus library compact shelving, installation, and services from **Library Design Systems, Inc.** (Houston, TX) (New), a State of Texas Multiple Award Schedule (TXMAS) approved vendor, at an estimated amount of $337,269.63.

Purpose: Library and Learning Support Services is requesting to purchase compact shelving for the library collection in the Pecan Campus Library. This is also part of a Capital Improvement Project approved for fiscal year 2016. It will include the new shelving, removal and packing of library books, disassembly of the existing shelving,

removal of carpeting in the compact shelving area, installation of the new shelving, re-carpeting of the compact shelving area inside compact shelving, re-shelving of books in Library of Congress Classification order into the compact shelving, and removal of debris.

Justification and Benefit: The compact shelving will allow the storage of books and other library materials in a smaller footprint. Purchasing the compact shelving will condense the square footage of the library collection and will allow Library and Learning Support Services to devote additional square footage on the first floor to group study.

In addition, it will enable the Library and Center for Learning Excellence to offer writing tutoring in the library, which will provide students with access to tutoring, reference librarians, and computing resources in one convenient location. It will also open up the 2nd floor of the Pecan Campus Library so that more space can be dedicated to quiet study. This purchase will provide substantial benefit to students by expanding the amount of space and furniture available for group study, tutoring, and quiet study.

Background: Over the past 8 to 10 years, Library Services has moved toward the Learning Commons service model, which places an emphasis on learning-centered spaces and technology support in libraries. Nationwide, this movement has involved reducing the footprint of library books and other resources and maximizing the space available for student study and other learning support activities. In planning for the 2013 bond construction, Library Services began evaluating compact shelving systems to standardize the collection storage at each campus and devote additional space to student study. Although the Pecan Campus library is not part of this construction, Library Services seeks to do the same on this campus.

Funds for this expenditure are budgeted in the Unexpended Plant Fund - Non-Bond - Pecan Library Compact Shelving and Furniture budget for FY 2015-2016.

8) Armored Car Services (Renewal)

Renew the armored car services contract with **American Surveillance Co., Inc.** (Brownsville, TX) for the period beginning June 1, 2016 through May 31, 2017, at an amount not to exceed $1,580.74 per month or $18,968.88 per year. Special trips will be scheduled on an as needed basis at an approximate cost of $7,595.82 per year. The total approximate cost for armored car services for the year is $26,564.70.

Purpose – The Business Office and Cashiers Office are requesting the renewal of the armored car services which are needed throughout the College district for the collection and deposit of cash and checks collected from student, faculty, and staff.

Justification and Benefit – The armored car service is required daily for cashiers at the Pecan Campus, Technology Campus, Business Office, Mid-Valley Campus, Starr County Campus, and Nursing and Allied Health Campus.

Background – The Board awarded the contract for armored car services at the April 22, 2014 Board of Trustees meeting for one year with two one-year options to renew. The last renewal period begins June 1, 2016 and ends May 31, 2017.

Award	Board Meeting Date	Original Term	Renewal Term
Original	4/22/14	6/1/14 - 5/31/15	2 – one year options
1st Renewal	4/28/15		6/1/15 – 5/31/16
2nd Renewal	4/26/16		6/1/16 – 5/31/17

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Armored Car Services budget for FY 2015-2016 and FY 2016-2017 pending Board approval of the budget.

9) Travel Services (Renewal)
Renew the travel services contract with **Shands-Brooks Travel** (McAllen, TX), for the period beginning May 20, 2016 through May 19, 2017, at a service fee of $25.00 per airline ticket.

Purpose – The Purchasing Department is requesting the renewal of the travel service contract which provides airline tickets to all the faculty and staff that travel for professional development and students that travel for educational purposes.

Justification and Benefit – The travel services will include processing of airline reservations, automobile rental reservations, hotel reservations, charter services, delivery of ticket to South Texas College, emergency services, and group travel rates.

Background – The Board awarded the contract for travel services at the April 22, 2014 Board of Trustees meeting for one year with two one-year options to renew. The last renewal period begins June 1, 2016 and ends May 31, 2017.

Award	Board Meeting Date	Original Term	Renewal Term
Original	3/25/14	5/20/14 - 5/19/15	2 – one year options
1st Renewal	3/31/15		5/20/15 – 5/19/16
2nd Renewal	4/26/16		5/20/16 – 5/19/17

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the requesting Department's travel budget for FY 2015-2016 and FY 2016-2017 pending Board approval of the budget.

10)Graduation Facility (License Agreement)
Lease the graduation facility from the **City of Hidalgo – Texas Municipal Facilities Corporation** (State Farm Arena) (Hidalgo, TX), through an interlocal license agreement for December 16, 2016 beginning at 8:00 a.m. through December 18, 2016 at midnight, at an estimated cost of $23,000.00.

Purpose – The Division of Student Services is requesting a license agreement for the rental of a facility for graduation ceremonies which will be held Saturday, December 17, 2016 at 10:00 a.m. and 2:00 p.m.

Justification and Benefit – The facilities will be used for South Texas College graduation ceremonies in December 2016. The cost includes the use of the facility, audio visual equipment and personnel.

Funds for this expenditure are budgeted in the Graduation budget for FY 2015-2016 pending Board approval of the budget.

D. Technology Items

11)Computers, Laptop, and Tablets (Purchase)
Purchase of computers, laptop, and tablets from the State of Texas Department of Information Resources (DIR) approved vendors **Dell Marketing, LP.** (Dallas, TX), in the total amount of $14,413.17.

All purchase requests for computers, laptop, and tablets have been evaluated by Technology Resources Department and the Chief Information Officer. Technology Resources does not have refurbished systems available for new hires. Instructional and/or business need must be clearly identified/justified for any equipment that is outside standard configuration or does not replace existing office systems. (ex. mobile devices)

An itemized list with justification is included for your review and information.

Technology Resources used the following criteria when recommending the purchase of technology:

- Systems being requested meet the South Texas College standard configuration
- The new systems will replace an older model (5+ years and out of warranty)
- Software requirements exceed the system capacity

The purchases can be summarized as follows:

- Faculty Computers
  ⇒ 3 Computers for Sociology Program
  ⇒ 2 Computers for Electrician Assistant Program
  ⇒ 2 Computers for Music Program

- Staff Computers
  ⇒ 1 Computer for Counseling & Disability Services
  ⇒ 1 Computer for Public Relations/Marketing

- Staff Laptop
  ⇒ 1 Laptop for Grant Development and Compliance

- Tablets
  ⇒ 2 Tablets for Accountability Services

Funds for these expenditures are budgeted in the requesting department budgets for FY 2015-2016 as follows: Sociology, Electrician Assistant, Music, Counseling & Disability Services, Public Relations/Marketing, Grant Development and Compliance, and Accountability Services.

12)Server (Purchase)
Purchase a server from **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total cost of $11,087.97.

Purpose – Information Security is requesting to purchase a server to replace existing hardware that is currently hosting cybersecurity tools.

Justification and Benefit – The server will replace existing hardware that is currently out of warranty and underperforming. It will be in the form of having hardware covered by warranty and that will able to accommodate existing and future cybersecurity tools.

Funds for this expenditure are budgeted in the Information Security budget for FY 2015-2016.

13)Password Reset Software Maintenance Agreement (Renewal)
Renew the password reset software maintenance agreement with **Namescape Corporation** (Phoenix, AZ), a sole source vendor, for the period beginning May 31, 2016 through May 30, 2017, at a total cost of $10,425.00.

Purpose - Technology Resources is requesting to renew the maintenance agreement for the password reset software used by faculty, staff, and students to reset the password for their active directory account. The active directory account is the account used to log-on to college owned computers, as well as applications such as Jagnet and E-mail.

Justification and Benefit – The password reset software provides users the ability to reset their password on their own without having to contact the IS&P Help Desk. It also provides a means to reset passwords after hours and from anywhere. The maintenance renewal will provide support and upgrades for the software.

Funds for this expenditure are budgeted in the Application Development Services budget for FY 2015-2016.

14)Sonic Wall Firewall Maintenance Agreement (Renewal)
Renew the sonic wall firewall maintenance agreement with **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the two year period beginning March 24, 2016 through March 23, 2018, at a total amount of $32,382.00 to obtain a savings of $6,000.00.

Purpose – Information Security is requesting to renew the sonic wall firewall maintenance agreement to continue receiving support and maintenance for this hardware.

Justification and Benefit – The sonic wall firewall maintenance agreement is needed to continue receiving detection signatures that can allow us to block the latest threats to the College's network and to obtain product support. This is the second year of ownership of this hardware. This is the first renewal since we acquired the technology.

Funds for this expenditure are budgeted in the Information Security budget for FY 2015-2016.

Recommendation:

It is requested that the Finance and Human Resources Committee recommend for Board approval at the April 26, 2016 Board meeting the proposal awards, purchases, and renewals as listed below:

A. Awards
B. Instructional Items
C. Non – Instructional Items
D. Technology Items

A. Awards

1) **Food and Related Non-Food Related Products (Award):** award the proposal for food related non-food products for the period beginning April 27, 2016 through April 26, 2017 with two one-year options to renew, at an estimated amount of $346,000.00 based on prior year history. The vendors are as follows:
   - **Ben E. Keith** (La Feria, TX)
   - **Devin Distributing & Packaging, Inc.** (Palmhurst, TX)
   - **La Abuela Mexican Foods, Inc.** (Weslaco, TX)
   - **Labatt Food Service** (Harlingen, TX)
   - **Sysco Central Texas, Inc.** (New Braunfels, TX)

B. Instructional Items

2) **Active Learning Classroom Whiteboards (Purchase):** purchase active learning classroom whiteboards from **Gateway Printing and Office Supply, Inc.** (Edinburg, TX), a State of Texas Multiple Award Schedule (TXMAS) approved vendor, at a total amount of $13,324.36;
3) **Instructional Oscillator (Purchase):** purchase an instructional oscillator from **CareFusion Respiratory Technologies** (Yorba Linda, CA), a sole source vendor, at a total cost of $18,000.00;
4) **Training Simulator (Purchase):** purchase a training simulator from **The Institute for Advanced Clinical Imaging** (Lexington, KY) (New), a sole source vendor, at a total amount of $24,375.00;
5) **Ultrasound Training Solution (Purchase):** purchase an ultrasound training solution from **SonoSim, Inc.** (Santa Monica, CA) (New), a sole source vendor, at a total cost of $13,590.00;

C. Non – Instructional Items

6) **Furniture (Purchase):** purchase furniture from the National Intergovernmental Purchasing Alliance (NIPA), TCPN, US Communities and the State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of $95,851.10.

#	Vendor	Amount
A	Allsteel, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$3,397.14
B	Cramer Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$19,503.84
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F	The Hon Company/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$1,920.60
G	Krueger International, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)	$40,6 74.23
H	National Office Furniture/Workplace Resource, LLC. (McAllen, TX)	$5,640.09
I	OFS Brands/Workplace Resources, LLC. (McAllen, TX)	$6,920.49
J	Versteel/Ditto Sales, Inc./Workplace Resources, LLC. (McAllen, TX)	$7,247.96
	Total	$95,851.10

7) **Pecan Campus Library Compact Shelving, Installation, and Services (Purchase):** purchase Pecan Campus library compact shelving, installation, and services from **Library Design Systems, Inc.** (Houston, TX), a State of Texas Multiple Award Schedule (TXMAS) approved vendor, at an estimated amount of $337,269.63;

8) **Armored Car Services (Renewal):** renew the armored car services contract with **American Surveillance Co., Inc.** (Brownsville, TX) for the period beginning June 1, 2016 through May 31, 2017, at an amount not to exceed $1,580.74 per month or $18,968.88 per year. Special trips will be scheduled on an as needed basis at an approximate cost of $7,595.82 per year. The total approximate cost for armored car services for the year is $26,564.70;

9) **Travel Services (Renewal):** renew the travel services contract with **Shands-Brooks Travel** (McAllen, TX), for the period beginning May 20, 2016 through May 19, 2017, at a service fee of $25.00 per airline ticket;

10) **Graduation Facility (License Agreement):** lease the graduation facility from the **City of Hidalgo – Texas Municipal Facilities Corporation** (State Farm Arena) (Hidalgo, TX), through an interlocal license agreement for December 16, 2016 beginning at 8:00 a.m. through December 18, 2016 at midnight, at an estimated cost of $23,000.00;

D. Technology

11) **Computers, Laptop, and Tablets (Purchase):** purchase of computers, laptop, and tablets from the State of Texas Department of Information Resources (DIR) approved vendor **Dell Marketing, LP.** (Dallas, TX), in the total amount of $14,413.17;
12) **Server (Purchase):** purchase a server from **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total cost of $11,087.97;
13) **Password Reset Software Maintenance Agreement (Renewal):** renew the password reset software maintenance agreement with **Namescape Corporation** (Phoenix, AZ), a sole source vendor, for the period beginning May 31, 2016 through May 30, 2017, at a total cost of $10,425.00;
14) **Sonic Wall Firewall Maintenance Agreement (Renewal):** renew the sonic wall firewall maintenance agreement with **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the two year period beginning March 24, 2016 through March 23, 2018, at a total amount of $32,382.00 to obtain a savings of $6,000.00.

SUMMARY TOTAL:

The total for all proposal awards, purchases, and renewals is $966,282.93

SOUTH TEXAS COLLEGE
1. FOOD AND RELATED NON-FOOD PRODUCTS
PROJECT NO. 15-16-1059

VENDOR			Ben E. Keith	Devin Distributing & Packaging, Inc.	La Abuela Mexican Foods, Inc.	Labatt Food Service	Sysco Central Texas, Inc.
ADDRESS			1600 N Rabb Rd	4109 N Conway	1904 Joe Stephens Dr	902 N Exp 77	1260 Schwab Rd
CITY/STATE/ZIP			La Feria, TX 78559	Palmhurst, TX 78573	Weslaco, TX 78596	Harlingen, TX 78550	New Braunfels, TX 78132
PHONE			956-797-8605	956-655-1146	956-447-8289	956-428-0722	830-730-1209
FAX			956-797-8608	956-424-7055	956-447-9024	956-428-9016	855-656-4432
CONTACT			Vince Galvan	David Gutierrez	Jose Luis Garza	Jesse Camacho	Mike Fuller
#	Description	UOM	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
FREEZER							
1	BACON 14/18 LAYOUT	15#	$47.57*				$59.30
2	BACON sliced RANDOM ENDS & PCZ	10#	$19.41*				$48.25 - 15#
3	bagel - BLUBERRY - sliced	72/4 oz	$27.50				$30.40 - Unsliced
4	bagel - CINN-RAISIN - sliced	60/4 oz	$19.66 - 72/3oz				$33.15 - 90/3oz
5	bagel - PLAIN sliced	60/4 oz	$24.98 - 72/4oz				$27.95 - 72
6	BEEF - CFS - FRITTER CHICKEN FRIED Steak	40/4 oz	$29.74*				$52.00
7	BEEF BARBACOA PRECOOKED	2/5 lb	$66.86*				$74.70
8	BEEF GROUND 80/20	10#	$30.75* - 2/5lb				$2.99/lb
9	BEEF GROUND PATTY 3/1 80/20 Seasoned	45/5.33 oz	$53.25*				$64.80
10	Bread BUN - HAMBURGER 4" SEEDLESS	8/12 ct	$28.30				$25.64 - 10
11	Bread CIABATTA SQUARE	8/6 ct	$33.28 - 60/3.5oz				$36.08
12	Bread loaf - HONEY Wheat NUGGET	8/25 oz	$21.15				$20.50
13	Bread loaf - Wheat PILLOW						$27.38 - 12/20oz
14	Bread ROLL - WHOLE GRAIN 1 oz	144/1 oz					$27.39 - 162
15	Breadsticks GARLIC	168/6"	$24.86 - 175/1oz				$22.24 - 132/8in
16	BRED loaf - ITALIAN	8/18 oz	$21.15				$23.64
17	BURRITOS BF, BN, RED SAUCE	72/4 oz	$40.07				$36.40
18	CHICKEN BRST FILET Breaded RAW-CFC	40/4 oz	$45.78*				$56.30 - 30/5.3oz
19	CHICKEN LEG-QUARTER	4/10#	$18.38* - 1/40lb				$23.23
20	CHICKEN TENDERLOIN FRITTERS	10#	$33.30* - 2/5lb				$30.75
21	CHICKEN THIGH BNLS SKLS RNDM	4/10 #	$27.15*				$28.24
22	CHIX BRST RNDM B/S S/L	4/10#	$51.47*				$71.28
23	CHORIZO LAXON	2/5#	$22.49*				$27.44
24	CKN Breast B/L SKIN ON 6-7oz DL	32/5 oz	$30.91 - 2/5lb				$61.45 - 48/6oz
25	CKN Breast B/L S/L 5 oz SL	32/5 oz	$29.30* - 2/5lb				$29.10
26	COOKIE DOUGH CHOCOLATE CHUNK	220/1.5 oz	$70.10 - 214/1.5oz				$53.20 - 216
27	COOKIE DOUGH Oatmeal RAISIN	220/1.5 oz	$48.99 - 320/1oz				$53.20 - 216
28	COOKIE DOUGH WHITE CH. MACADEMIA	220/1.5 oz	$59.33 - 200/1.5oz				$62.60 - 216
29	CORN COB GR A	96/3 "	$23.45				$22.89
30	CORN DOG ALL Meat HONEY BATTER	72/4 oz	$42.12				$37.42
31	CORN WHL KERNEL	1/20 #	$19.21				$28.89 - 30lb
32	CROISSANT MARG ROUND 2oz	72/2 oz	$26.05 - 48/2oz				$24.14 - 4/12ct
33	CROISSANT MARG ROUND 5" - 3 oz	80/2.2 oz	$56.08 - 48/3oz				$27.10
34	DANISH ASSORTED MINI	5./10 ea	$50.38 - 120/1.5oz				$21.45
35	DESSERT CHEESECAKE ASSORT 14 ct	4/30 oz					$78.46 - 68oz
36	DESSERT CHOCOLATE CAKE SARA LEE 14 ct	4/45 oz	$56.86 - 4/53oz				$52.85
37	DONUTS ASSORTED MINI	4/60 ct					$23.05 - 30ct

SOUTH TEXAS COLLEGE
1. FOOD AND RELATED NON-FOOD PRODUCTS
PROJECT NO. 15-16-1059

VENDOR			Ben E. Keith	Devin Distributing & Packaging, Inc.	La Abuela Mexican Foods, Inc.	Labatt Food Service	Sysco Central Texas, Inc.
#	Description	UOM	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
38	EGG PATTY IQF 1.75 oz	144/1.75 oz	$40.04* - 160/1.75oz				$41.45
39	FISH - SWAII 3-5 oz	15#	$30.00				
40	FISH - TILAPIA 5-7 oz	10 #	$30.00				$49.55
41	GREEN Beans WHOLE IQF NWP	12/2 lb	$28.51				$32.82
42	HOT DOGS TURKEY 8 X 1	8x1	$17.58 - 2/5lb				$16.22 - 2/5lb
43	HUSHPUPPY JALAPEÑO	2/5#	$17.39				$15.65
44	KOLACHE - PORK	60/3 oz					$27.06
45	MUFFIN - BANANA	48/3.6 oz	$25.48 - 24/4oz				$42.31 - 96/2.12oz
46	MUFFIN - BLUEBERRY	48/3.6 oz	$42.50 - 48/4.25oz				$56.13 - 96/2.25oz
47	MUFFIN - CHOCOLATE CHIP	48/3.6 oz	$46.63 - 96/2.13oz				$34.44 - 72/2oz
48	ONION RINGS BEER BATTERED	4/2.5#	$26.32				$23.92
49	ORANGE JUICE 3+1 CONCENTRATE	12/32 oz	$51.25				$51.10
50	Pea GREEN GR. A	1/20 #	$19.72				$28.85
51	PIZZA FOUR CHEESE 16"	9/47.41 oz	$77.45				$56.18
52	PIZZA CHEESE Ready 16"	12/16"				$57.60	$65.88 - 2/12.5lb
53	PIZZA PEPPERONI slices	25lb	$70.41				$1.75/lb - 6/7# Avg
54	PIZZA PEPPERONI slices-ARRIZZIO	25#					$27.66
55	PORK BUTT BONELESS		$1.40* - 5/12-14lb cw				$32.29
56	POTATO - SWEET FRY WAVE	5/3#	$34.88				$27.60
57	POTATO FF STR 3/8" ULTIMATE CRISP	6/5 #	$40.39				$22.82
58	POTATOES MASHED RED SKINS	6/4#'S	$35.99				$22.22
59	SAUSAGE CRUMMBLES - SMALL		$22.96 - 2/5lb				$22.89
60	SAUSAGE LINKS .08 oz	200/.8 oz	$29.23*				$45.84
61	SAUSAGE PATTIES COOKED Frozen	106/1.5 oz	$32.46* - 160/1.5oz				$65.60
62	TURKEY BURGER - FIRE ROASTED	30/5.3 oz	$33.82*				
63	VEGETABLE PATTY - GARDEN BURGER	48/3.4 oz	$57.26				
DRY STORAGE							
64	ARTICHOKE Heart QUARTER	3 kilo	$59.60 - 6/3kilo				$47.89
65	BACON BITS - IMITATION	10 #'S	$139.65 - 2/10lb				$34.26 -1/20lb
66	BBQ SAUCE	4/1 gal	$47.64				$32.58
67	Beans GARBANZO	6/#10	$26.99				$26.25
68	Beans PINTO DRIED PREWASH	1/50 #	$35.55				$25.99
69	Bread CRUMBS - JAPANESE	25 #	$20.88				$19.08
70	Cereal COCOA MUNCHEES	4/35 oz					$48.58 - 37.5oz
71	Cereal CORN FLAKES BULK	4/35 oz	$25.31 - 4/26oz				$23.90 - 26oz
72	Cereal CRISP RICE BULK	4/35 oz	$25.41 - 4/32oz				$26.84 - 27oz
73	Cereal, FROSTED FLAKES	4/28 oz	$33.72 - 4/45oz				$38.27
74	CERAL, BULK HONEYNUT SCOOTERS	4/44 oz	$48.79				
75	Cereal, HONEY & NUT TASTEEOS	4/28 oz					$48.05
76	CHICHARRONES, CRACKLING	12/10 oz	$44.54				
77	CRACKER SALTINE PREM	500/2 pk	$13.36				$11.44
78	CRANBERRY DRIED		$24.64 - 1/10lb				$18.89 - 1/5lb
79	CROUTON CHEESE GRLC HMSTY	10/1 #	$22.93 - 4/2.5lb				$41.55 - 8/2.5lb

SOUTH TEXAS COLLEGE
1. FOOD AND RELATED NON-FOOD PRODUCTS
PROJECT NO. 15-16-1059

VENDOR			Ben E. Keith	Devin Distributing & Packaging, Inc.	La Abuela Mexican Foods, Inc.	Labatt Food Service	Sysco Central Texas, Inc.
#	Description	UOM	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
80	CRYSRAL LITE - LEMONADE IND POUCH	4/30 ct	$29.68				$27.70
81	CRYSTAL LITE - Peach IND POUCH	4/30 ct					$27.70
82	DRESSING - TARTAR SAUCE	1 gal	$38.69 - 4/1gal				$30.36
83	DRESSING CAESAR Creamy - MARZETI	1 gal	$57.31 - 4/1gal				$51.78
84	DRESSING ITAL GOLDEN	1 gal	$23.79 - 4/1gal				$27.43
85	DRESSING MIX ITALIAN	12/7.6	$53.25				$49.36
86	DRESSING MIX RANCH	18/3.2 oz	$34.40				$25.42
87	DRESSING RASPBERRY VINIAGARETTE	1 gal	$27.87 - 2/1gal				$22.17
88	DRINK-CRYSTAL LITE-LEMONADE	24/16 oz	$30.56				$17.76
89	DRINK-CRYSTAL LITE-RASPBERRY ICE	24/16 oz	$43.20 - 12/1.8oz				$17.76
90	DRINK-CRYSTAL LITE-STRAW-KIWI	24/16 oz	$43.20 - 12/1.9oz				$17.76
91	DRINK-I.B.C. BLACK CHERRY						$12.49 - 4/6ct
92	DRINK-I.B.C. CHERI Limeade						$12.49 - 24/12oz
93	DRINK-I.B.C. Cream SODA		$13.62 - 24/12oz				$12.49 - 4/6ct
94	DRINK-I.B.C. ROOTBEER		$13.62 - 24/12oz				$15.00 - 4/6ct
95	DRINK-SODA A & W ROOT BEER	24/12 oz	$9.70				$8.96
96	DRINK-SODA COKE	24/12 oz	$13.26				$12.36
97	DRINK-SODA DIET COKE	24/12 oz	$13.26				$12.36
98	DRINK-SODA DIET PEPSI	24/12 oz					$8.96
99	DRINK-SODA DR. PEPPER	24/12 oz	$13.26				$12.36
100	DRINK-SODA MOUNTAIN DEW		$9.79 - 24/12oz				$8.96 - 24/12oz
101	DRINK-SODA PEPSI	24/12 oz	$9.79				$8.96
102	DRINK-SODA SEVEN UP	24/12 oz	$9.70				$8.96
103	DRINK-SODA SUNK/M.MD	24/12 oz					
104	DRINK-V8 JUICE-BRY BRY BLEND	12/16 oz	$13.51				$9.96
105	DRINK-V8 JUICE-STRAW-KIWI	12/16 oz	$13.51				$9.96
106	DRINK-V8 JUICE-TROPICAL BLEND SPLASH	12/16 oz					$9.96
107	DRINK-V8 VEGETABLE PLASTIC BTL	24/12 oz	$27.04				$23.96
108	GRAVY MIX CHKN RSTD	6/14 oz	$21.59				$24.10
109	GRAVY MIX CNTRY STYLE	6/1.5 #	$17.97				$16.98
110	GREEN Beans - VERI-GREEN CUT	6/ #10	$28.00				$27.60
111	HONEY-YOUNGBLOOD	4 lb					$99.94
112	HOT DOG BUNS	144/1.5	$27.90 - 8/12ct				$28.74
113	JELLY ASSORTED 100 GRAPE / 100 STRAW	200/1/2 oz	$14.80				$11.78
114	JELLY GRAPE	200/1/2 oz	$10.80				$10.24
115	JELLY GRAPE CONCORD FOR PB&J		$13.10 - 200/1/2ox				$46.96 - 6/10#
116	JELLY STRAWBERRY	200/1/2 oz	$19.99				$14.88
117	JUICE LEMON PLAS	4/1 gal	$37.08				$21.75
118	KETCHUP DISPENSER PACK	3 / 1.5 gal	$28.21 - 2/1.5gal				$18.15
119	KETCHUP PACKET	1000	$19.20				$14.72
120	LEMONADE DRINK-MIX	12/2 gal	$29.45 - 12/24oz				$15.65
121	MARGERINE LIQUID	2/2.25 gal	$31.21*				$32.25

SOUTH TEXAS COLLEGE
1. FOOD AND RELATED NON-FOOD PRODUCTS
PROJECT NO. 15-16-1059

VENDOR			Ben E. Keith	Devin Distributing & Packaging, Inc.	La Abuela Mexican Foods, Inc.	Labatt Food Service	Sysco Central Texas, Inc.
#	Description	UOM	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
122	MAYO DISPENSER PACK	2/ 1.5 gal	$48.92				$33.89
123	MAYO PACKET	200/12g	$19.05				$30.98
124	MAYONNAISE Heavy DUTY	4/1 gal	$26.72				$25.15
125	MUSTARD	gal	$12.30				$22.54
126	MUSTARD DISPENSER	2 / 1.5 gal	$22.95				$15.86
127	MUSTARD PACKET	500/5.5 gm	$13.31				$9.55
128	NUTS - SUNFLOWER SEED		$20.79 - 3/2lb				$19.30 - 3/2lb
129	Cereal Oatmeal OATS	12/30 oz	$70.93				
130	Oatmeal-ROLLED OATS	42 oz					$37.36
131	OIL CAN - HIGH Heat CANOLA	6/17oz	$36.85* - 6/20.5oz				$23.89
132	OIL OLIVE BLEND 75/25 COLAVITA	6/1 gal	$67.06*				$69.50
133	OIL OLIVE XVRGN ITALIAN	1 gal	$26.67*				$88.90
134	OLIVE KALAMATA PITTED	2 kilo	$15.80				$47.30 - 1/9lb
135	OLIVES BLACK RIPE sliced	1 # 10	$7.64				$34.30
136	PACKETS PEPPER		$20.34 - 3/1000				$25.46 - 6/1000ct
137	PACKETS SALT		$7.96 - 3/1000				$10.62 - 6/1000ct
138	PANCAKE MIX		$32.12 - 6/5lb				$24.44 - 6/5lb
139	PASTA - ANGEL HAIR		$20.15 - 2/10lb				$22.78 - 4/5lb
140	PASTA - CAVATAPI	20 #'S	$40.38 - 20/16oz				$22.99
141	PASTA PENNE RIGATE 2/10#'S	2/10#'s	$23.33				$23.39
142	PASTA SPAGHETTI	2/10 #	$20.79				$22.28
143	Peanut BUTTER	5#	$53.94 - 6/5lb				$54.00
144	PEPPER CHIPOTLE HOT	24/7 oz	$20.51 - 12/7oz				$31.60
145	PEPPER JALAPENOS POUCH PAK	6/100 oz	$32.30 - 8/80oz				$30.54 - 6/7lb
146	PEPPERONCINI GREEK	4/1 gal	$22.81				$29.75
147	PEPPERS FIRE ROASTED RED BELLS	6 # 10	$36.32 - 6/3kg				$73.15
148	RAISIN-SEEDLESS	15 oz	$50.39 - 24/15oz				$43.64
149	RICE PARBOILED Perfect	1/50 #	$20.64				$26.10
150	SALT KOSER	1 / 3 lb	$25.68 - 12/3lb				$1.55ea
151	SAUCE - CHEDDAR CHEESE GHEL	6/#10	$36.60				$35.59
152	SAUCE CHILLI-HOT DOG	6/10#	$55.33				$25.58
153	SAUCE SWEET & SOUR	1 gal	$17.26				$15.54
154	SHORTENING FRY LIQ Creamy	1/35 #	$21.26*				$23.85
155	SPICE CUMIN GROUND	16 oz	$10.30				$4.15 ea- 14oz
156	SPICE FAJITA Seasoning		$29.09 - 1/5lb				$61.60 - 6/30oz
157	SPICE GARLIC GRANULATED	6.5#	$25.05				$20.66 - 6.5lb
158	SPICE GARLIC POWDER	1.25 lb	$20.23 - 5.25lb				$9.75 - 21oz
159	SPICE OREGANO Leaf WH	1 lb	$23.95 - 1/24oz				$22.74 - 1.5lb
160	SPICE PAPRIKA	5 lb	$25.76				$35.00 - 5.25lb
161	SPICE PARSLEY FLAKE	10 oz	$24.55 - 1lb				$11.76
162	SPICE PEPPER WHITE	18 oz	$22.62				$20.83
163	SPICE PEPPER BLACK GRND	4.25#	$42.17 - 5lb				$35.00 - 5lb

SOUTH TEXAS COLLEGE
1. FOOD AND RELATED NON-FOOD PRODUCTS
PROJECT NO. 15-16-1059

VENDOR			Ben E. Keith	Devin Distributing & Packaging, Inc.	La Abuela Mexican Foods, Inc.	Labatt Food Service	Sysco Central Texas, Inc.
#	Description	UOM	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
164	SPICE PEPPER CAYENNE	16 oz	$7.87 - 14oz				$7.15 - 14oz
165	SPICE PEPPER RED CRUSHED		$8.53 - 13oz				$8.00 - 6/13oz
166	SPICE Seasoned SALT	25 #	$13.35 - 5lb				$53.95 - 4/5lb
167	SUGAR - Confectioner 6X	25 #	$38.95 - 50lb				$20.25
168	SUGAR - EQUAL - INDULGE SUB PACKET	2000/ indiv	$30.12				$27.20
169	SUGAR - PACKET	2000/1/10 oz	$15.03 - 2000/2.8gm				$18.30 - 3000ct
170	SUGAR - SPLENDA - YELLOW SUB		$34.30 - 2000				$30.90 - 2000ct
171	SUGAR - SWEET & LOW		$15.35 - 2000				$16.20 - 2000ct
172	SUGAR BROWN LIGHT		$27.37 - 12/2lb				$20.15 - 25lb
173	SYRUP PANCAKE & WAFFLE	4/1 gal	$29.58				$20.88
174	Tea - INSTANT W/ LEMON & SUGAR	12/2 gal	$16.58 - 12/16oz				$41.69 - 24/12oz
175	Tea - RASPBERRY ICE		$52.58 - 32/3oz				
176	Tea - TENDER Leaf Tea bag		$34.86 - 32/3oz				$34.42 - 24/3oz
177	TOMATO DICED FIRE ROASTED	6/ # 10	$37.13				$36.30
178	TOMATO DICED IN JCE 1/4 IN CASA SOLANO	6/ # 10	$22.36				$24.78
179	TOMATO PASTE-HEINZ	6/ # 10	$38.45				$36.67
180	TOMATO SAUCE FCY CAL	6/ # 10	$21.09				$22.95
181	TOMATO WHL PLD IN JUICE XSTD	6/ # 10	$14.84*				$19.15
182	TUNA CHUNK LIGHT IN H2O	6/#5	$65.52 - 6/66.5oz				$70.72
183	WATER BOTTLED SPRING 16.9 oz	32/35/16.9 oz	$4.24 - 24/16.9oz			$7.50 / 35/16.9oz	$5.88
184	WATER BOTTLED SPRING-LITER	18/1 LTR	$17.58 - 12/1Ltr			$11.20 / 18/1Ltr	$10.76
COFFEE SUPPLIES							
185	Hot Chocolate	6/2 lb	$49.50				
186	CAPPUCCINO - COCOA MIX SUPREME	6/2 lb					$46.92
187	COFFEE CAPPUCCINO FRENCH VANILLA	6/2 lb	$48.25				$46.89
188	COFFEE GROUND FRENCH ROAST	92/2.5 oz	$39.13 - 22/2.66oz				$108.25 - 96
189	CUP FOAM 12 oz THIN WALL PRNTD	10/100 ct		$97.83			$33.80 - 50/20ct
190	CUP FOAM TROPHY 16 oz	15/50 ct	$58.88	$83.70			$42.65 - 40/25ct
191	FILTERS	500	$13.39				$8.98
192	LIDS PLASTIC DOME GOURMET WHT 12 & 16 oz			$81.52 - 1500			$22.88
PAPER & PLASTIC							
193	bag PLASTIC T-SAK	1000/11*6	$22.77	$14.00			$23.40
194	BOX-SANDWICH LUNCH BOX 9X6X3	250					$66.25
195	CONTAINER HINGED Clear 1 COMP 8"	200	$40.16	$41.55			$42.88
196	CONTAINER HINGED Clear 6" 1 COMP	500	$25.16	$44.59			$44.90 - 504
197	CONTAINER HINGED FOAM 5.75X5.75X3 1 COMP	500	$23.55	$18.06			$38.89 - 504
198	CONTAINER PIE WDG	2/125	$73.11	$52.94			$60.99
199	CONTAINER PLAST HNG Clear 1 COMP	250/9.5*9*2.7	$81.53 - 100/9.5x10.5	$44.44			$50.12
200	CONTAINER PLAST HNG Clear 3 COMP	200/9*9*3		$48.44			$67.69
201	CONTAINER STYRO HNG WHITE 3 COMP 9X9X3	150	$19.52	$15.75 - 200			$20.60
202	CUP FOAM STYRO 10 oz	1000	$23.37 - 40x25	$20.08			$21.30
203	CUP FOOD CONTAINER SQUAT 16 oz	1 / 500 ct	$25.15 - 20x25	$21.50			$19.99

SOUTH TEXAS COLLEGE
1. FOOD AND RELATED NON-FOOD PRODUCTS
PROJECT NO. 15-16-1059

VENDOR			Ben E. Keith	Devin Distributing & Packaging, Inc.	La Abuela Mexican Foods, Inc.	Labatt Food Service	Sysco Central Texas, Inc.
#	Description	UOM	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
204	CUP FOOD CONTAINER SQUAT 8 oz	20/50 ct	$33.73	$27.79			$57.65
205	CUP PLASTIC Clear PET 12 oz (FRUIT)		$60.23	$38.82			$93.72 - 24/40ct
206	CUP PLASTIC Clear PET 20 oz	10/50 ct		$56.47			$83.69 - 20
207	CUP PLASTIC TRANSLUCENT 10 oz	25/100	$59.82 - 30x50	$70.59			$73.70
208	CUP PLASTIC TRANSLUCENT 16 oz	960/16 oz	$56.19 - 20x50	$36.47			$59.36
209	CUP SQUAT 9 oz	1000	$103.44 - 20x50	$51.76 - 975			$83.60
210	CUP-SOUFFLE PLAS PORTION TRANS 1 oz		$32.82 - 10x250	$20.40 - 2500			$38.96 - 10/250ct
211	CUP-SOUFFLE PLAS PORTION TRANS 2 oz	10/250 ct	$35.33 - 10x250	$23.72			$26.94
212	CUP-SOUFFLE PLASTIC LIDS FOR 2 oz	24/100 ct	$35.31 - 25x100	$23.72			$23.60 - 25
213	FILM PVC ROLL 2000 FT	1/18 in	$20.27	$14.48			$25.96
214	FOIL ALMN ROLL HVY DUTY 18X500	18"/500'	$35.42	$19.25			$28.30
215	FOIL SHEETS 12X10.75 SILVER	6/500	$62.24 - 12x200	$58.21			$101.30 - 12/200ct
216	FUEL CANNED HT STERNO W/WICK	24/6 hr	$38.76				$46.72
217	GLOVE LATEX PWD FREE LG	4/100 ct	$35.67	$46.39			$42.00
218	GLOVES - ROYAL, POLY LG EMBOSSED	10 / 100		$4.25			$25.75
219	HAIRNET LARGE SIZE DK BROWN	144 ct	$16.36	$11.91			$138.40
220	KIT CUTLERY HVY K, F, S, SP, HVY WT	250/cs	$32.61	$16.23			$56.50
221	LID FOOD CONTAINER SQUAT 8 oz & 16 oz	10/100 ct	$25.82	$17.31			$16.90
222	LID FOR 12 oz PET CUP (FRUIT)		$34.72 - 1x1000	$41.25			$55.32 - 15/75ct
223	NAPKIN - EXPRESSNAP BROWN	6000	$53.15 - 24/250	$44.20			$54.89
224	NAPKIN - North River - 9x12 LOWFOLD	8000					$33.90 - 7x12
225	NAPKIN - TORK EXPRESSNAP WHT	6000		$46.20			$56.24
226	PAN LINER bag 1/2 HOTEL PAN	250/ 24x17"	$34.68 - 250/23.5x17	$16.43			$49.30
227	PAN LINER bag 1/3 HOTEL PAN	250/ 18x14"		$11.79			$30.00
228	PAN LINER SHEETS 16.38x24.38	1000 ct	$40.71	$29.41			$32.30
229	PIZZA BOX CORRUGATED	50		$23.02			$11.99
230	PLASTIC WARE - FORK HVY	1000	$26.00	$22.45			$13.65
231	PLASTIC WARE - FORK	1000					$7.10
232	PLASTIC WARE - KNIFE	1000					$7.10
233	PLASTIC WARE - SOUP SPOON	1000	$61.96				$13.65
234	PLASTIC WARE - FORK - Reflections	600					$44.45
235	PLASTIC WARE - KNIFE HVY	1000	$33.58 - 24x40	$22.45			$13.65
236	PLASTIC WARE - SOUP SPOON HVY	1000		$22.45			
237	PLATE FOAM 9" Laminated White	500/cs	$24.01	$23.02			$36.56
238	PLATE FOAM 9" Non-Laminate White	500		$15.71			$22.99
239	PLATE FOAM BLACK 7"	900	$47.84 - 8x125	$39.54			$40.06 - 1000
240	PLATE PLASTIC BLACK 9"	400	$31.24 - 4x125	$58.82			$104.66
241	STIRRER PLAS STRPD 5 1/4	10/1000	$18.74	$14.50			$22.80 - 8
242	STRAWS 7.75 JUMBO CLR UW	24/500	$13.33 - 4/500	$38.44			$94.98
243	THERMAL REGISTER PAPER	50 rolls	$68.97	$53.33			$74.50
244	TOOTHPICK FRILLS 4"	1/1000	$2.51				$27.80
245	TOOTHPICK WOOD ROUND	24/800	$15.42				$16.95 - 12/1000ct

SOUTH TEXAS COLLEGE
1. FOOD AND RELATED NON-FOOD PRODUCTS
PROJECT NO. 15-16-1059

VENDOR			Ben E. Keith	Devin Distributing & Packaging, Inc.	La Abuela Mexican Foods, Inc.	Labatt Food Service	Sysco Central Texas, Inc.
#	Description	UOM	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
246	TONG UTILITY STAINLESS	1	$2.89				$1.92
247	TONGS 9" BLACK DISPOSABLE						$31.25 - 36/10.75"
248	TOWELETTE MOIST	1000	$12.70 - 10x100	$14.26 - 500			$13.58
249	TRAY FOOD 1 lb	4/250 ct	$23.88	$17.70			$21.90
250	TRAY FOOD 3 lbs	2/250	$20.67	$14.80			$19.56
251	TRAY PLASTIC ROUND 12"	36	$61.71	$44.44			$57.36
252	TRAY PLASTIC ROUND 16"	36	$86.32	$58.82			$79.90
253	WRAP DOILIE DELI 5.5X5.5	1/1000	$13.39				$9.10
254	WRAP FOIL PAPER INS 10.5X13 "Q-TACO"						$37.50 - 1/1000ct
255	WRAP FOIL INS 12 X 10.75	12X200	$62.24				
256	WRAP FOIL PAPER INS 12X12 "Tacos"	1000		$48.38			$37.90
257	WRAP FOIL PAPER INS 14X16 "BURGERS"						$23.20 - 1/2000ct
DISHROOM							
258	DETERGENT - SINK KITTER PINK	4/1 gal	$20.41	$20.75			$21.80
259	ECOLAB - DETERGENT - SOLID POWER	4/9 #					$98.08
260	ECOLAB - RINSE AID - SOLID BRILLIANCE	2/2.5 #					$156.00
261	GRILL BRICK 3.5 INCH	1	$17.85	$15.00			
262	LIME-AWAY	4/1 gal		$26.14			$48.90
263	SCOUR PAD-HVY DTY-GRN NYLON	1/10 ct	$6.77 - 1/15ct				$11.88 - 20ct
264	STAINLESS STEEL SPONGE	1/12 ct	$14.08	$3.77			$20.79
265	WATER SOFTENING SALT	1/50#	$9.46				$8.90
WALK IN COOLER							
266	ALFREDO SAUCE POUCH PACK	4/96 oz	$73.24 - 6/64oz				$73.88
267	BASIL PESTO SAUCE	1/30 oz	$43.98 - 3/30oz				$38.80
268	BUTTER Spread PORTIONS	900/5gr	$20.05*				$45.99
269	BUTTERMILK	1 qt	$3.11* - 1/2 gal				$23.10
270	CHEESE - EXTRA MELT AMER loaf	6/5 #	$83.19*				$82.50
271	CHEESE AMERICAN 160 slice	4/5#	$48.87*				$45.45
272	CHEESE AMERICAN 160 slice	5#					$11.36
273	CHEESE CHDR & JACK SHREDDED	5#	$24.95* - 2/5lb				$12.08
274	CHEESE Cream PORTIONS	100/1 oz	$22.74*				$24.23
275	CHEESE Cream WHIPPED Spread	4/3 lb					$54.98 - 6/3lb
276	CHEESE FETA CRUMBLES	4/2.5 lb	$28.53*				$26.76
277	CHEESE Mozzarella SHREDDED	5#	$13.00*				$46.35
278	CHEESE PARMESAN-GRATED	5 #	$43.88* - 2/5lb				$149.78
279	CHEESE PARMESAN-SHREDDED	5 #	$25.27*				$56.47
280	CHEESE QUESO FRESCO	5#	$21.21*				$5.625/lb
281	CHEESE sliced - CHEDDAR 120 SLI	5 #	$51.65* - 4/5lb				$37.05
282	CHEESE sliced - PEPPER JACK 120 SLI	5#	$41.16* - 8/1.5lb				$66.75
283	CHEESE SWISS slices 160 ct	5 #	$44.86* - 10/1lb				$55.05
284	Cream Heavy 38%	1 qt	$5.16*				$60.92
285	Creamer FRENCH VANILLA	288/.5 oz	$20.01*				$20.55

SOUTH TEXAS COLLEGE
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PROJECT NO. 15-16-1059

VENDOR			Ben E. Keith	Devin Distributing & Packaging, Inc.	La Abuela Mexican Foods, Inc.	Labatt Food Service	Sysco Central Texas, Inc.
#	Description	UOM	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
286	Creamers NON DAIRY	400 3/8 oz	$7.70*				$18.55
287	EGG HARD BOILED WHL PEEL PELLOW	8*24 ct	$27.81* - 12/12ct				$40.50
288	EGGS GRADE AA X-LARGE	15 dz	$24.03*				$25.60
289	EGGS GRADE A MEDIUM	15 dz	$16.23*				$18.72
290	HAM BLACK FOREST	2/8.75 #	$3.38* - 2/9.11CW				$3.56/lb
291	MARGARINE BLOCKS	30 / #	$17.19*				$17.18
292	MILK CHOCOLATE PINT	12/16 oz	$17.47* - 20/pt				$19.36
293	MILK SKIM	50/.5 pint	$8.48* - 25/.5pt				$9.25 - 25
294	MILK WHOLE	4/1 gal	$19.33*				$19.44
295	ORANGE JUICE 16 oz	12/16 oz	$46.50* - 12/32oz				$16.50
296	PICKLE DILL RELISH	1 gal	$6.44				$6.45
297	PICKLE DILL slices K	5 gal	$20.50				$27.30
298	PICKLE SWEET RELISH	1 gal	$7.54				$7.33
299	POTATO DICED BRKFST FRESH XL	2/10#	$16.17				$16.24
300	SALAD MACARONI - ORG RECIPE	10#	$20.74* - 1/12lb				$16.65
301	SALAD POTATO HMSTY	10#	$20.02* - 12lb				$33.80
302	SOUP BASE CHICKEN Real	1/25 #	$47.48				$59.57
303	SOUP BASE VEGETABLE	6/1 #	$31.13				$27.76
304	TOMATO SUNDRIED IN OIL	6/24oz	$55.53				
305	TOMATO SUNDRIED JULIANNE	5 lb					$28.80
306	TORTILLA FLOUR RAW - 7 INCH		$18.92 - 12/20ct		$3.11		$36.90 - 6/50ct
307	TURKEY BRST MSQT SMKD	2/7/2008	$3.71* - 2/8-10cw				$5.36/lb - 2/7-8#av
308	TURKEY COMBO PACK, SAL, HAM, BOL	12 / 1 #	$28.65*				$36.18
309	YOGURT BLUEBERRY	12/6 oz	$9.28*				$5.59
310	YOGURT CHERRY VAN	12/6 oz	$9.38*				$5.59
311	YOGURT Peach LIGHT	12/6 oz	$9.38*				$5.59
312	YOGURT RASPBERRY	12/6 oz	$11.62*				$5.59
313	YOGURT STRAWBERRY		$9.38* - 12/6oz				$5.59
314	YOGURT STRAWBERRY BANANA	12/6 oz	$9.38*				$5.59
PRODUCE ORDER							
315	APPLE GRANNY SMITH *	10 lb	$30.64* - 88ct				Market
316	APPLE RED	5 #					Market
317	APPLE slices						
318	ASPARAGUS	11/1#	$35.09				Market
319	AVOCADO 12 ct	12 ct	$20.75* - 24ct				Market
320	AVOCADO 48 ct	lug	$24.84* - 48ct				Market
321	BANANA QUAD PACK *	10 lb	$7.67*				Market
322	BANANAS	40 #	$23.84*				Market
323	BASIL BULK 1lb	1 lb	$8.62*				Market
324	BEETS		$18.40- 1/25lb				Market
325	BROCCOLI, CROWN	20 lb	$17.65*				Market
326	BROCCOLI, FLORETS	3 #	$20.38* - 4/3lb				Market

SOUTH TEXAS COLLEGE
1. FOOD AND RELATED NON-FOOD PRODUCTS
PROJECT NO. 15-16-1059

VENDOR			Ben E. Keith	Devin Distributing & Packaging, Inc.	La Abuela Mexican Foods, Inc.	Labatt Food Service	Sysco Central Texas, Inc.
#	Description	UOM	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
327	Cabbage GREEN	50#	$16.95*				Market
328	Cabbage GREEN SACK	50 #					Market
329	Cabbage RED	2 ct	$10.41* - 3-4ct				Market
330	CANTALOUPE *	3 ct	$10.98*				Market
331	CANTALOUPE 12ct	4 ct	$23.53* - 12ct				Market
332	CARROT MINI *	5 lb	$13.40* - 2/5lb				Market
333	CARROT SHREDDED	5 lb	$12.77* - 2/5lb				Market
334	CARROT STICK BRICK PAK	5 lb	$16.10* - 2/5lb				Market
335	CAULIFLOWER FRESH 12ct	3 ct	$31.21 - 12ct				Market
336	CELERY *	6 ct	$11.44*				Market
337	CELERY STICKS BRICK PACK	5 lb	$11.67*				Market
338	CILANTRO *	5 ct	$7.50* - 1lb				Market
339	CUCUMBER Select *	5 lbs	$8.97*				Market
340	EGGPLANT		$28.41* - 18ct				Market
341	GARLIC WHOLE PEELED 5# *	5 lbs	$20.24*				Market
342	GINGER ROOT	1 lb	$10.35* - 5lb				Market
343	GRAPES RED SEEDLESS	5/3 lb	$32.55* - 19lb				Market
344	GRAPES RED SEEDLESS *	2 ct	$20.47* - 5lb				Market
345	GRAPES WHITE SEEDLESS *	2 ct	$22.48* - 5lb				Market
346	HONEYDEW *	2 ct	$13.57* - 3ct				Market
347	HONEYDEW MELONS 8-9 ct	4/2 ct	$19.25* - 8ct				Market
348	LEMONS 40lbS*	40 lbs	$33.35* - 35lb				Market
349	LEMONS 5lbS*	5 lbs	$12.87* - 7lb				Market
350	LETT SALAD MIX/COLOR *	5 lbs	$15.88* - 4/5lb				Market
351	LETT SALAD MIX/COLOR SEP	5 lbs	$11.74* - 2/5lb				Market
352	LETTUCE CHOP ROMAINE	6/2#	$18.27*				Market
353	LETTUCE FINE SHRED *	1/5 lb	$10.73* - 2/5lb				Market
354	MANGO slices IN SYRUP		$29.33* - 8lb				Market
355	MUSHROOM sliced	10 lbs	$21.39*				Market
356	MUSHROOM WHOLE	10 lbs	$20.24*				Market
357	ONION GREEN MEDIUM	12 ct	$17.42* - 4/2lb				Market
358	ONION JUMBO YELLOW US#1	1/50 lb	$19.09*				Market
359	ONION RED JUMBO 13lb	13 lbs	$29.56* - 25lb				Market
360	ONION WHITE	1/50 lb	$33.70*				Market
361	ORANGE FANCY	5#	$14.08* - 22ct				Market
362	PEPPER BELL GREEN MEDIUM	5/ 5 lb	$47.09* - 1 1/9B				Market
363	PEPPER BELL GRN CHOICE*	5 lbs	$14.72*				Market
364	PEPPER BELL RED CHOICE	5/5 lb	$47.09* - 1 1/9B				Market
365	PEPPER BELL RED CHOICE *	1/5 lb	$15.30*				Market
366	Pineapple 5-8 ct		$22.99*				Market
367	POTATO RED B SMALL 4 oz	50 lbs	$24.15*				Market
368	SERRANO PEPPERS	30 #	$39.22* - 35-40lb				Market

SOUTH TEXAS COLLEGE
1. FOOD AND RELATED NON-FOOD PRODUCTS
PROJECT NO. 15-16-1059

VENDOR			Ben E. Keith	Devin Distributing & Packaging, Inc.	La Abuela Mexican Foods, Inc.	Labatt Food Service	Sysco Central Texas, Inc.
#	Description	UOM	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
369	SERRANO PEPPERS	5#	$10.93*				Market
370	SHALLOTS 5 lb *	5 lbs	$11.50*				Market
371	sliced TOMATOES DQ	5 lbs					Market
372	SPRING MIX	3 lbs	$8.50*				Market
373	SQUASH YELLOW MEDIUM	5 lbs	$16.16* - 1/10lb				Market
374	STRAWBERRIES	1 lbs	$16.68* - 8/1lb				Market
375	SWEET POTATO						Market
376	TOMATO CHERRY 12 PINT	6 pints	$21.22* - 1/10lb				Market
377	TOMATO COOKER	25 lb	$14.38*				Market
378	WATERMELON 2 ct	2 ct	$16.63* - 1ct				Market
379	ZUCCHINI MEDIUM	5 lbs	$23.18 - 1/10lb				Market
SNACKS & CHIPS							
380	BAR FIBER ONE - OATS & CHOCOLATE	1.4 oz					$70.48
381	BAR GRANOLA CHOCO CHIP CHEWY	12/10 ct					$26.29 - 8ct
382	BAR NUTRAGRAIN STRAWBERRY	48/1.3 oz					$22.94
383	CANDY - MINT, CRÈME DE MENTHE	1/ 120 ct					$64.00 - 12/120ct
384	CANDY- SKITTLES ORGINAL	1/ 36 ct					$8.98
385	CANDY- STARBURST ORIG FRUIT CHEW	1/ 36 ct					$8.98 - 12
386	CANDY BAR - 3 MUSKETEERS	1/36 ct					$24.40
387	CANDY BAR - KIT KAT	1/36 ct	$26.35				$24.40
388	CANDY BAR - Almond Joy Bar 1.61 oz	1/ 36 ct	$26.35				
389	CANDY BAR - Butterfinger 656843	1/ 36 ct	$27.31				$24.80
390	CANDY BAR - CRUNCH BAR	1/36 ct	$27.31				$24.80
391	CANDY BAR - HERSHEY'S	1/36 ct	$27.49				$24.40
392	CANDY BAR - HERSHEY'S ALMOND	1/36 ct	$28.96				$24.40
393	CANDY BAR - M&M Peanut 1.74 oz	1/48 ct	$35.13				$32.55
394	CANDY BAR - M&M PLAIN 1.69 oz	1/48 ct	$26.35 - 1/36ct				$24.40
395	CANDY BAR - MILKY WAY	1/36 ct	$26.35				$24.40
396	CANDY BAR - SNICKERS	48 ct	$36.66				$32.55
397	CANDY BAR - TWIX CARAMEL 1.6 oz	1/36 ct	$26.35				$24.40
398	CHEX MIX - HONEY NUT	60/ 1.75 oz					$24.10
399	CHIPS - BAKED - SOUR CR & ONION	64/1.13	$30.19				$27.30
400	CHIPS - CHEETOS HOT	64/2 oz	$30.50			$34.42	$27.30
401	CHIPS - CHEETOS REGULAR	64/ 2 oz	$30.50			$34.42	$27.30
402	CHIPS - CORN TWIST HNY BBQ	64/ 2 oz					$27.30
403	CHIPS - DORITOS COOL RANCH LSS	64/1.75 oz	$30.19			$34.42	$27.30
404	CHIPS - DORITOS NACHO FLAVOR	64/1.75 oz	$30.19			$34.42	$27.30
405	CHIPS - FRITOS	64/2 oz	$30.50			$34.42	$27.30
406	CHIPS - FUNNIONS, SNACKS, ONION BG	64/ 1.25 oz	$30.19			$34.42	$27.30
407	CHIPS - PITA PARMESAN GARLIC HERB	24/ 1.5 oz	$13.94				$15.19
408	CHIPS - POTATO CHIPS, CLASSIC	64/ 1.5 oz	$30.50				$27.30
409	CHIPS - POTATO CHIP, KCM BBQ LSS	64/ 1.5 oz	$30.50			$34.42	$27.30

SOUTH TEXAS COLLEGE
1. FOOD AND RELATED NON-FOOD PRODUCTS
PROJECT NO. 15-16-1059

VENDOR			Ben E. Keith	Devin Distributing & Packaging, Inc.	La Abuela Mexican Foods, Inc.	Labatt Food Service	Sysco Central Texas, Inc.
#	Description	UOM	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
410	CHIPS - POTATO KETTLE SALT/VINEGAR	60/1.5 oz	$32.29 - 64/1.3oz			$34.42 - 64/1.375oz	$24.94
411	CHIPS - POTATO KETTLE CRK PEP/Sea S	60/1.5 oz	$15.45 - 25/2oz			$34.42 - 60/1.375oz	$37.39
412	CHIPS - POTATO KETTLE JAL/HABNRO	60/1.5 oz	$32.29 - 64/1.3oz			$34.42 - 60/1.375oz	$24.94
413	CHIPS - POTATO KETTLE VOODOO	60/1.5 oz				$34.42 - 60/1.375oz	$24.94
414	CHIPS - POTATO KETTLE WASABI/GINGER	60/1.5 oz				$34.42 - 60/1.375oz	$28.43 - 1.37oz
415	CHIPS - POTATO LATTICE AGED CHEDDAR/PPR	64/1.375 oz					$27.30
416	CHIPS - POTATO LIMON	64/1.375 oz					$27.30 -1.5oz
417	CHIPS - PRETZEL, TINY TWIST 34049	64/ 2 oz	$30.50			$33.35	$27.30
418	CHIPS - RUFFLES QUESO	64/ 1.5 oz	$30.67				$27.30
419	Chips - SUN-CHIPS GARDEN SALSA		$30.19 - 64/1.5oz				$27.30 - 64/1.5oz
420	CHIPS - SUN-CHIPS ORIGINAL	64/1.5 oz	$33.67 - 104/1oz				$27.30
421	CHIPS - Wheat THINS VEGGIE	60/1.75	$30.52				$28.45 - 72
422	CORN NUTS, RANCH	144/ 1.4 oz					
423	GRANOLA BAR, FRUIT & NUT	128/ 1.2 oz					$52.90
424	GRANOLA BAR, VARIETY LOW FAT	120/ 1 oz					$29.94 - 12/8ct
425	GRANOLA BAR OATS N HONEY 1.5oz	6/ 18 ct					$31.94 - 4.36ct
426	GUM, DOUBLEMINT S706739	40/ 5 stick					
427	GUM, Spearmint S706705	40/ 5 stick					
428	HUMMUS - CLASSIC	12/4.56 oz					$20.69
429	HUMMUS - RED PEPPER	12/4.56 oz					$20.69
430	Peanuts, LIGHTLY SALTED	144/ 2 oz					
431	Peanuts, TRAIL MIX,SPICY NTS & CAJUNSTX	72/ 2 oz	$38.76				$38.33
432	POP-TART, FROSTED STRAWBERRY	12/ 6 PK/2 ct	$43.54				$39.20
SPECIALTY ITEMS							
433	ALMONDS - RAW sliced	5 #	$47.71				$57.96 - 3/2lb
434	APPLE CIDER	4/1 gal	$34.59				$30.00
435	BAMBOO SHOOTS	6 # 10	$18.48				$18.50
436	BEVERAGE - GRAPE SHASTA	24/12 oz	$23.15				
437	BEVERAGE - SEVEN UP	24/12 oz	$9.70				
438	BEVERAGE A & W	24/12 oz	$9.70				
439	BEVERAGE- FRUIT PUNCH HAWAIIAN						$8.89
440	BEVERAGE- SUNKIST ORANGE		$9.70 - 24/12oz				$8.90
441	CHEF HATS	12	$13.78				$9.80
442	COFFEE CUPS-TALL BRT WHT 8.5 oz	36					$158.50 - 24/35ct
443	CONTAINER STYRO HNG WHITE 1 COMP 9X9		$15.87 - 150ct				
444	DOILIES 12"	500	$42.33 - 1/1000				$34.28 - 1000
445	MITTENS OVEN	2 pair					$17.95
446	PASTA - ANGEL HAIR		$22.00 - 2/10lb				
447	PASTA - LASAGNA SHEETS		$22.08 - 32/5oz				$21.88 - 1/10lb
448	PASTA - BOW TIE TRICOLOR						$15.90 - 2/5lb
449	Pineapple, CHUNKS NAT JUICE	6/ #10	$38.76				$49.00
450	POPCORN KIT- W/OIL/Seasoning	36/8 oz	$26.76				$23.99

SOUTH TEXAS COLLEGE
1. FOOD AND RELATED NON-FOOD PRODUCTS
PROJECT NO. 15-16-1059

VENDOR			Ben E. Keith	Devin Distributing & Packaging, Inc.	La Abuela Mexican Foods, Inc.	Labatt Food Service	Sysco Central Texas, Inc.
#	Description	UOM	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
451	SAUCE- HOISIN SAUCE	1 # 5 can	$5.25				$31.60
452	SAUCE- OYSTER SAUCE	1 # 5 can	$25.80 - 6/5lb can				$48.00
453	SAUCE- SOY SAUCE	1 gal	$4.99				$31.60
454	SAUCE- SWEET & SOUR	1 gal	$17.08				
455	SPICE - LEMON PEPPER	28 oz	$11.83				$11.33
456	SPICE BASIL Leaves SWEET		$5.76 - 1/5oz				$5.45 - 6/5oz
457	SPICE BAY Leaves WH		$4.11 - 1/2oz				$14.25 - 6/2oz
458	SPICE CUMIN GROUND		$10.30 - 1lb				$9.17 - 6/14oz
459	SPICE DRY MUSTARD	1 #	$8.28				$6.28
460	SPICE FENNEL	14 oz	$10.62				$9.66
461	SPICE GARLIC POWDER		$20.23 - 5.25lb				
462	SPICE GARLIC SALT	40 oz	$5.42 - 38oz				$8.47 - 41.25oz
463	SPICE GROUND THYME	11 oz	$11.05				$10.06
464	SPICE OLD BAY Seasoning	1 #	$6.73				$8.83 - 24oz
465	SPICE ONION POWDER	20 oz	$7.12				$6.50
466	SPICE ONION SALT	36 oz	$7.23				$6.59
467	SPICE POWDERED GINGER						$13.66 - 6/1lb
468	SPICE TARRAGON Leaves WHL	3.5 oz	$10.62				$9.66
469	SPICE WHITE PEPPER		$22.62 - 18oz				
470	SUGAR - BULK	25#	$16.87				$15.15
471	TOMATILLOS WHOLE	6 # 10	$26.94				$24.44
472	TOMATO DICED W/ GREEN CHILES - ROTEL	12/28 oz	$29.37				$26.09
473	TORTILLA CHIPS - RUDY	3/2 lbs					$14.90 - 6/2lb
474	TOWELETTE MOIST	10/100 ea	$12.70				
475	WINE MARSALA	1 gal	$7.85				$28.16
476	BACON PRECOOKED HRTY SMKD	3/100	$45.05*				$71.59
477	BEEF STEW Meat 135A 1X1	4/10#	$46.97* - 2/5lb				$4.50/lb - 2/5lb
478	BISCUITS - LONESTAR	3"/72-2 oz	$27.76 - 120/2.1oz				$13.69
479	Bread FRENCH BATARD	24/8.75 oz	$31.89				$29.23 - 8.8oz
480	Bread loaf 9 GRAIN THICK SL	6-38 oz	$26.78 - 6/1ct				$25.50
481	BROWNIE ICED IW	24/2.5 oz					$17.00
482	CHICKEN BRST FILET Breaded RAW-STARR	10#/4 oz	$53.21*				
483	CHICKEN NUGGETS TEMPURA		$28.97 - 2/5lb				$22.95 - 2/5lb
484	CHICKEN TAQUITOS	150/1.5 oz	$74.13 - 341/.75oz				$28.89
485	CINNAMON ROLL 1.5 oz FOR CATERINGS	240/1.25 oz	$38.35 - 24/1.25oz				$32.62
486	CINNAMON ROLL IW	48/4 oz	$23.02 - 24/3.88oz				$32.58
487	CROISSANT MARG ROUND	48/3 oz	$50.39				
488	DESSERT - APPLE PIE LATICE	6/8 slice	$40.68 - 6/34oz				$36.99
489	DESSERT - APPLIE PIE PRE SLC	46/ 46 oz					$28.72 - 6
490	DESSERT - BROWNIE DBL CHC FRST 1/2 SHEET	4/80 oz	$69.74				$71.20 - 8/40oz
491	DESSERT - CHEESECAKE PLAIN 14 ct 8"	4/14 ct	$65.82 - 2/80oz				$79.29 - 16cut
492	DESSERT - CHOCOLATE CAKE SARA LEE	4/9"	$62.13				$53.16 - 53oz

SOUTH TEXAS COLLEGE
1. FOOD AND RELATED NON-FOOD PRODUCTS
PROJECT NO. 15-16-1059

VENDOR			Ben E. Keith	Devin Distributing & Packaging, Inc.	La Abuela Mexican Foods, Inc.	Labatt Food Service	Sysco Central Texas, Inc.
#	Description	UOM	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
493	DESSERT - MINI CHEESECAKE ROYAL ASSORT	105/1.25					$70.40
494	DESSERT - PECAN PIE PRE slice	6/8 slice	$46.95				$45.64
495	DESSERT - PUMPKIN PIE PRE slice	6/8 slice	$37.89				$35.98
496	FISH - Breaded POLLOCK PUB	10 #					$28.65
497	FISH - TILAPIA 3-5 oz	10#	$25.56				
498	FISH CATFISH FIL 3-5 oz	15 #	$71.82				$80.82
499	FISH POLLOCK BRD SQR RAW 4.3 oz	14 #	$42.44				$43.65
500	FISH SALMON ATLANTIC 8 oz PORTIONS	8 lb	$87.82 - 1/10lb				$83.53 - 10
501	GORDITA 4.25"	6/12 ct	$20.20				$18.82
502	HUSH PUPPIES	2/5 lb	$16.02				$16.28
503	JUICE APPLE CARTON	70/6 oz	$17.55				$12.80
504	JUICE ORANGE CARTON	70/6 oz	$20.47				$15.47
505	Meatballs	1/2 oz	$39.82 - 32.5oz				$31.80
506	MUFFIN - MINI - BANANA NUT	108/.9 oz	$22.40				$24.67 - 72/1.5oz
507	MUFFIN - MINI - BLUBERRY	108/.9 oz	$22.40				$23.83 - 72/1.5oz
508	MUFFIN - MINI - CHOCOLATE CHUNK	108/.9 oz					$40.48 - 152
509	MUFFIN - MINI - LEMON POPPYSEED	108/.9 oz					
510	MUFFIN VARIATY PACK IW	96/2.25 oz	$40.73				$54.96
511	OKRA	20 #	$22.33				$20.66
512	PANCAKES	144/1.2 oz	$17.22				$19.10
513	PIZZA SAUSAGE CRUMBLES	4/5#	$22.60 - 2/5lb				
514	PORK BUTT BNLS 1/4" 6-9# ea	4/2PZ	$1.91* - 10/1pc				
515	SAUSAGE SWEET ITALIAN	2/5 lb	$35.61				$28.94
516	SHRIMP 21-25 COUNT - HNDBRD BTFLY	4/3 lb	$75.58				$68.50
517	SPINACH CHOPPED	12/3 lb	$33.18				$29.16
518	STRAWBERRY SLI 4X1	6.5 #	$10.93				$52.03
519	TOPPING WHPD NON-DRY	12/16 oz	$35.40				$39.83
520	TORTILLA CHIPS - TRIANGLE	144/1.4 oz					
521	TORTILLA WRAP JALAPEÑO CHEESE	6-12 ct	$27.54				$42.19
522	WAFFLE SQUARE HT&SRV 4"		$29.83 - 72/2.4oz				$20.42 - 144/1.4oz
523	APPLE RED FANCY 72 ct	10 lb	$38.64				Market
524	APPLE RED US FCY 10 lb *	10 lb	$38.64				
525	APPLE RED US FCY 5lb *	5 lb	$10.75				
526	APPLES RED 163-175	40 #	$38.69				Market
527	CHEESE CHEDDAR SMOKED loaf	2/2.25	$15.86* - 1/2.25				$55.40
528	CHEESE CUBES (HAV, GOUD, MUNST)	3/5 lb	$52.10*				$59.45
529	CHEESE CUBS (CHED, SWIS,PEPJCK)	3/5 lb	$52.41*				$50.99
530	CHEESE loaf PEPPER JACK loaf	5#	$14.91*				$27.39
531	CHEESE RICOTTA	4/5#	$27.89*				$30.90
532	CHEESE STRING Mozzarella IW	168/1 oz	$39.84*				$43.54
533	CHILE PASTE - ANCHO	1 lb	$6.42 - 14.4oz				$68.03
534	CHILE PASTE - GUAJILLO	1 lb					

SOUTH TEXAS COLLEGE
1. FOOD AND RELATED NON-FOOD PRODUCTS
PROJECT NO. 15-16-1059

VENDOR			Ben E. Keith	Devin Distributing & Packaging, Inc.	La Abuela Mexican Foods, Inc.	Labatt Food Service	Sysco Central Texas, Inc.
#	Description	UOM	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
535	CHILE PASTE - PASILLA	1 lb					
536	COLE SLAW KIT/DRESSING	2.5 lbs	$9.48 - 1 gal				
537	HORSERADISH	32 oz	$4.93				$28.00
538	JUICE SUNNY D	24/6.75					
539	ORANGE 88ct FANCY	40 lb	$27.04* - 35lb				Market
540	ORANGES 138 ct FCY	40 #					Market
541	Pico de Gallo	5 lb	$14.18*				$18.78
542	SPINACH BABY	1/4#	$13.46* - 2/2lb				Market
543	Chef Hat Beanie						
544	Hamburger Buns 4.5" Prem SS	20/bag					$9.80 - 6/8ct
545	Hot Dog Buns	12/bag					
546	Wheat Bread loaf	loaf					$15.44
547	White Bread loaf	loaf					$13.10
548	Tortilla Flour 7" Raw Ready to Cook	25 ea			$3.11		
549	ORANGE JUICE PINTS	1 pt	$14.68				$13.70
550	MILK 1% HOMOGENIZED	1 gal	$17.26* - 4/1 gal				$17.69 - 4
551	MILK 2% HOMOGENIZED	1 gal	$17.89* - 4/1 gal				$23.59 - 5gal
552	CONTAINER, MED HING 3-COMP WH	8X7X3	$17.22 - 1/200				$20.80
553	Cream Heavy 40% Esl Stabilized	12/32 oz	$61.94*				$60.99
554	POTATO FRY 3/8	6/5 lb	$15.45				$23.19
555	STRATOS BF 3/1 80/20 Seasoned	5.33 oz	$29.72* - 30/5.33oz				
556	Bean Black	10#					$23.30
557	Bean Lentil Dry	20#					$17.02
558	Brownie Chocolate Chip-Pecans						$35.76
559	Corn Meal	50#					$20.90
560	Corn Tortilla 6" - Frozen				$2.40		$18.58
561	Crab Meat Claw Past.	1#					$85.92
562	Crab Meat Lump Past	1#					$168.02
563	Flour Masa Corn Tortillas	50#					$17.34 - White
564	Fried Okra - FRN	20 #					$16.08
565	Meatballs Beef/Pork	1 oz					$30.75 - .5oz
566	Pineapple Rings in Juice	6/# 10					$45.48
567	Shrimp Grn Headless 26-30	5#					
568	Shrimp Grn Headless 31-35	5#					$104.31 - Brown
569	Spice Turmeric						$10.46 - 1lb
570	Spice Black Cardamon						$34.94 - 1/16oz
571	Spice Coriander						$8.92 - 14oz
572	Spice Curry						$10.82 - 1lb
573	Spice Garam Masala						$12.33 - 14oz
574	Spice Saffron						$152.50 - 1/1oz
575	Spice Star Anise						$10.90 - 1/6 oz
576	Sugar Granulated extra Fine	25#					$15.45
577	Vinegar Balsamic	1 gal					$32.52

SOUTH TEXAS COLLEGE
1. FOOD AND RELATED NON-FOOD PRODUCTS
PROJECT NO. 15-16-1059

VENDOR			Ben E. Keith	Devin Distributing & Packaging, Inc.	La Abuela Mexican Foods, Inc.	Labatt Food Service	Sysco Central Texas, Inc.
#	Description	UOM	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
578	Aluminum Scoop - 12oz	ea					
579	Black Short Sleeve Cook Shirt w/ Snaps S, M, L, XL, 2XL, 3XL.	ea					
580	Bun Pan - Full Size Aluminum	ea					
581	Bun Pan - Half Size Aluminum	ea					
582	Chef Hat - 9" White Paper Vented Chef Hat	ea					$9.25
583	Disher with Black handle - 1 oz	ea					$7.30
584	Disher with Blue handle - 2 oz	ea					$7.30
585	Disher with Gray Handle - 4 oz	ea					$7.30
586	Disher with Ivory Handle - 3 1/4 oz	ea					$7.30
587	Disher with White Handle - 5 1/3 oz	ea					$7.30
588	Fry Pan - 10" Natural Finish	ea					
589	Fry Pan - 10" Non-Stick Aluminum	ea					$20.29
590	Fry Pan - 12" Natural Finish	ea					
591	Fry Pan - 12" Non-Stick Aluminum	ea					
592	Fry Pan - 7-1/2" Non-Stick Aluminum	ea					$14.90 - 8in
593	Fry Pan - 8" Natural Finish	ea					
594	Ladle - 2 oz. Solid Stainless	ea					$2.09
595	Ladle - 4 oz. Solid Stainless	ea					$2.38
596	Ladle - 8 oz. Solid Stainless	ea					$5.13
597	Lid - 1/3 Size Clear Plastic Solid Cover	ea					
598	Lid - Full Size Clear Plastic Solid Cover	ea					
599	Lid - Half Size Clear Plastic Solid Cover	ea					
600	Serving Spoon - 13" Slotted Spoon w/ Black Handle	ea					
601	Serving Spoon - 13" Solid Spoon w/ Black Handle	ea					
602	Steam Table Pan 2" 1/2 Size	ea					
603	Steam Table Pan 2" 1/3 Size	ea					
604	Steam Table Pan 2" Full Size	ea					
605	Steam Table Pan 4" 1/2 Size	ea					
606	Steam Table Pan 4" 1/3 Size	ea					
607	Steam Table Pan 4" Full Size	ea					
608	Steam Table Pan Cover - plastic - 1/2 Size	ea					
609	Steam Table Pan Cover - plastic - 1/3 Size	ea					
610	Steam Table Pan Cover - plastic - Full Size	ea					
611	Thermometer - 50F to 550F Dial Pocket	ea					$9.26
612	Thermometer -0F to 220F Dial Pocket	ea					$8.82
	Delivery		$400.00 Minimum delivery amount $20.00 charge if below Times: 7:00 am to 2:30 pm Mon-Sat			Minimum Delivery amount is $500.00. A $25.00 delivery fee will be applied to any order below $500.00.	
ESCALATION							
2nd Year			5.0%	8-10%	3%	Annual price increases are based on the Consumer Price Index, Producer Price Index or some other mutually agreeable index or method	8%
3rd Year			8.0%	8-10%	3%		8%

* Items to be re-bid every month due to market fluctuation

SOUTH TEXAS COLLEGE
2. ACTIVE LEARNING CLASSROOM WHITEBOARDS

NAME	Gateway Printing and Office Supply, Inc.
ADDRESS	315 S Closner
CITY/STATE/ZIP	Edinburg, TX 78539
PHONE	956-840-1689
FAX	956-424-7780
CONTACT	Judy Witt

#	Qty	Description	Unit Price	Extension
1	8	Go Mobile Markerboards	$ 1,462.42	$ 11,699.36
2	1	Shipping and Handling	$ 1,025.00	$ 1,025.00
3	1	Installation	$ 600.00	$ 600.00
TOTAL AMOUNT			$	13,324.36

SOUTH TEXAS COLLEGE
3. INSTRUCTIONAL OSCILLATOR

NAME	CareFusion Respiratory Technologies
ADDRESS	22745 Savi Ranch Pkwy
CITY/STATE/ZIP	Yorba Linda, CA 92887
PHONE	210-849-2827
CONTACT	Daniel Baird

#	Qty	Description	Unit Price	Extension
1	1	3100A Oscillator	$ 22,800.00	$ 22,800.00
2	1	Blender Kit	$ 950.00	$ 950.00
3	1	Flowmetter	$ 80.00	$ 80.00
4	1	Less Discount	$ (5,830.00)	$ (5,830.00)
TOTAL AMOUNT			$	18,000.00

SOUTH TEXAS COLLEGE
4. TRAINING SIMULATOR

NAME	The Institute for Advanced Clinical Imaging
ADDRESS	2901 Richmond Rd Ste 130-189
CITY/STATE/ZIP	Lexington, KY 40509
PHONE	404-829-4224
FAX	404-891-6070
CONTACT	Ken Meacham

#	Qty	Description	Unit Price	Extension
1	1	GE CT Simulator (Unlimited License) - Tier 4	$ 25,000.00	$ 25,000.00
2	1	CT Lab Book, Instructor Version	$ -	$ -
3	1	Tier 4 Unlimited Bundle Discount	$ (625.00)	$ (625.00)
TOTAL AMOUNT			$	24,375.00

SOUTH TEXAS COLLEGE
5. ULTRASOUND TRAINING SOLUTION

NAME	SonoSim, Inc.
ADDRESS	1738 Berkeley St
CITY/STATE/ZIP	Santa Monica, CA 90404
PHONE	323-473-3800
FAX	424-652-2270
CONTACT	Bobby Cockrill

#	Qty	Description	Unit Price	Extension
1	1	SonoSim Edition	$ -	$ -
2	1	Aorta/IVC: Core Clinical Module - 10 Case Upgrade	$ 500.00	$ 500.00
3	1	Aorta/IVC: Core Clinical Module	$ 1,250.00	$ 1,250.00
4	1	Biliary Tree: Anatomy & Physiology Module	$ 750.00	$ 750.00
5	1	Bladder: Anatomy & Physiology Module	$ 750.00	$ 750.00
6	1	Female Pelvis: Anatomy & Physiology Module	$ 750.00	$ 750.00
7	1	First-Trimester Pregnancy: Advanced Clinical Module	$ 1,500.00	$ 1,500.00
8	1	Fundamentals of Ultrasound: Core Clinical Module	$ 1,250.00	$ 1,250.00
9	1	Intestinal/Biliary: Core Clinical Module	$ 1,250.00	$ 1,250.00
10	1	OB/GYN: Core Clinical Module	$ 1,250.00	$ 1,250.00
11	1	Renal: Anatomy & Physiology Module	$ 750.00	$ 750.00
12	1	Renal: Core Clinical Module	$ 1,250.00	$ 1,250.00
13	1	Second and Third Trimester Pregnancy - Part I: Advance Clinical Module	$ 1,500.00	$ 1,500.00
14	1	Spleen: Anatomy & Physiology Module	$ 750.00	$ 750.00
15	1	Transvaginal Probe Attachment	$ -	$ -
16	1	Shipping and Handling	$ 90.00	$ 90.00
TOTAL AMOUNT			$	13,590.00

SOUTH TEXAS COLLEGE
6. DISTRICT WIDE FURNITURE REQUEST
APRIL 26, 2016

#	Qty	Description	Unit Price	Extension	Requesting Department
Allsteel, Inc./Gateway Printing and Office Supply, Inc. (TXMAS-9-71I030)					
1	9	Aware Table 60x20, Fixed Legs	$342.46	$3,082.14	Grant Compliance HSI Grant - David Passero
					Tables will be used in the HSI Grant Active Learning Classrooms
					at the Pecan Campus
2	1	Labor to receive, inspect, deliver and install	$315.00	$315.00	
		Allsteel, Inc. Total		**$3,397.14**	
Cramer, Inc./Gateway Printing and Office Supply, Inc. (TXMAS-6-711050)					
1	48	RPMM2-225 Cramer Rhino Plus Medium Back chair	$375.62	$18,029.76	New Furniture - Ricardo De La Garza
	1	Adm Fee	$274.08	$274.08	Lab stools are needed to replace old and broken stools
					located Technology Campus student labs
2	1	Installation	$1,200.00	$1,200.00	
		Cramer, Inc. Total		**$19,503.84**	
Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc. (TXMAS-14-71080)					
1	4	1236KL Trakslider Library Top Shelf 36"Wx12"D	$7.45	$29.80	PCN Library Compact Shelving & Furniture-FFE - Dr. Shirley A. Reed
	12	1236SL Library Slotted Shelf 36"Wx12"D	$7.45	$89.40	Serial Shelving is needed for the Library Collection
	6	1242KL Trakslider Library Top Shelf 42"Wx12"D	$8.71	$52.26	in the Pecan Campus Library
	24	1242SL Slotted Library Shelf 42"Wx12"D	$9.14	$219.36	
	4	1248KL Trakslider Library Top Shelf 48"Wx12"D	$10.27	$41.08	
	20	1248SL Slotted Library Shelf 48"Wx12"D	$10.31	$206.20	
	2	4712LCL Closed L-Upright 12"d x 47 3/4"h	$49.64	$99.28	
	6	4712TCL Closed T-Upright 12"d x 47 3/4"h	$59.07	$354.42	
	2	7712LCL Closed L-Upright 12"d x 77 3/4"h	$56.08	$112.16	
	6	7712TCL Closed T-Upright 12"d x 77 3/4"h	$69.21	$415.26	
	60	MS-4211 Heavy Duty Shelf Support 42"	$3.83	$229.80	
	48	MS-4811 Heavy Duty Shelf Support 48"	$4.38	$210.24	
	8	QB3602 Kick Plate 36"W, 2"H	$4.72	$37.76	
	12	QB4202 Kick Plate 42"W, 2"H	$5.01	$60.12	
	8	QB4802 Kick Plate 48"W, 2"H	$5.30	$42.40	
	4	RP-3647 Sectional Steel Back Panel 36"Dx47 3/4"H	$56.41	$225.64	
	3	RP-4247 Sectional Steel Back Panel 42"Dx47 3/4"H	$62.56	$187.68	
	32	SS-3614 Standard Duty Shelf Support 36"	$2.57	$82.24	
	3	LP1-122-902 Laminate Top 12.25"x 90.25"	$129.67	$389.01	
	12	MD-3612-14 Magazine Door Single Entry 12"Dx36"Wx14"H Door	$34.02	$408.24	
	24	MD-4212-14 Magazine Door Single Entry 12"Dx42"Wx14"H Door	$34.61	$830.64	
	20	MD-4812-14 Magazine Door Single Entry 12"Dx48"Wx14"H Door	$36.16	$723.20	
	1	Freight	$1,782.00	$1,782.00	
	1	TXMas Fee	$76.82	$76.82	

SOUTH TEXAS COLLEGE
6. DISTRICT WIDE FURNITURE REQUEST
APRIL 26, 2016

#	Qty	Description	Unit Price	Extension	Requesting Department
2	1	Installation	$987.00	$987.00	
		Datum Filing Systems, Inc. Total		**$7,892.01**	
Exemplis Corporation/Gateway Printing and Office Supply, Inc. (TXMAS-4-7110240)					
1	1	40Y.A17 TR2 Sit On It Task Enhanced Synchro Control Chair	$332.24	$332.24	Student Financial Services - Miguel Carranza
					Chair is needed for a part time employee at the
					Financial Aid Office
2	1	Installation	$45.00	$45.00	
		Exemplis Corporation Total		**$377.24**	
Exemplis Corporation/Workplace Resources, LLC. (US Communities 4400003403)					
1	3	1021FT1.PSS2 Rio 30" Café Stool, Plastic	$153.34	$460.02	PCN Library Compact Shelving & Furniture-FFE - Dr. Shirley A. Reed
	8	1201FT.1USS2 Rio 30" Café Stool, Upholstered	$189.74	$1,517.92	Café stools are needed for students in the writing center located
					at the Pecan Library 1st floor
2	1	Installation	$300.00	$300.00	
		Exemplis Corporation Total		**$2,277.94**	
The Hon Company/Gateway Printing & Office Supply, Inc. (TXMAS-6-71111060)					
1	2	H38292L Desk with Lock Single Pedestal 30Dx 66W	$540.70	$1,081.40	Political Science Program - Robert Ballinger
	2	H38215R Desk Single Pedestal 24Dx 48W	$354.60	$709.20	Desk is needed for a Mid Valley Campus faculty
2	1	Labor to receive, inspect, deliver, install, and remove debris	$130.00	$130.00	
		The Hon Company Total		**$1,920.60**	
Krueger International, Inc./Gateway Printing & Office Supply, Inc. (TXMAS-14-710180)					
1	14	TPNAU Torsion Pedestal Armless Chair	$327.36	$4,583.04	BAT/BAS - Ali Esmaeili
					Chairs are needed for adjunct faculty at Pecan Campus
2	40	TPNAU Torsion Pedestal Armless Chair	$327.36	$13,094.40	PCN Library Compact Shelving & Furniture-FFE - Dr. Shirley A. Reed
					Chair will be used by students in the writing center located
					at the Pecan Library 1st floor
3	24	TPNAU Torsion Pedestal Armless Chair	$327.36	$7,856.64	New Furniture - Ricardo De La Garza
					Task Chair needed to replace damage and broke
					at the Technology Campus
4	55	SNNAU Strive Nesting Armless Chair	$225.73	$12,415.15	Grant Compliance HSI Grant - David Passero
					Chairs will be used in the HSI Grant Active Learning Classrooms

SOUTH TEXAS COLLEGE
6. DISTRICT WIDE FURNITURE REQUEST
APRIL 26, 2016

#	Qty	Description	Unit Price	Extension	Requesting Department
5	1	Installation	$2,725.00	$2,725.00	
		Krueger International, Inc. Total		**$40,674.23**	
National Office Furniture/Workplace Resource, LLC. (NIPA Contract P10-004)					
1	1	CBV2448ABES Base Support for 24Dx48W Top	$721.60	$721.60	PCN Library Compact Shelving & Furniture-FFE - Dr. Shirley A. Reed
	1	NACPUH CPU Holder	$112.80	$112.80	Seating for students in the writing center located
	1	WW2448WSSL Waveworks 24Dx48W Surface	$120.80	$120.80	at the Pecan Library 1st floor
	10	N66SQ22G Whimsy 22Dx22W Square Static	$238.80	$2,388.00	
	1	N95MC Swift, Three Seat Armless	$1,377.20	$1,377.20	
	1	91NA248MGTL Myriad Magazine Table 24Dx48W	$326.00	$326.00	
2	1	Installation	$593.69	$593.69	
		National Office Furniture Total		**$5,640.09**	
OFS Brands/Workplace Resources, LLC. (TCPN Contract No. R142213)					
1	1	TN-2222B Loewenstein Tangent 22x22x18 Bench	$584.75	$584.75	PCN Library Compact Shelving & Furniture-FFE - Dr. Shirley A. Reed
	2	TN-2233B Loewenstein Tangent 33x22x18 Bench	$745.86	$1,491.72	Seating for students in the writing center located
	2	TN-2255B Loewenstein Tangent 55x22x18 Bench	$743.67	$1,487.34	at the Pecan Library 1st floor
	1	TN-22C Loewenstein Tangent 22x4x12 Cushion	$165.50	$165.50	
	2	TN-33C Loewenstein Tangent 33x4x12 Cushion	$195.79	$391.58	
	1	TN-1133WS Loewenstein Tangent 33x11x33 Straight Wall-Short	$652.35	$652.35	
	1	TN-3333CWS Loewenstein Tangent 33x33x30 Corner Wall - Short	$960.09	$960.09	
	1	TN-2233T Loewenstein Tangent 33x22x15 Table	$517.14	$517.14	
2	1	Installation	$670.02	$670.02	
		OFS Brands Total		**$6,920.49**	
Versteel/Ditto Sales, Inc./Workplace Resources, LLC. (TXMAS-6-7110140)					
1	14	WAW2 2448COFX Wavelink W2 24x48 Crossover Table	$376.26	$5,267.64	PCN Library Compact Shelving & Furniture-FFE - Dr. Shirley A. Reed
	4	WAW2 306VIFX Wavelink W2 30x60 Vibe Fixed Table	$427.98	$1,711.92	Tables will be used for students in the writing center located
					at the Pecan Library 1st floor
2	1	Installation	$267.96	$267.96	
		Versteel Total		**$7,247.52**	
		FURNITURE TOTAL		**$95,851.10**	

SOUTH TEXAS COLLEGE
7. PECAN CAMPUS LIBRARY COMPACT SHELVING, INSTALLATION, AND SERVICES

NAME	Library Design Systems, Inc.
ADDRESS	7999 Hansen Rd Ste 304
CITY/STATE/ZIP	Houston, TX 77061
PHONE	713-869-4075
CONTACT	Robert Williams

#	Qty	Description	Unit Price	Extension
1	1	Compact Shelving (102,699 Linear Inches of Storage Capacity)	$ 226,606.05	$ 226,606.05
2	1	End Panels	$ 20,061.96	$ 20,061.96
3	1	Shipping and Handling	$ 11,300.00	$ 11,300.00
4	1	Installation Services	$ 20,906.80	$ 20,906.80
5	1	TXMAS Contract Fee	$ 4,246.82	$ 4,246.82
6	1	Removal, Temporary Storage, and Placement of Books in New Shelving	$ 49,948.00	$ 49,948.00
7	1	Removal and Replacement of Carpet Tiles	$ 4,200.00	$ 4,200.00
TOTAL AMOUNT			$	337,269.63

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872 4681
Fax (956) 872 4688

March 11, 2016

American Surveillance Co., Inc.
Attn: Mr. Jaime Escobedo
55 Galonsky St
Brownville, TX 78521

Dear Mr. Escobedo:

On April 22, 2014, South Texas College awarded a contract to American Surveillance Co., Inc. for Armored Car Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The last renewal period will be from June 1, 2016 through May 31, 2017 with a 3% escalation as proposed.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through May 31, 2017 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: Jaime Escobedo

Date: 3/14/16

STC
South Texas College

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

P.O. Box 9701
McAllen, TX 78502-9701

(956) 872-4681
Fax (956) 872-4688

March 11, 2016

Shands-Brooks Travel
Attn: Ms. Debra Brooks
730 W Nolana Ste 100
McAllen, TX 78501

Dear Ms. Brooks:

On March 25, 2014, South Texas College awarded a contract to Shands-Brooks Travel for Travel Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The last renewal period will be from May 20, 2016 through May 19, 2017.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through May 19, 2017 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: [signature]

Name Printed: DEBRA BROOKS

Date: MARCH 11, 2016

SOUTH TEXAS COLLEGE
10. GRADUATION FACILITY
(License Agreement)

NAME	City of Hidalgo - Texas Municipal Facilities Corporation (State Farm Arena)
ADDRESS	2600 N 10th St (Hwy 336)
CITY/STATE/ZIP	Hidalgo, TX 78557
PHONE	956-467-8367
FAX	956-843-5547
CONTACT	Gloria Tovar

#	Qty	Description	Unit Price	Extension
1	1	Graduation Facility Rental Period: 12/16/16 - 12/18/16	$ 23,000.00	$ 23,000.00
TOTAL AMOUNT			$	23,000.00

SOUTH TEXAS COLLEGE
11. DISTRICT WIDE TECHNOLOGY REQUEST
APRIL 26, 2016

#	Qty	Description	Unit Price	Extension	Requesting Department
COMPUTERS					
1	3	Computer 3020 MT, i5-4590 Processor, 500GB Hard Drive, 8GB Memory	$ 680.00	$ 2,040.00	Sociology Program- James Blair
		20" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty			(3) New systems for new Dept Faculty
2	1	Computer 3020 MT, i5-4590 Processor, 500GB Hard Drive, 8GB Memory	$ 862.14	$ 862.14	Counseling & Disability Services - Santa Pena
		(2) 20" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty			(1) New system for new Dept Staff
3	2	Computer 3020 MT, i5-4590 Processor, 500GB Hard Drive, 8GB Memory	$ 1,165.77	$ 2,331.54	Electrician Assistant Program - Reynaldo Sanchez
		(2) 20" Monitor, Integrated Video Card, 16X DVD+/-RW, C2260dn Printer, Warranty			(1) New system for new Dept Faculty
					(1) New system for Dept Faculty
4	1	Computer 3020 MT, i5-4590 Processor, 500GB Hard Drive, 16GB Memory	$ 1,186.49	$ 1,186.49	Public Relations/Marketing - Daniel Ramirez
		(2) 24" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty			(1) Replacement of 4-yr-old malfunctioning system for Dept Staff
5	2	Computer iMac, 3.3GHz Quad-Core Intel i7, 1TB Flash Storage, 16GB Memory,	$ 1,912.00	$ 3,824.00	Music Program - William Buhidar
		21.5" Monitor, Intel Iris Graphics 6200, Warranty			(2) Replacement of 8-yr-old systems for Dept Faculty
		COMPUTER TOTAL		**$ 10,244.17**	
LAPTOP					
6	1	Laptop MacBook Pro, 1.6GHz Dual-Core Intel i5, 128GB Flash Storage,	$ 1,257.00	$ 1,257.00	Grant Development and Compliance - Dr. Virginia Champion
		8GB Memory, Intel Iris Graphics 6000, Messenger Bag, Warranty			(1) Replacement of 4-yr-old system for new Dept Director
		LAPTOP TOTAL		**$ 1,257.00**	
TABLETS					
7	2	Dell Latitude 7275, 128GB Storage, 6th Generation Intel Core, 8GB RAM,	$ 1,456.00	$ 2,912.00	Accountability Services - Frank J. Gutierrez
		Keyboard Folio, External Battery Pack, Warranty			(2) Mobile systems for new Dept Staff
		TABLET TOTAL		**$ 2,912.00**	
		COMPUTER/LAPTOP/SCANNER TOTAL		**$ 14,413.17**	

SOUTH TEXAS COLLEGE
12. SERVER

NAME	Dell Marketing, LP.
ADDRESS	P O Box 67602
CITY/STATE/ZIP	Dallas, TX 75267
PHONE	800-456-3355
FAX	800-433-9527
CONTACT	Marlene Silva

#	Qty	Description	Unit Price	Extension
1	1	Dell Power Edge R730 Server	$ 11,087.97	$ 11,087.97
TOTAL AMOUNT			$	11,087.97

SOUTH TEXAS COLLEGE
13. PASSWORD RESET SOFTWARE MAINTENANCE AGREEMENT

NAME	Namescape Corporation
ADDRESS	5110 N 40th St Ste 100
CITY/STATE/ZIP	Phoenix, AZ 85018
PHONE	602-667-8900
FAX	602-840-2612
CONTACT	Bill George

#	Qty	Description	Unit Price	Extension
1	1	myPassword Maintenance & Support Renewal: 1 Year Period: 5/31/16 - 5/30/17	$ 10,425.00	$ 10,425.00
TOTAL AMOUNT			$	10,425.00

SOUTH TEXAS COLLEGE
14. SONIC WALL FIREWALL MAINTENANCE AGREEMENT

NAME	Dell Marketing, LP.
ADDRESS	P O Box 67602
CITY/STATE/ZIP	Dallas, TX 75267
PHONE	800-456-3355
FAX	800-433-9527
CONTACT	Marlene Silva

#	Qty	Description	Unit Price	Extension
1	1	2 Year Comprehensive Gateway Sec Suite Bundle for Super Massive 9800 (A8013083)	$ 32,310.72	$ 32,310.72
2	1	2 Year Support 24x7 GMS E-Class 1 Node (A7487159)	$ 71.28	$ 71.28
TOTAL AMOUNT			$	32,382.00

Review and Action as Necessary to Renew the Hidalgo County Agreement for Tax Assessment Collection

Approval to renew the Hidalgo County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2016 through August 31, 2017 will be requested at the April 26, 2016 Board meeting.

Purpose – The Hidalgo County Agreement for Tax Assessment and Collection must be approved by the College by June 1, 2016. Approval of the tax assessment and collection fee is needed in order for the Hidalgo County Tax Assessor to assess and collect taxes levied.

Justification – According to Texas Property Tax Code, Sec. 6.27 (c) Compensation for Assessment and Collection, the assessor or collector is entitled to a reasonable fee, not to exceed actual costs incurred, for which it assesses and collects taxes. The Inter-Local Cooperation Agreement requires the County, after reviewing actual collection costs, to submit a proposed fee to the College, which may include a cost increase of no more than 5% per year, prior to May 1st. The College will then have until June 1st to accept the recommended fee.

Background – The Board of Trustees approved the Inter-Local Cooperation Agreement for Tax Assessment and Collection with Hidalgo County on March 11, 1996 with an option to renew for subsequent tax years. The contract was last renewed on April 28, 2015, and the annual fee approved was $98,304.00. Mr. Pablo Villarreal, Jr., RTA for Hidalgo County, has advised the College that the annual fee for tax year 2016 will remain at $98,304.00. The monthly collection fee of approximately $8,192.00 is reduced from taxes collected during the month and the remaining funds are wired to the South Texas College's bank depository account.

Below is a summary of fee increases charged by Hidalgo County each fiscal year since FY 2010.

Eight Year History of Fees for Hidalgo County Tax Assessment and Collection		
Year	**Fee**	**Increase over Previous Year**
2016 - 2017	$98,304.00	0%
2015 - 2016	$98,304.00	0%
2014 - 2015	$98,304.00	5%
2013 - 2014	$93,626.00	0%
2012 - 2013	$93,626.00	0%
2011 - 2012	$93,626.00	0%
2010 - 2011	$93,626.00	5%
2009 - 2010	$89,167.20	0%

Funding Source – The annual collection fee is reduced monthly from taxes collected during the month.

Enclosed Documents – The Hidalgo County Collection of Taxes Contract follows in the packet for the Committee's information and review.

It is requested that the Finance and Human Resources Committee recommend for Board approval at the April 26, 2016 Board Meeting, the renewal of the Hidalgo County Agreement for Tax Assessment and Collection for current and delinquent taxes collected at an annual fee of $98,304.00 from September 1, 2016 through August 31, 2017 as presented.

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA

March 31, 2016

P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

Ms. Myriam Lopez, Comptroller
South Texas College
P.O. Box 9701
McAllen, TX. 78502

Dear Ms. Lopez:

As per Clause VI, consideration of our Collection of Taxes Contract, be advised that the fee for the taxable year 2016 will remain at **$98,304**. Effective September 1, 2016

Please sign, date and return this letter to us as soon as possible.

Sincerely,

Pablo (Paul) Villarreal Jr.

Pablo (Paul) Villarreal, Jr. PCC
Hidalgo County Tax Assessor-Collector

XC: Hon. Ramon Garcia
Hidalgo County Judge

Mr. Ray Eufracio
Hidalgo County Auditor

Accepted & Agreed:

By:_____ _____
Signature Title Date

STATE OF TEXAS
THE COUNTY OF HIDALGO

Review and Action as Necessary to Renew the Starr County Agreement for Tax Assessment Collection

Approval to renew the Starr County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2016 through August 31, 2017 will be requested at the April 26, 2016 Board meeting.

Purpose – The Starr County Agreement for Tax Assessment and Collection must be approved by the College by June 1, 2016. Approval of the tax assessment and collection fee is needed in order for the Starr County Tax Assessor to assess and collect taxes levied.

Justification – According to Texas Property Tax Code, Sec. 6.27 (c) Compensation for Assessment and Collection, the assessor or collector is entitled to a reasonable fee, not to exceed actual costs incurred, for which it assesses and collects taxes. The Inter-Local Cooperation Agreement requires the County, after reviewing actual collection costs, to submit a proposed fee to the College, which may include a cost increase of no more than 5% per year, prior to May 1st. The College will then have until June 1st to accept the recommended fee.

Background – The Board of Trustees approved the Inter-Local Cooperation Agreement for Tax Assessment and Collection with Starr County on June 18, 2001, with an option to renew for subsequent tax years. The contract was last renewed on April 28, 2015, and the annual fee approved was $87,886.00. Mr. Juan M. Cantu, Interim Tax Assessor-Collector for Starr County, has advised the College that the annual fee for tax year 2016 will remain at $87,886.00 and will be approved by the Starr County Commissioners Court on April 11, 2016 which is before the April 26, 2016 Board meeting. The monthly collection fee of $7,323.83 is reduced from taxes collected during the month and the remaining funds collected are paid to the College.

Below is a summary of fee increases charged by Starr County each fiscal year since FY 2010.

Eight Year History of Fees for Starr County Tax Assessment and Collection		
Year	**Fee**	**Increase over Previous Year**
2016 - 2017	$87,886.00	0%
2015 - 2016	$87,886.00	0%
2014 - 2015	$87,886.00	0%
2013 - 2014	$87,886.00	0%
2012 - 2013	$87,886.00	0%
2011 - 2012	$87,886.00	0%
2010 - 2011	$87,886.00	0%
2009 - 2010	$87,886.00	0%

Funding Source – The annual collection fee is reduced monthly from taxes collected during the month.

Enclosed Documents – Starr County will provide the Collection of Taxes Contract for taxable year 2016 prior to the April 26, 2016 Board Meeting.

It is requested that the Finance and Human Resources Committee recommend for Board approval at the April 26, 2016 Board Meeting, the renewal of the Starr County Agreement for Tax Assessment and Collection for current and delinquent taxes collected at an annual fee of $87,886.00 from September 1, 2016 through August 31, 2017 as presented.

Review and Action as Necessary on Disposal/Recycle of Technology and Electronic Items with an Original Value of $1,000 and Over

Approval will be requested at the April 26, 2016 Board of Trustees meeting for disposal/recycle technology and electronic items with an original value of $1,000 and over through the Texas Department of Criminal Justice (TDCJ), a state of Texas agency approved to properly recycle technology and electronic items is requested.

Purpose – The Fixed Asset/Inventory Department is requesting the disposal/recycle of technology and electronic items to be in compliance with the Environmental Protection Agency (EPA) regulations. TDCJ provides an environmentally sound way to dispose of surplus technology equipment.

Justification – As technology and electronic items become obsolete, out of warranty or not functioning, it is disposed of according to South Texas Board Policy #5135 Disposal of Surplus Property. TDCJ is the method of disposal to comply with all EPA regulations. They will clean data from all systems, recycle systems that can be repaired for inmate training or donation to schools and damaged systems are properly disposed of.

The technology and electronic items are located at the South Texas College, Technology Campus, Receiving Department, 3700 West Military Hwy Building D., McAllen, Texas.

Reviewers – These items have been inspected by the Technology Resources (TR), Instructional Technologies (IT), and approved by the Interim Vice President for Information Services, Planning and Strategic Initiatives to be disposed after Board approval.

Enclosed Documents - A listing of the technology and electronic items to be disposed/recycled follows in the packet for Committee's information and review.

Mary Elizondo, Vice President for Finance and Administrative Services, Dr. David Plummer, Interim Vice President for Information Services, Planning and Strategic Initiatives, and Becky Cavazos, Director of Purchasing, will be present at the April 14, 2016 Finance and Human Resources Committee meeting to address any questions by the committee.

It is requested that the Finance and Human Resources Committee recommend for Board approval at the April 26, 2016 Board meeting, the disposal/recycle of technology and electronic items with an original value of $1,000 and over through the Texas Department of Criminal Justice (TDCJ), a State of Texas agency approved to properly recycle technology and electronic items as presented.

SOUTH TEXAS COLLEGE
TECHNOLOGY AND ELECTRONIC ITEMS FOR DISPOSAL/RECYCLE WITH VALUE OF $1,000 AND OVER
APRIL 26, 2016

Pallet	Qty	Description	Serial No.	Silver Tag	Green Tag	Purchase Date	Purchase Amount	Net Value	Ptag	CODE
5	1 ea	Dell Optiplex 280 Computer	6DZ7S71	0000011755	5000006245	7/1/2000	$ 1,304.73		000011852	Obsolete
1	1 ea	HP LaserJet 4050TN Printer	USCC165473	0000004318	5000000910	8/10/2000	$ 1,860.48		000005523	Obsolete
4	1 ea	HP4550DN Color LaserJet Printer w/Accessories	0000006447	JPPKE11835	5000002761	8/10/2001	$ 3,534.00		000006717	Damage
1	1 ea	Smart Board	33629	0000006144		8/31/2001	$ 2,435.84		000006875	Obsolete
2	1 ea	Smart Board	35130	0000006947	5000000958	11/13/2001	$ 2,118.00		000012650	Damage
2	1 ea	Smart Board	46377	0000006702		06/05/2002	$ 3,046.75		000008278	Damage
1	1 ea	Dell Optiplex 240 Computer	40MBM11	0000007212		8/5/2002	$ 1,736.46		0000007212	Obsolete
5	1 ea	Dell Optiplex 280 Computer	7ML5G61	0000009556		9/1/2004	$ 1,251.00		000011335	Obsolete
5	1 ea	Sencore SC3100 Waveform Analyzer	6784209	0000010205	5000005573	12/3/2004	$ 2,965.50		000010768	Obsolete
5	1 ea	Sencore SC3100 Waveform Analyzer	6784198	0000010240	5000005579	12/3/2004	$ 2,965.50		000010774	Obsolete
5	1 ea	Sencore SC3100 Waveform Analyzer	6784202	0000010206	5000005574	12/3/2004	$ 2,965.50		000010769	Obsolete
5	1 ea	Dell Optiplex 280 Computer	J81F061	0000010634		12/6/2004	$ 1,043.91		000010708	Obsolete
1	1 ea	Extron RS-232 System Switch Controller	816766016	0000011005		12/15/2004	$ 5,207.55	$ -	000012310	Obsolete
3	1 ea	Sanyo Projector	0000010950	G4601504		12/15/2004	$ 5,736.29	$ -	000012174	Obsolete
3	1 ea	Sanyo Projector	0000009846	G4601647		12/15/2004	$ 5,736.29	$ -	000012172	Obsolete
3	1 ea	Sanyo Projector	0000009849	G4601566		12/15/2004	$ 5,736.29	$ -	000012162	Obsolete
3	1 ea	Sanyo Projector	0000009848	G4601581		12/15/2004	$ 5,736.29	$ -	000012137	Obsolete
3	1 ea	Sanyo Projector	0000011111	G4601569		12/15/2004	$ 5,736.29	$ -	000012104	Obsolete
3	1 ea	Sanyo Projector	0000011103	G4601559		12/15/2004	$ 5,736.29	$ -	000012101	Obsolete
3	1 ea	Sanyo Projector	0000009877	G4601601		12/15/2004	$ 5,736.29	$ -	000012180	Obsolete
3	1 ea	Sanyo Projector	0000009876	G4601629		12/15/2004	$ 5,736.29	$ -	000012126	Obsolete
3	1 ea	Sanyo Projector	0000010928	G4601591		12/15/2004	$ 5,736.29	$ -	000012131	Obsolete
3	1 ea	Sanyo Projector	0000010926	G4601596		12/15/2004	$ 5,736.29	$ -	000012185	Obsolete
3	1 ea	Sanyo Projector	0000010939	G4601633		12/15/2004	$ 5,736.29	$ -	000012141	Obsolete
3	1 ea	Sanyo Projector	0000009855	G4601568		12/15/2004	$ 5,736.29	$ -	000012182	Obsolete
3	1 ea	Sanyo Projector	0000010932	G4601515		12/15/2004	$ 5,736.29	$ -	000012122	Obsolete
3	1 ea	Sanyo Projector	0000009870	G4601639		12/15/2004	$ 5,736.29	$ -	000012117	Obsolete
3	1 ea	Sanyo Projector	0000009872	G4601561		12/15/2004	$ 5,736.29	$ -	000012116	Obsolete
3	1 ea	Sanyo Projector	0000011022	G4601571		12/15/2004	$ 5,736.29	$ -	000012202	Obsolete
3	1 ea	Sanyo Projector	0000009882	G4601594		12/15/2004	$ 5,736.29	$ -	000012153	Obsolete
3	1 ea	Sanyo Projector	0000010916	G4601642		12/15/2004	$ 5,736.29	$ -	000012186	Obsolete
3	1 ea	Sanyo Projector	0000009857	G4601593		12/15/2004	$ 5,736.29	$ -	000012149	Obsolete
3	1 ea	Sanyo Projector	0000010953	G4601563		12/15/2004	$ 5,736.29	$ -	000012135	Obsolete
3	1 ea	Sanyo Projector	0000009858	G4601595		12/15/2004	$ 5,736.29	$ -	000012175	Obsolete
3	1 ea	Sanyo Projector	0000010931	G4601573		12/15/2004	$ 5,736.29	$ -	000012123	Obsolete
3	1 ea	Sanyo Projector	0000010914	G4601643		12/15/2004	$ 5,736.29	$ -	000012132	Obsolete
3	1 ea	Sanyo Projector	0000011253	G4601538		12/15/2004	$ 5,736.29	$ -	000012110	Obsolete
3	1 ea	Sanyo Projector	0000009884	G4601527		12/15/2004	$ 5,736.29	$ -	000012152	Obsolete
3	1 ea	Sanyo Projector	0000009866	G4601582		12/15/2004	$ 5,736.29	$ -	000012177	Obsolete
3	1 ea	Sanyo Projector	0000009874	G4601585		12/15/2004	$ 5,736.29	$ -	000012167	Obsolete
3	1 ea	Sanyo Projector	0000010968	G4601567		12/15/2004	$ 5,736.29	$ -	000012120	Obsolete
3	1 ea	Sanyo Projector	0000011131	G4601575		12/15/2004	$ 5,736.29	$ -	000012107	Obsolete
3	1 ea	Sanyo Projector	0000010196	G4601565		12/15/2004	$ 5,736.29	$ -	000012142	Obsolete
3	1 ea	Sanyo Projector	0000009759	G4601508		12/15/2004	$ 5,736.29	$ -	000012156	Obsolete
3	1 ea	Sanyo Projector	0000010940	G4601675		12/15/2004	$ 5,736.29	$ -	000012140	Obsolete
3	1 ea	Sanyo Projector	0000009836	G4601558		12/15/2004	$ 5,736.29	$ -	000012143	Obsolete
3	1 ea	Sanyo Projector	0000010184	G4601631		12/15/2004	$ 5,736.29	$ -	000012128	Obsolete
3	1 ea	Sanyo Projector	0000010949	G4601505		12/15/2004	$ 5,736.29	$ -	000012165	Obsolete
3	1 ea	Sanyo Projector	0000010960	G4601635		12/15/2004	$ 5,736.29	$ -	000012134	Obsolete
3	1 ea	Sanyo Projector	0000010934	G4601597		12/15/2004	$ 5,736.29	$ -	000012158	Obsolete
3	1 ea	Sanyo Projector	0000009861	G4601546		12/15/2004	$ 5,736.29	$ -	000012118	Obsolete
3	1 ea	Sanyo Projector	0000010190	G4601572		12/15/2004	$ 5,736.29	$ -	000012150	Obsolete
3	1 ea	Sanyo Projector	0000011024	G4601677		12/15/2004	$ 5,736.29	$ -	000012203	Obsolete
3	1 ea	Sanyo Projector	0000010191	G4601654		12/15/2004	$ 5,736.29	$ -	000012183	Obsolete
3	1 ea	Sanyo Projector	0000009910	G4601525		12/15/2004	$ 5,736.29	$ -	000012147	Obsolete
3	1 ea	Sanyo Projector	0000010970	G4601564		12/15/2004	$ 5,736.29	$ -	000012198	Obsolete
3	1 ea	Sanyo Projector	0000010197	G4601589		12/15/2004	$ 5,736.29	$ -	000012133	Obsolete
3	1 ea	Sanyo Projector	0000010922	G4601632		12/15/2004	$ 5,736.29	$ -	000012181	Obsolete
3	1 ea	Sanyo Projector	0000011009	G4601622		12/15/2004	$ 5,736.29	$ -	000012200	Obsolete
3	1 ea	Sanyo Projector	0000011030	G4601570		12/15/2004	$ 5,736.29	$ -	000012204	Obsolete
3	1 ea	Sanyo Projector	0000010183	G4601550		12/15/2004	$ 5,736.29	$ -	000012187	Obsolete

Capital Asset Valued at $5,000 or more
Grant Funded Asset

SOUTH TEXAS COLLEGE
TECHNOLOGY AND ELECTRONIC ITEMS FOR DISPOSAL/RECYCLE WITH VALUE OF $1,000 AND OVER
APRIL 26, 2016

Pallet	Qty	Description	Serial No.	Silver Tag	Green Tag	Purchase Date	Purchase Amount	Net Value	Ptag	CODE
3	1 ea	Sanyo Projector	0000011007	G4601542		12/15/2004	$ 5,736.29	$ -	000012199	Obsolete
3	1 ea	Sanyo Projector	0000011015	G4601578		12/15/2004	$ 5,736.29	$ -	000012201	Obsolete
3	1 ea	Sanyo Projector	0000010967	G4601543		12/15/2004	$ 5,736.29	$ -	000012166	Obsolete
3	1 ea	Sanyo Projector	0000010185	G4601555		12/15/2004	$ 5,736.29	$ -	000012169	Obsolete
3	1 ea	Sanyo Projector	0000012100	G4902628		12/15/2004	$ 5,736.29	$ -	000012112	Obsolete
3	1 ea	Sanyo Projector	0000011038	G4601537		12/15/2004	$ 5,736.29	$ -	000012206	Obsolete
3	1 ea	Sanyo Projector	0000011040	G4601576		12/15/2004	$ 5,736.29	$ -	000012207	Obsolete
3	1 ea	Sanyo Projector	0000010182	G4601557		12/15/2004	$ 5,736.29	$ -	000012146	Obsolete
3	1 ea	Sanyo Projector	0000011036	G4601524		12/15/2004	$ 5,736.29	$ -	000012205	Obsolete
3	1 ea	Sanyo Projector	0000009871	G4601580		12/15/2004	$ 5,736.29	$ -	000012115	Obsolete
3	1 ea	Sanyo Projector	0000009868	G4601693		12/15/2004	$ 5,736.29	$ -	000012176	Obsolete
3	1 ea	Sanyo Projector	0000009856	G4601588		12/15/2004	$ 5,736.29	$ -	000012164	Obsolete
3	1 ea	Smart ID250 Sympodium	0000010938	4DFP00386		12/15/2004	$ 5,401.57	$ -	000012318	Obsolete
3	1 ea	Smart ID250 Sympodium	0000011161	4DFP00461		12/15/2004	$ 5,401.57	$ -	000012321	Obsolete
3	1 ea	Smart ID250 Sympodium	0000009844	4DFP00389		12/15/2004	$ 5,401.57	$ -	000012316	Damaged
3	1 ea	Sanyo Projector	0000011250	G47B1044		12/15/2004	$ 5,736.29	$ -	000012108	Obsolete
3	1 ea	Sanyo Projector	0000009912	G4601590		12/15/2004	$ 5,736.29	$ -	000012144	Obsolete
3	1 ea	Sanyo Projector	0000009864	G47601638		12/15/2004	$ 5,234.39	$ -	000012159	Obsolete
3	1 ea	Sanyo Projector	0000011113	G4601598		12/15/2004	$ 5,234.39	$ -	000012103	Obsolete
3	1 ea	Sanyo Projector	0000011126	G4601511		12/15/2004	$ 5,736.29	$ -	000012103	Obsolete
3	1 ea	Sanyo Projector	0000010187	G4601509		12/15/2004	$ 5,234.39	$ -	000012125	Obsolete
3	1 ea	Sanyo Projector	0000011104	G4601528		12/15/2004	$ 5,235.73	$ -	000012100	Obsolete
3	1 ea	EIKI LC X1100 Projector	0000011252	G47B1001		12/15/2004	$ 5,736.29	$ -	000012109	Obsolete
5	1 ea	Dell Latitude D800 Laptop	GMMP771	0000009980	5000005584	4/20/2005	$ 2,536.06		000011248	Obsolete
5	1 ea	Dell Latitude D800 Laptop	1MMP771	0000009981	5000005585	4/20/2005	$ 2,536.06		000011245	Obsolete
3	1 ea	Eiki LC-X60 Boardroom Projector	0000011247	G52A1170		8/5/2005	$ 5,779.64	$ -	000012503	Obsolete
6	1 ea	SmartBoard 3000I Projection Interactive Whiteboard	11341	12177		10/25/2005	$ 12,324.89	$ -	N00012787	Obsolete
5	1 ea	Dell Optiplex 620 Computer	11BHQ81	12265		11/7/2005	$ 1,140.34		N00012969	Obsolete
5	1 ea	Dell Optiplex 620 Computer	4KBHQ81	12281		11/7/2005	$ 1,140.34		N00012986	Obsolete
5	1 ea	Dell Optiplex 620 Computer	GZ9HQ81	12267		11/7/2005	$ 1,140.34		N00012971	Obsolete
5	1 ea	Dell Optiplex 620 Computer	7GFRJ91	12346		11/7/2005	$ 1,227.75		N00013079	Obsolete
5	1 ea	Dell Optiplex 620 Computer	85GXR81	13064	5000005979	2/27/2006	$ 1,166.65		N00014226	Obsolete
1	1 ea	Sympodium ID250 Monitor	5LFP00181A	17467		5/8/2006	$ 1,799.00		N00014448	Obsolete
5	1 ea	Dell Latitude D610 Laptop	BL8PV91	24966		5/9/2006	$ 1,606.10		N00014421	Obsolete
5	1 ea	Dell Optiplex 620 Computer	27RK1B1	15507		5/30/2006	$ 1,075.01		N00014495	Obsolete
5	1 ea	Dell Optiplex 620 Computer	9MM36B1	14960		6/27/2006	$ 2,007.84		N00014712	Obsolete
5	1 ea	Dell Optiplex 620 Computer	9MM36B1	14960		6/27/2006	$ 2,007.84		N00014712	Obsolete
5	1 ea	Dell Latitude D820 Laptop	FJYF1C1	15820	5000010671	11/15/2006	$ 1,835.89		N00015291	Obsolete
2	1 ea	Dell Optiplex 745 Computer	G5TXGC1	15115		2/7/2007	$ 1,051.45		N00015276	Obsolete
5	1 ea	Dell Optiplex 745 Computer	59BZQC1	15938		4/4/2007	$ 1,128.17		N00015433	Obsolete
2	1 ea	Dell Optiplex 745 Computer	8B69TC1	15287		4/20/2007	$ 1,128.92		N00015488	Damaged
2	1 ea	Dell Optiplex 745 Computer	8MXNVC1	15969		4/24/2007	$ 1,128.92		N0001550	Obsolete
2	1 ea	Dell Optiplex 745 Computer	4MXNVC1	15967		4/24/2007	$ 1,128.92		N00015504	Obsolete
2	1 ea	Dell Optiplex 745 Computer	8FJJZC1	16074		5/24/2007	$ 1,128.92		N00015595	Obsolete
2	1 ea	Dell Optiplex 745 Computer	7DJJZC1	16080		5/24/2007	$ 1,128.92		N00015601	Obsolete
2	1 ea	Dell Optiplex 745 Computer	6HJJZC1	16069		5/24/2007	$ 1,128.92		N00015588	Obsolete
2	1 ea	Dell Optiplex 745 Computer	HCJJZC1	16071		5/24/2007	$ 1,128.92		N00015592	Obsolete
2	1 ea	Dell Optiplex 745 Computer	23FY9C1	16060		5/24/2007	$ 1,128.92		N00015579	Obsolete
2	1 ea	Dell Optiplex 745 Computer	BM9ZZC1	13577		5/31/2007	$ 1,093.40		N00015776	Obsolete
1	1 ea	Dell D820 Laptop	9R9F0D1	13591		6/6/2007	$ 1,951.98		N00015746	Obsolete
1	1 ea	Extron MLC226IP	A020L3P	16125		6/11/2007	$ 2,644.40		N00015860	Obsolete
2	1 ea	Dell Optiplex 745 Computer	1DZ45D1	16186		7/3/2007	$ 1,101.62		N00013136	Damage
5	1 ea	Dell Optiplex 745 Computer	FYF55D1	13692		7/3/2007	$ 1,549.00		N00015825	Obsolete
2	1 ea	Dell Latitude D830 Laptop	JKGLRD1	14111		10/2/2007	$ 1,317.30		N00016241	Obsolete
2	1 ea	Dell Latitude D830 Laptop	BHGLRD1	14113		10/2/2007	$ 1,317.30		N00016243	Obsolete
2	1 ea	Dell Optiplex 745 Computer	2R91ZD1	14147		10/31/2007	$ 1,101.62		N00016280	Obsolete
5	1 ea	Dell Optiplex 745 Computer	6Q91ZD1	14148		10/31/2007	$ 1,101.62		N00016279	Obsolete
5	1 ea	Dell Optiplex 745 Computer	FN91ZD1	14156		10/31/2007	$ 1,101.62		N00016272	Obsolete
5	1 ea	Dell Optiplex 745 Computer	2N91ZD1	14154		10/31/2007	$ 1,101.62		N00016270	Obsolete
5	1 ea	Dell Optiplex 745 Computer	CM91ZD1	14149		10/31/2007	$ 1,101.62		N00016278	Obsolete
5	1 ea	Dell Optiplex 745 Computer	5D2F0F1	14055		10/31/2007	$ 1,024.89		N00016302	Obsolete

Capital Asset Valued at $5,000 or more
Grant Funded Asset

SOUTH TEXAS COLLEGE
TECHNOLOGY AND ELECTRONIC ITEMS FOR DISPOSAL/RECYCLE WITH VALUE OF $1,000 AND OVER
APRIL 26, 2016

Pallet	Qty	Description	Serial No.	Silver Tag	Green Tag	Purchase Date	Purchase Amount	Net Value	Ptag	CODE
5	1 ea	Dell Optiplex 745 Computer	7D2F0F1	14129		10/31/2007	$ 1,024.89		N00016303	Obsolete
5	1 ea	Dell Optiplex 745 Computer	BD2F0F1	14000		10/31/2007	$ 1,024.89		N00016295	Obsolete
5	1 ea	Dell Latitude E6400 Laptop	BWTKMJ1	17894		4/3/2009	$ 1,517.19		N00017464	Obsolete
5	1 ea	Dell Latitude E6400 Laptop	G1HMRK1	18845		2/4/2010	$ 1,158.00		N00017835	Obsolete
5	1 ea	Dell Latitude E6400 Laptop	C1HMRK1	18847		2/4/2010	$ 1,158.00		N00017837	Obsolete
1	1 ea	Dell Latitude E5500 Laptop	HGKRCL1	16563		5/19/2010	$ 1,055.24		N00017984	Obsolete
1	1 ea	Dell Latitude E5500 Laptop	3HKRCL1	16552		5/19/2010	$ 1,055.24		N00017997	Obsolete
1	1 ea	Dell Latitude E5500 Laptop	CGKRCL1	16560		5/19/2010	$ 1,055.24		N00017993	Obsolete
1	1 ea	Dell Latitude E5500 Laptop	6HKRCL1	16564		5/19/2010	$ 1,055.24		N00017987	Obsolete
1	1 ea	Dell Latitude E5500 Laptop	4HKRCL1	16562		5/19/2010	$ 1,055.24		N00017996	Obsolete
1	1 ea	Dell Latitude E5500 Laptop	7HKRCL1	16545		5/19/2010	$ 1,055.24		N00017995	Obsolete
1	1 ea	Dell Latitude E5500 Laptop	5HKRCL1	16566		5/19/2010	$ 1,055.24		N00017985	Obsolete
1	1 ea	Dell Latitude E5500 Laptop	DGKRCL1	16565		5/19/2010	$ 1,055.24		N00017988	Obsolete
1	1 ea	Dell Latitude E5500 Laptop	5FKRCL1	16633		5/19/2010	$ 1,055.24		N00018020	Obsolete
1	1 ea	Dell Latitude E5500 Laptop	8GKRCL1	16635		5/19/2010	$ 1,055.24		N00018015	Obsolete
1	1 ea	Dell Latitude E5500 Laptop	9HKRCL1	16585		5/19/2010	$ 1,055.24		N00017990	Obsolete
1	1 ea	Dell Latitude E5500 Laptop	1GKRCL1	16599		5/19/2010	$ 1,055.24		N00018011	Obsolete
1	1 ea	Dell Latitude E5500 Laptop	FFKRCL1	16573		5/19/2010	$ 1,055.24		N00018000	Obsolete

Capital Asset Valued at $5,000 or more
Grant Funded Asset

Review and Recommend Action on New and Revised Policies

Approval of new and revised policies will be requested at the April 26, 2016 Board meeting.

A. New

1. Adopt New Policy #6313: Vehicle and Body Cameras

Request for the new policy is necessary for the following reason:

- To comply with Texas Occupation Code Section 1701.655, which requires that a law enforcement agency that operates a body worn camera program adopts a policy for the use of body worn cameras.

- The policy must include the state law requirements pertaining to the use of body cameras, the retention period of videos, and the restrictions for release of videos to the public.

2. Adopt New Policy #6421: Bicycles, Skateboards, In-Line Skates, Roller Skates, Motorized Scooters, Hoverboards, and Similar Apparatuses

Request for the new policy is necessary for the following reason:

- To describe the proper use of skateboards and similar apparatuses at college campuses.

- To restrict the use of the mentioned apparatuses on campus to increase safety on campus, since their use has increase over the last few years.

- To clarify that individuals not following the policy would be subject to fine and/or disciplinary action.

The proposed fees, listed below, will be presented for recommendation to the Board as part of the Tuition and Fee Schedules at a later date.

Proposed Skateboard and Other Appliance Violation Fees	
Violation Number	**Fine**
First	Warning
Second	$30.00
Third	$50.00
Fourth	$70.00
Fifth	$90.00

B. Revised

1. Revise Policy #4205: Equal Education and Employment Opportunities

Request for the revision to the policy is necessary for the following reason:

- To clarify the College is an equal education institution and an equal employment opportunity employer, as requested by faculty senate and student government association.

- To add two additional categories prohibited from discrimination: Sexual Orientation and Gender Identity.
  ⇒ Although previously protected under the general term of sex and gender, the addition of these categories will clarify the Equal Employment Opportunity Commission's enforcement of Title VII's prohibition of sex discrimination based on sexual orientation or gender identity.

2. Revise Policy #4110: Filling of Vacancies

Request for the revision to the policy is necessary for the following reason:

- To clarify protected categories under prohibited discrimination and to keep consistent with Policy 4205 – Equal Education and Employment Opportunity

- To add additional categories prohibited from discrimination: Sexual Orientation and Gender Identity.
  ⇒ Although previously protected under the general term of sex and gender, the addition of these categories will clarify the Equal Employment Opportunity Commission's enforcement of Title VII's prohibition of sex discrimination based on sexual orientation or gender identity.

3. Revise Policy #4216: Discrimination, Harassment, Retaliation, and Sexual Misconduct

Request for the revision to the policy is necessary for the following reason:

- To clarify protected categories under prohibited harassment and to keep consistent with Policy 4205 – Equal Education and Employment Opportunity

- To add two additional categories prohibited from discrimination: Sexual Orientation and Gender Identity, as requested by faculty senate and student government association.
  ⇒ Although previously protected under the general term of sex and gender, the addition of these categories will clarify the Equal Employment Opportunity Commission's enforcement of Title VII's prohibition of sex discrimination based on sexual orientation or gender identity.

The new and revised policies follow in the packet for the Committee's information and review. The additions to the policies are highlighted in yellow and the deletions are designated with a red strikeout. Also included are the proposed fees for the Skateboard and Other Appliance Violation for your information and review.

The new and revised policies have been reviewed by staff, the President's Cabinet, President's Administrative Staff, Planning and Development Council (PDC) staff, and/or by Legal Counsel.

It is requested that the Finance and Human Resources Committee recommend for Board approval, at the April 26, 2016 Board meeting, the new and revised policies as presented and which supersedes any previously adopted Board policy.

South Texas Colleges complies with the Texas Occupations Code, Title 10, Chapter 1701, Subchapter N (as amended by HB158, 84th Legislature). This Code requires that a law enforcement agency that operates a body worn camera program adopt a policy for the use of body worn cameras. The Texas Commission on Law Enforcement (TCOLE) in consultation with the Texas Department of Public Safety, the Bill Blackwood Law Enforcement Management Institute of Texas, the W.W. Caruth Jr. Police Institute at Dallas, and the Texas Police Chiefs Association has developed a training curriculum for the use of body cameras pursuant to the Texas Occupation Code. South Texas College Police Officers are trained using this curriculum.

I. PURPOSE

South Texas College is committed to providing a safe and secure educational environment for students, faculty, staff, and visitors. The College Department of Public Safety patrols campuses, responds to incidents, rejoins calls for service and enforces Texas state law. During these activities, the Department uses vehicle and body worn cameras for the following purposes:

1. The documentation of police officer interaction with the public, including arrests and critical incidents, enhancing the accuracy of officer reports and testimony in court.

2. Facilitation of the review of probable cause, evidence for investigative and prosecutorial purposes, and the gathering of information for officer evaluation and training.

II. POLICY

It is the policy of South Texas College that employed police officers shall use vehicle and body worn cameras when appropriate in the proper performance of official duties and where the recordings are consistent with this policy and Texas Occupations Code, Chapter 1701, Subchapter N. This policy does not govern the use of surreptitious recording devices used in undercover operations.

III. REQUIREMENTS OF THE TEXAS OCCUPATION CODE

1. Activation and Discontinuance of Recordings

   A. Activation - All enforcement encounters where there is at least reasonable suspicion the person has committed, is committing, or may be involved in criminal activity including:

New Policy

(1) Detentions

(2) Vehicle stops

(3) Pedestrian stops

(4) Consensual encounters

a. Taking or attempting to take a person into custody

b. Any incident involving use of force

c. Service of search or arrest warrants

d. Suspect statements

e. Witness/Victim statements

f. Pursuits

g. Response to complaints or calls for service

h. When non-enforcement contacts with the public become confrontational, assaultive, or enforcement-oriented.

i. When the officer feels the use is appropriate and beneficial in documenting an incident.

j. There may be instances where it is neither practical nor possible for the officer to activate the recording device. The safety of the officer and of the public is the foremost priority and the recording should not be made if it is an impediment of safety. An officer should not activate or deactivate the recording device based solely upon the request or demand of a citizen; but rather rely on training, experience, and policy to determine the necessity of activation.

B. Discontinuance of Recordings

(1) Cameras will not be deactivated until an encounter has concluded, except for tactical or safety reasons, or if the encounter no longer holds investigative or evidentiary value.

New Policy

(2) If deactivated prior to conclusion of encounter, the reason will be documented PRIOR to deactivation on camera as well as in the report.

(3) Reactivation may be necessary depending on circumstances.

2. Data Retention

A. Files will be securely stored in accordance with Texas record retention laws shown below and no longer than useful for purposes of training or for use in an investigation or prosecution.

(1) Class C Misdemeanors – 6 months

(2) Class A and B Misdemeanors – 2 years

(3) Second and Third Degree Felonies – 10 years

(4) First Degree and Capital Felonies – 50 years

(5) Driving While Intoxicated Offences – 10 years

(6) Any Classification Offense – Date of Death

(7) Video recordings will be maintained for a minimum of 90 days

3. Storage of Recordings

A. All recordings shall be securely downloaded no later than the end of each shift. Each file shall contain information identifying the date, vehicle, and body-worn camera number, and the assigned officer.

B. All images and sounds recorded by the vehicle and body worn cameras are the exclusive property of the South Texas College Department of Public Safety. Accessing, copying, or releasing files for non law enforcement purposes is strictly prohibited.

C. Access to vehicle and body worn camera data (images, sounds, and metadata) must be specifically authorized by the Chief Administrator. Such access will be audited to ensure that only authorized users are viewing the data for legitimate and approved purposes.

New Policy

D. Weekly backups of the server will be conducted and stored offsite for safekeeping.

E. Only authorized personnel will have access to the data.

4. Public Access

A. A member of the public requesting information concerning a camera recording is required to provide the following information in writing:

(1) Date and approximate time of recording.

(2) Specific location where the recording occurred.

(3) The name of one or more persons known to be a subject of the recording.

B. Pursuant to Article 2.139 of the Texas Code of Criminal Procedure, pertaining to video recordings of arrests for intoxication offenses, a person stopped or arrested on suspicion of an offense under Section 49.04, 49.045, 49.07, or 49.08, Penal Code, is entitled to receive from a law enforcement agency employing the peace officer who made the stop or arrest, a copy of any video made by or at the direction of the officer that contains footage of:

(1) The stop

(2) The arrest

(3) The conduct of the person stopped during any interaction with the officer

(4) The procedure in which a specimen of the person's breath or blood is taken

C. A law enforcement recording made in a private space or involving the investigation of conduct that constitutes a misdemeanor punishable by fine only and does not result in an arrest will not be released without written authorization from the person who is the subject of that portion of the recording, or if the person is deceased, from the person's authorized representative.

(1) A recording is confidential and excepted from requirements of disclosure if:

New Policy

(2) It was not required to be made by law or under a policy adopted by South Texas College

(3) Does not relate to a law enforcement purpose

D. A response to a written request for camera recordings shall be made within 20 business days after the date of the receipt of the written request.

(1) Response to Voluminous Requests for Camera Recordings.

a. A voluminous request is defined as follows:

1. A request involving more than 5 separate incidents.

2. More than 5 separate requests from the same person in a 24 hour period, regardless of the number of incidents included in each request.

3. Multiple requests from the same person within a 24 hour period, that if taken together, constitute more than 5 total hours of video footage.

(2). Actions needed to respond to a voluminous request for video recordings must be undertaken within 21 business days after the date of receipt of the written request.

a. The South Texas College Department of Public Safety may release a recorded video to the public to further a law enforcement purpose.

b. The South Texas College Department of Public Safety may withhold a recorded video from the public that is related to a closed criminal investigation that did not result in a criminal conviction or a grant of deferred adjudication community supervision.

c. A request for a decision by the Attorney General concerning exceptions to public disclosure must be made by the South Texas College Department of Public Safety not later than the 20th business day after the date that a written request for disclosure was received.

New Policy

5. A police officer will be provided access to any recording of an incident involving the officer before the officer is required to make a statement about the incident.

6. Supervisory Responsibilities

   A. Supervisory personnel shall ensure that officers are using vehicle and body-worn cameras in accordance with policy and procedures defined herein.

   B. On a monthly basis, supervisors will randomly review vehicle and body-worn camera recordings to ensure that the equipment is operating properly and that officers are using the devices appropriately and in accordance with policy and to identify any areas in which additional training or guidance is required.

7. Handling and Documenting of Equipment

   A. Vehicle and body worn cameras will be used with reasonable care to ensure proper functioning. Equipment malfunctions shall be brought to the attention of the officer's supervisor as soon as possible, so that a replacement unit may be procured.

   B. Officers shall inspect and test vehicle and body worn cameras prior to each shift in order to verify proper functioning and shall notify their supervisor of any problems.

   C. Malfunctions of equipment will be documented in the ARMS database.

The requirements of the Texas Occupation Code are incorporated in the Department of Public Safety Procedures Handbook.

New Policy

Title	***Bicycles, Skateboards, In-Line Skates, Roller Skates, Motorized Scooters, Hoverboards, and Similar Apparatuses***	***6421***
Legal Authority	***Approval of the Board of Trustees***	
Date Approved By Board	***Board Minute Order Dated April 26, 2016***	

South Texas College allows the use of bicycles, skateboards, in-line skates, roller skates, motorized scooters, hoverboards or similar apparatuses on college driveways, parking lots, and designated areas only.

Individuals using these apparatuses on college sidewalks, walkways, benches, retaining walls, rails, other structures, or inside a building, or non designated areas, shall be subject to fines and/or disciplinary action as delineated in the Student Code of Conduct and Employee Standards of Conduct.

This policy shall not apply to college personnel on official business or persons with special needs who have been authorized use.

The South Texas College Department of Public Safety will enforce this policy to maintain safety on college campuses.

New Policy

Equal *Education Institution and Equal* Employment Opportunity

South Texas College is an equal education and equal employment opportunity/affirmative action employer. As an equal *education institution and equal* opportunity employer, the College does not discriminate on the basis of race, color, national origin, religion, age, sex, *sexual orientation*, gender, *gender identity*, disability, genetic information, or veteran status. Discrimination is prohibited and the College will comply with all applicable College policies, and state and federal legislation. This policy extends to individuals seeking employment with and admission to the College.

As an equal opportunity employer, the College will appoint employees in full compliance with existing laws. Qualification guidelines for all positions will be published by the Office of Human Resources and shall be applied consistently and fairly to all applicants. "Qualified" is defined as having the requisite education, training, and/or skills required of the position as defined in the approved job announcement.

The College shall actively seek to increase the number of minority personnel, as defined by the U.S. Equal Employment Opportunity Commission, through recruiting and other similar activities.

Title IX Statement

Title IX of the Education Amendments 1972 (20 U.S.C. s1681 et seq.) and it's implementing regulations, 34 C.F.R. Part 106 (Title IX),

"No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."

The College strives to maintain a healthy and safe environment where all members of the community, students, faculty and staff feel welcome on College campuses and classrooms. Students, faculty and staff are thus prohibited from conducting themselves in a way that results in any form of sexual harassment, sex-based harassment and/or sexual violence.

Age Discrimination Employment Act

South Texas College is committed to ensuring compliance with the Federal Age Discrimination in Employment Act Amendments of 1986 and with the Texas Commission on Human Rights Act (Article 5221K, VACS) which prohibits discrimination on the basis of age.

Employees are not required to retire at any specific age and employees age 40 and over are protected from Age Discrimination.

Section 504 of the Rehabilitation Act of 1973 / American with Disabilities Act

The College complies with Section 504 of the Rehabilitation Act of 1973 and with the Americans with

Disabilities Act, and does not discriminate on the basis of a disability in the areas of admissions, accessibility, treatment, and employment. Individuals with disabilities, as defined under the law, who are otherwise qualified to meet the institution's academic and employment requirements will be provided with services and resources accordingly.

South Texas College shall not exclude from consideration of employment otherwise qualified applicants with a disability or disabilities because such applicants may require reasonable accommodations for known physical and mental impairments.

During any aspect of the employment process, including without limitation, hiring, promotion, transfer, training, evaluation, and compensation increases, the College shall consider the issues of a reasonable accommodation to the known physical or mental disability or disabilities of an otherwise qualified handicapped or disabled person.

South Texas College supports efforts in making the campus more accessible and encourages individuals with disabilities to participate in all activities. In compliance with regulations listed in Section 504, the College will designate an ADA compliance coordinator.

MANUAL OF POLICY

Title	**Filling of Vacancies**	**4110**
Legal Authority	**Approval of the Board of Trustees**	
Date Approved by Board	**Board Minute Order dated November 9, 1995** **As amended by Board Minute Order dated April 26, 2016**	

South Texas College seeks to fill each vacant position with the best qualified person available without regard to race, *color, national origin, religion, age,* sex, *sexual orientation, gender, gender identity,* ~~age, color, religion, national origin or~~ disability, *genetic information or veteran status* and to comply with all statutory requirements relating to filling such vacant positions.

~~Strikethrough denotes deletion~~
Italics denote addition

Title	**Discrimination, Harassment, Retaliation, and Sexual Misconduct**	**4216**
Legal Authority	**Approval of the Board of Trustees**	**Page 1 of 10**
Date Approved by Board	**Board Minute Order dated May 26, 2015**	
	As Amended by Board Minute Order dated December 15, 2015 **As Amended by Board Minute Order dated April 26, 2016**	

I. Purpose

South Texas College is committed to providing an environment that respects the dignity and worth of every member of its community. Members of the campus community are entitled to an educational, learning, and working environment free of discrimination, harassment, retaliation, and sexual misconduct. To ensure compliance with federal and state civil rights laws, the College has developed internal policies that will provide a supportive process for individuals who report discrimination, harassment, retaliation, or sexual misconduct. These laws include, but are not limited to, Title II of the Americans with Disabilities Act of 1990, Title VII of the 1964 Civil Rights Act; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, as amended by Section 304 of the Violence Against Reauthorization Act of 2013, and H.B. 699 84th Legislature.

II. Title IX Statement

Title IX of the Education Amendments 1972 (20 U.S.C. s1681 et seq.) and it's implementing regulations, 34 C.F.R. Part 106 (Title IX),

"No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."

The College strives to maintain a healthy and safe environment where all members of the community, students, faculty and staff feel welcome on College campuses and classrooms. Students, faculty and staff are thus prohibited from conducting themselves in a way that results in any form of sexual harassment, sex-based harassment and/or sexual violence.

III. Prohibited Conduct

Prohibited conduct includes discrimination, harassment, retaliation and sexual misconduct as defined by this policy, even if the behavior does not rise to the level of unlawful conduct. Specific acts of prohibited conduct are described in this policy. Prohibited conduct, by any employee or student, is subject to disciplinary action up to and including dismissal or expulsion from the College.

IV. Discrimination

The College prohibits discrimination, including harassment, against any employee, applicant for employment, student or applicant for admission on the basis of any protected class. Protected classes include: race, color, national origin, religion, age, sex, *sexual orientation*, gender, *gender identity*, physical or mental disability, genetic information, veteran status, or any other basis prohibited by law.

Discrimination is defined as prohibited conduct directed at an employee or student on the basis of race, color, national origin, religion, age, sex, including pregnancy and parental status, *sexual orientation*, gender, *gender identity*, physical or mental disability, genetic information, veteran status, or any other

~~Strikethrough denotes deletion~~
Italics denote addition

basis prohibited by law, that adversely affects the employee's employment or that adversely affects the student.

V. Pregnancy and Parenting

The College prohibits discrimination on the basis of sex, including pregnancy and parental status, in any educational activity or program.

Employee:

The College prohibits discrimination on the basis of sex. The term 'on the basis of sex' includes, but is not limited to, because of or on the basis of pregnancy, childbirth, or related medical conditions; and women affected by pregnancy, childbirth, or related medical conditions shall be treated the same for all employment-related purposes, including receipt of benefits under fringe benefit programs, as other persons not so affected but similar in their ability or inability to work.

Student:

The College specifically prohibits discrimination against a student based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery from any of these conditions. The College prohibits applying any rule related to a student's parental, family, or marital status that treats students differently based on their sex.

The College prohibits excluding a pregnant student from participating in any part of an educational program. This prohibition applies to specific classes such as advanced placement or honors classes, extracurricular programs, interscholastic sports, honor societies, and opportunities for student leadership, among other activities. Pregnant students shall be allowed to participate in classes and extracurricular activities without having to present a doctor's note, unless the College requires a doctor's note from all students who have a physical or emotional condition requiring treatment by a doctor.

In addition, the College shall excuse a student's absences because of pregnancy or childbirth for as long as the student's doctor deems the absences medically necessary. When a student returns to school, she must be allowed to return to the same academic and extracurricular status as before her medical leave began.

Pregnant students shall be allowed to make up work and tests missed because of pregnancy leave.

Pregnant students shall be provided reasonable adjustments necessary because of pregnancy, such as larger desks, elevator access, and more bathroom breaks as necessary.

Any special services provided to students who have temporary medical conditions must also be provided to a pregnant student.

VI. Harassment

Employee:

Prohibited harassment of an employee is defined as physical, verbal, or nonverbal conduct based on an employee's race, color, national origin, religion, age, sex, *sexual orientation*, gender, *gender identity,* physical or mental disability, genetic information, veteran status, or any other basis prohibited by law, when the conduct is so severe, persistent, or pervasive that the conduct:

1. Has the purpose or effect of unreasonably interfering with the employee's work performance;
2. Creates an intimidating, threatening, hostile, or offensive work environment; or
3. Otherwise adversely affects the employee's performance, environment, or employment opportunities.

Student:

Prohibited harassment of a student is defined as physical, verbal, or nonverbal conduct based on the student's race, color, national origin, religion, age, sex, *sexual orientation*, gender, *gender identity*, physical or mental disability, genetic information, veteran status, or any other basis prohibited by law, when the conduct is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

VII. Racial Harassment

Racial harassment occurring in any campus, division, department, or any work unit by any employee or student is unacceptable behavior, and any practice or behavior that constitutes racial harassment will be dealt with appropriately.

Any employee or student who is found to have engaged in such conduct shall be subject to appropriate disciplinary action, up to and including dismissal or expulsion, in accordance with procedural and applicable due process requirements.

Racial harassment in the workplace and schools is an illegal practice under Section 703 of Title VII of the 1964 Civil Rights Act, as amended, and Title IX of the Education Amendments of 1972, as amended.

Examples of conduct that constitutes racial harassment include racially derogatory remarks, racial slurs or any other racially motivated action.

Such conduct is a violation when:

1. The employee's or student's submission to such conduct is an explicit or implied condition of employment or academic efforts; or
2. The employee's or student's response to such conduct becomes a basis for employment or academic decision; or
3. The conduct produces an intimidating hostile, or offensive work or study environment.

Nothing in this policy should be interpreted to prohibit or restrict speech that is permitted by the Texas or U.S. Constitutions.

VIII. Retaliation

The College prohibits retaliation against an employee or student who makes a claim alleging to have experienced discrimination or harassment, or against another employee or student who, in good faith, makes a report, serves as a witness, or otherwise participates in an investigation.

IX. Sexual Misconduct

This policy prohibits any form of sexual misconduct. Sexual misconduct includes, but is not limited to, behaviors often described as sexual harassment, sex or gender discrimination, sexual violence, rape, stalking, and relationship violence (including domestic violence and dating violence). It is a violation of policy and the law, including Title IX, to commit these acts or attempt to commit them. Sexual misconduct can occur in any sex or gender configuration regardless of sex and gender identity whether it be an employee or student.

Any employee or student who is found to have engaged in sexual misconduct shall be subject to appropriate disciplinary action, up to and including dismissal or expulsion and may be prosecuted under State law. This policy shall be applied without regard to the gender of the person involved.

A. Sexual Harassment

South Texas College assumes an affirmative posture to prevent and eliminate sexual misconduct, including sexual harassment in any division, department, or any unit by any individual. It is the policy of South Texas College to provide an educational and working environment for its students, faculty, staff, guests and visitors that is free from sex discrimination and sexual harassment. It is the policy of the College that any practice or behavior that constitutes sexual harassment will not be tolerated. This policy has been developed to reaffirm this principle and to provide recourse for those individuals whose rights have been violated.

Sexual Harassment is unwelcome verbal or physical conduct that is,

- sufficiently severe, persistent or pervasive that it, unreasonably interferes with, denies or limits

someone's ability to participate in or benefit from the College's educational program and/or activities, and is

- based on power differentials (quid pro quo), the creation of a hostile environment, or retaliation.

1. **Physical conduct** that, depending on the totality of circumstances present, including frequency and severity, may constitute sexual harassment includes, but is not limited to:

   - Unwelcome intentional touching; or
   - Deliberate physical interference with or restriction of movement.

2. **Verbal conduct** is defined as oral, written, or symbolic expressions that:

   - Personally describe or are personally directed at a specific individual or group of identifiable individuals; and
   - Are not necessary to an argument for or against the substance of any political, religious, philosophical, ideological, or academic idea.

   Verbal conduct that, depending on the totality of circumstances present, may constitute sexual harassment includes, but is not limited to:

   - Explicit or implicit propositions to engage in sexual activity;
   - Gratuitous comments, jokes, questions, anecdotes or remarks of a sexual nature about clothing or bodies;
   - Gratuitous remarks about sexual activities or speculation about sexual experiences;
   - Persistent, unwanted sexual or romantic attention;
   - Subtle or overt pressure for sexual favors;
   - Exposure to sexually suggestive visual displays such as photographs, graffiti, posters, calendars or other materials;
   - Deliberate, repeated humiliation or intimidation based upon sex.

Sexual harassment in the workplace and schools is an illegal practice under Section 703 of Title VII of the 1964 Civil Rights Act, as amended, and Title IX of the Education Amendments of 1972, as amended.

B. Consensual Relationships

It is the policy of South Texas College that supervisors and faculty shall not enter into any type of consensual romantic or sexual relationship with staff whom they supervise or with students enrolled in their courses. Employees with direct teaching, supervisory, advisory, or evaluative responsibility

over other employees, students and/or student employees recognize and respect the ethical and professional boundaries that must exist in relationships with students or employees of the College.

C. Consent

Consent is:

- Permission to engage in sexual activity
- Clear, knowing and voluntary, prior to and during sexual activity
- Active, not passive. Silence, in and of itself, cannot be interpreted as consent.

Consent can be given by words or actions, as long as those words or actions create mutually understandable clear permission regarding willingness to engage in (and the conditions of) sexual activity.

- Consent to any one form of sexual activity does not automatically imply consent to any other forms of sexual activity.
- Previous relationships or prior consent does not imply consent to future sexual acts.
- In order to give effective consent, one must be of legal age. In Texas, the age of consent is 17.
- Sexual activity with someone who one should know to be -- or based on the circumstances should reasonably have known to be -- mentally or physically incapacitated (by alcohol or other drug use, unconsciousness or blackout), constitutes a violation of this policy.

D. Coercion

Coercion is unreasonable pressure for sexual activity. When someone makes clear to you that they do not want sex, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point can be coercive.

There is no requirement that a party resists the sexual advance or request, but resistance is a clear demonstration of non-consent. The presence of force is not demonstrated by the absence of resistance. Sexual activity that is forced is by definition non-consensual, but nonconsensual sexual activity is not by definition forced.

E. Incapacitation

Incapacitation is a state where someone cannot make rational, reasonable decisions because they lack the capacity to give knowing consent (e.g., to understand the "who, what, when, where, why or how" of their sexual interaction).

F. Sexual Exploitation

Defined as taking non-consensual or abusive sexual advantage of another and the conduct does not fall within the definitions of sexual harassment, non-consensual sexual intercourse, or non-consensual sexual contact.

Examples of sexual exploitation include, but are not limited to, engaging in the following activities without the other person(s) consent:

- Sexual voyeurism (such as watching a person undressing, using the bathroom, or engaging in sexual acts without the consent of the person observed).
- Taking pictures or recording another in a sexual act, or in any other private activity (such as allowing another person to hide in a closet and observe sexual activity, or disseminating sexual pictures without the photographed person's consent).
- Exposing one's genitals or breasts in non-consensual circumstances or inducing another to expose his or her genitals or breasts.
- Prostitution
- Engaging in sexual activity with another person while knowingly infected with human immunodeficiency virus (HIV) or other sexually transmitted disease (STD) and without informing the other person of the infection.
- Administering alcohol or drugs (such as "date rape" drugs) to another person.

G. Dating Violence

Defined as violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such a relationship will be gauged by its length, type and frequency of interaction.

H. Domestic Violence

Domestic violence includes asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.

I. Sexual Violence

Sexual violence is any unwanted physical conduct perpetrated against a person's will or where a person is incapable of giving consent (e.g. due to the person's use of drugs or alcohol, or because an intellectual, mental or physical disability prevents the person from having the capacity to give consent). Such conduct includes but is not limited to: sexual assault; sexual exploitation, sexual coercion; and unwanted sexual intercourse (rape).

- Prohibited sexual misconduct and sexual violence could be committed by force, intimidation, or use of victim's incapacity (physical, mental, or through use of drugs or alcohol).
- All sexual contact between individuals must be with each person's consent.

The sexual orientation and/or gender identity of individuals engaging in sexual violence is not relevant to allegations under this policy.

1. **Non-Consensual Sexual Intercourse**
   Defined as any sexual penetration or intercourse (anal, oral, or vaginal), however slight, with any object by a person upon another person that is without consent and/or by force.

   Sexual penetration includes vaginal or anal penetration by a penis, tongue, finger, or object, or oral copulation by mouth-to-genital contact or genital-to-mouth contact.

2. **Non-Consensual Sexual Contact**
   Defined as any intentional sexual touching, however slight, with any object by a person upon another person that is without consent and/or by force.

   Sexual touching includes any bodily contact with the breasts, groin, genitals, mouth, or other bodily orifice of another individual or any other bodily contact in a sexual manner.

J. Stalking

Defined as a course of conduct directed at a specific person that would cause a reasonable person to fear for his her, or others' safety, or to suffer substantial emotional distress.

X. Off Campus Conduct

Conduct that occurs off campus can be the subject of a complaint or report and will be evaluated to determine whether it violates this policy and if off-campus harassment has continuing effects that create a hostile environment on campus.

XI. Other Prohibited Conduct

This policy prohibits other offenses of a discriminatory, harassing, and/or retaliatory nature not included in the previous sections as follows:

- Intimidation, defined as implied threats or acts that cause a reasonable fear of harm in another on the basis of actual or perceived membership in a protected class
- Hazing, defined under this policy as acts likely to cause physical or psychological harm or social ostracism to any person within the College community when related to the admission, initiation, pledging, joining, or any other group-affiliation activity on the basis of actual or perceived membership in a protected class.
- Bullying, defined under this policy as repeated and/or severe aggressive behavior likely to intimidate or intentionally hurt, control or diminish another person, physically or mentally on the basis of actual or perceived membership in a protected class.
- Violation of any other College rule, when it is motivated by sex or gender or the actual or perceived membership of the victim in a protected class, may be pursued using this policy and process.

XII. Hostile Environment

A hostile environment may be created by oral, written, graphic or physical conduct that is sufficiently severe, persistent or pervasive and objectively offensive that interferes with, limits or denies the ability of an individual to participate in or benefit from educational programs, services, opportunities, or activities or the individual's employment access, benefits or opportunities. Mere subjective offensiveness is not enough to create a hostile environment.

In determining whether conduct is severe, persistent or pervasive, and thus creates a hostile environment, the following factors will be considered: (a) the degree to which the conduct affected one or more individuals' education or employment; (b) the nature, scope, frequency, duration, and location of the incident(s); (c) the identity, number, and relationships of persons involved; (d) the perspective of a "reasonable person" in the same situation as the person subjected to the conduct, and (e) the nature of higher education.

XIII. Reporting

Students are encouraged to report crimes and incidents to the Conflict Resolution Center, the Office of the Dean of Student Affairs and to report any crime to the South Texas College Police Department.

Guests and visitors are encouraged to report to the Office of Human Resources or to the South Texas College Police Department.

Every College employee, except for licensed Counselors, must promptly report incidents of prohibited conduct that come to their attention to either the Office of Human Resources, the Title IX Coordinator, Deputy Title IX Coordinator, or to the South Texas College Police Department.

Incidents and crimes should be reported as soon as possible after the time of their occurrence. No person is required to report sexual misconduct to the alleged offender.

XIV. Title IX Coordinator

The Title IX Coordinator has primary responsibility for coordinating efforts related to investigation, resolution, and implementation of corrective measures and monitoring to stop, remediate, and prevent discrimination, harassment, retaliation, or sexual misconduct. The Title IX Coordinator will assign the investigation to a Deputy Title IX Coordinator or other appropriate College official.

Inquiries or complaints may be addressed to the College's Vice President of Finance and Administrative Services, 3201 W Pecan Blvd, McAllen, TX 78501 Office Location: Annex - Pecan Campus; Second Floor Phone: 956.872.3558.

Complaints may also be filed with the Office for Civil Rights, Dallas Office, U.S. Department of Education, 1999 Bryan St., Suite 1620, Dallas, Texas 75201-6810, Telephone: 214-661-9600

XV. Filing of False Complaints

Any person who knowingly and intentionally files a false complaint under this policy is subject to disciplinary action up to and including dismissal or expulsion from the College.

XVI. Effect on Pending Personnel Actions

The filing of a sexual misconduct or retaliation complaint will not stop or delay any evaluation or disciplinary action related to the complainant who is not performing up to acceptable standards or who has violated the College's rules, regulations, or policies.

XVII. Relationship of Complaint Process to Outside Agency Time Limits

The filing of a sexual misconduct complaint under this policy does not excuse the complainant from meeting the time limits of outside agencies.

XVIII. Title IX Procedures

Complaint procedures may be found at the Office of Human Resources, the Conflict Resolution Center, and College website **http://www.southtexascollege.edu/about/notices/title-ix.html**.

The College's Board of Trustees will review this policy each biennium and will revise the policy as necessary.

~~Strikethrough denotes deletion~~
Italics denote addition

Review and Recommend Action to Revise the Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools

Approval to revise the Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools will be requested at the April 26, 2016 Board meeting.

Purpose – Two additional banks, Green Bank and Wallis State Bank, are being recommended to be added to the approved bank list. The Texas Public Funds Investment Act (PFIA) requires that the Board of Trustees approve any broker and dealer firms that will be used to transact investment business with the College. In addition, the College's Investment Policy requires that the Board of Trustees approve any banks and investment pools that will be used to transact investment business with the College. As per Policy #5120: *Investment Policy* and Investment Strategy Statement and in accordance with the PFIA, the Board of Trustees shall at least annually, review, revise, and adopt a list of qualified Investment Providers.

Justification – The Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools was approved and authorized on June 23, 2015. A revised list of brokers, dealers, banks, and investment pools that include two additional banks, Green Bank and Wallis State Bank, that operate in the Texas public fund arena and have extensive knowledge of the requirements and constraints of the PFIA are included on Exhibit "A".

Background – The Board adopted specific limitations on banks that could be used for College deposits with the adoption of Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools on June 23, 2015. This limitation has prevented the use of money market accounts in banks that were not included on the list. Valley View Consulting, LLC, the investment advisor under contract with the College, has identified several money market account offerings that would be advantageous to the College, yet because the offering banks were not on the approved list, they could not be utilized.

Reviewers – The Resolution was reviewed by Valley View Consulting, LLC (Investment Advisor) and was previously reviewed by South Texas College's legal counsel. No changes are being presented, except for the addition of two banks to Exhibit "A".

Enclosed Documents – The revised Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools follows in the packet for the Committee's information and review.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, will be present at the April 14, 2016 Finance and Human Resources Committee meeting to address any questions by the committee.

It is requested that the Finance and Human Resources Committee recommend for Board approval at the April 26, 2016 Board meeting, Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools as presented, and which supersedes any previously adopted Board Resolution.

A RESOLUTION BY SOUTH TEXAS COLLEGE RELATING TO THE COLLEGE'S ADOPTION AND ANNUAL REVIEW OF ITS LIST OF AUTHORIZED BROKER/DEALERS/BANKS/INVESTMENT POOLS AND AMENDING SUCH BROKER/DEALER/BANK/INVESTMENT POOL LIST AS REQUIRED BY BOARD POLICY AND STATE LAW; AND AUTHORIZING OTHER MATTERS INCIDENT AND RELATED THERETO.

WHEREAS, the Board of Trustees (the "Board") of South Texas College (the "College") has adopted a written Investment Policy which primarily emphasizes safety of principal and liquidity and addresses investment diversification, yield, and maturity and the quality and capability of investment management provisions in accordance with the Public Funds Investment Act, Texas Government Code Chapter 2256, Subchapter A, as amended, (the *Act*)*;* and

WHEREAS, the Board must annually review the list of authorized broker/dealers/ banks/investment pools that are authorized to engage in investment transactions with the College and adopt a written instrument acknowledging receipt of such list of authorized broker/dealers/ banks/investment pools*;* and

WHEREAS, a written copy of the College's Investment Policy must be presented to any person offering to engage in an investment transaction with an investment entity or to an investment management firm under contract with an investing entity to invest or manage the entity's investment portfolio; and

WHEREAS, the authorized representatives of a business organization offering to engage in an investment transaction with the College must execute a written instrument substantially to the effect that the business organization has: (1) received and reviewed the College's Investment Policy, and (2) has acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the College and the organization that are not authorized by the College's Investment Policy; now, therefore,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF SOUTH TEXAS COLLEGE THAT:

SECTION 1: The Board has reviewed the list of authorized broker/dealers/banks/investment pools authorized to engage in investment transactions with the College (Exhibit "A" attached hereto), and the Board further wishes to memorialize this review by the adoption of this Resolution.

SECTION 2: Prospective authorized broker/dealers/banks/investment pools will be provided with written copies of the College's Investment Policy who shall acknowledge receipt and review of (1) the College's Investment Policy and (2) the implementation of procedures and controls to comply with the College's Investment Policy prior to any investment transaction.

SECTION 3: This Resolution establishes the College's compliance with the requirements of the Act and the College's Investment Policy and may be relied upon by all appropriate government officials and broker/dealers/banks/investment pools and engaging in investment transactions with College.

SECTION 4: The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the Board.

SECTION 5: All parts of resolutions which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

SECTION 6: This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 7: If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the Board hereby declares that this Resolution would have been enacted without such invalid provision.

SECTION 8: It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

PASSED AND APPROVED this _____ day of _____, 2016.

SOUTH TEXAS COLLEGE

_____
Roy de León, Board Chair

ATTEST:

_____
Paul R. Rodriguez, Board Secretary

(COLLEGE SEAL)

Exhibit "A"

List of Authorized Broker/Dealers:

Coastal Securities
Duncan Williams
Raymond James
Rice Financial
Wells Fargo Securities

List of Authorized Banks:

BBVA Compass
Bank of Texas
BTH Bank
Capital One Bank
Comerica Bank
Falcon Bank
First Community Bank
Frost Bank
Greater South Texas Bank
Green Bank
Independent Bank
International Bank of Commerce
Inter National Bank
JPMorgan Chase
LegacyTexas Bank
Lone Star National Bank
PlainsCapital Bank
Prosperity Bank
Rio Bank
Southwest Bank
Southside Bank
Texas Regional Bank
Wallis State Bank
Wells Fargo Bank

List of Authorized Investment Pools:

TexPool
TexStar

Review and Action as Necessary on South Texas College Education Foundation's Registered Agent and Directors

Appointment and approval of a new Registered Agent and a minimum of three new Board of Directors for South Texas College Education Foundation (" the Foundation") will be requested at the April 26, 2016 Board meeting.

Purpose – The College is proposing to amend 1) the College Name, 2) the Registered Agent/Registered Office, and 3) the Articles of Incorporation of the Foundation on Form 424, Certificate of Amendment.

In order to make the changes necessary to update the above mentioned items, Form 424, Certificate of Amendment, must be completed and submitted to the Secretary of State.

Once the Board approves the proposed revisions, the College will submit Form 802, Periodic Report of a Nonprofit Corporation, reflecting the updated information.

Justification – The College is required to file Form 424, Certificate of Amendment, with the Secretary of State to amend 1) the College Name, 2) the Registered Agent/Registered Office, and 3) the Articles of Incorporation of the Foundation.

A nonprofit corporation is required by Section 22.357 of the Texas Business Organization Code to file a period report (Form 802, Periodic Report of a Nonprofit Corporation) every four years that lists the names and addresses of the Registered Agent and all Directors and Officers of the corporation. A minimum of three Board of Directors is required and must include a President and a Secretary.

Background – The original Articles of Incorporation of the Foundation, filed with the Secretary of State of Texas on September 15, 1997, reflected the following Registered Agent and Board of Directors:

Registered Agent: James E. Darling

Board of Directors: Gary Gurwitz, Chairman of the Board
Rosalinda Gonzalez, Vice-Chairman
Glen Roney, Secretary
Manuel Benavidez Jr
Dr. Amparo Cardenas
Dr. Alejo Salinas

Form 424, Certificate of Amendment, must be compiled and filed in order to update the pertinent College information as detailed in Table A, which includes the registered agent and the Board of Directors

Form 802, Periodic Report of a Nonprofit Corporation, which must be completed and filed with the Secretary of State in order for the Foundation to remain active will be filed after the College information is updated by Form 424, Certificate of Amendment,

The annual Texas Franchise Tax No Tax Due Information Reports and Texas Franchise Tax Public Information Report have been completed by Long Chilton, LLP and filed by the College.

Enclosed Documents – Items that follow in the packet for the Committee's information and review include: original and proposed revisions to the Articles of Incorporation of South Texas College Education Foundation; Form 424, Certificate of Amendment; and Form 802, Periodic Report of a Nonprofit Corporation.

Reviewers – The Foundation's write-up was reviewed by South Texas College's legal counsel, Mr. Chuy Ramirez, who recommended assigning Dr. Reed as the registered agent.

The revisions recommended for the name of the Foundation are necessary to align with the name change from South Texas Community College to South Texas College, which the Board of Trustees officially approved in 2004. The minor revisions to the Article of Incorporation are the following:

Table A			
#	**Section**	**From**	**To**
1	On page 1, title	Deleted • The word "COMMUNITY"	
2	On page 1, under Article I	Deleted • The word "Community"	
3	On page 1, under Article IV	Deleted • The word "Community"	
4	On page 1, under Article V	Deleted • The words "initial" , "3319 North McColl Road", "initial", and "James E. Darling"	Added • The words "3201 West Pecan Boulevard" and "Dr. Shirley A. Reed"
5	On page 1, under Article VI	Deleted • The words "initial", "six", "initial", and "Chairman of the Board" • Rosalinda Gonzalez, Vice-Chairman, Mission CISD, 1201 Bryce Drive, Mission, Texas 78572 • Glen Roney, Secretary, 3700 North Tenth, Suite 301, McAllen, Texas 78501	Added • The word "seven" • Roy de León, Chairman of the Board, 201 Star Street, Mercedes, Texas 78570 • Dr. Alejo Salinas, Jr., Vice Chairman, 301 E Peter Street, Edinburg, Texas 78539

Table A (continued)			
#	Section	From	To
5	On page 1, under Article VI (continued)	Deleted • Manuel Benavidez, Jr., RGCISD, PO Box 139, La Grulla, Texas 78548 • Dr. Amparo Cardenas, St Luke's Home Health, 212 West 3rd Street, Weslaco, Texas 78596 • Dr. Alejo Salinas, Hidalgo ISD, 324 East Flora, PO Drawer D, Hidalgo Texas 78557	Added • Paul R. Rodriguez, Secretary, Valley Land Title Co, 6013 North 10th Street, McAllen, Texas 78504 • Rose Benavidez, Starr County Industrial Foundation, 601 E Main Street, Rio Grande City, Texas 78582 • Graciela Farias, P.O. Box 92, La Joya, Texas 78560, • Jesse Villarreal, Gonzalez Elementary, 3801 W 5 1/2 N, Weslaco, Texas 78596
6	On page 2, under Article VII	Deleted • The words "Chairman of the Board" • Rosalinda Gonzalez, Vice-Chairman, Mission CISD, 1201 Bryce Drive, Mission, Texas 78572 • Glen Roney, Secretary, 3700 North Tenth, Suite 301, McAllen, Texas 78501 • Manuel Benavidez, Jr., RGCISD, PO Box 139, La Grulla, Texas 78548 • Dr. Amparo Cardenas, St Luke's Home Health, 212 West 3rd Street, Weslaco, Texas 78596 • Dr. Alejo Salinas, Hidalgo ISD, 324 East Flora, PO Drawer D, Hidalgo Texas 78557	Added • Roy de León, Chairman of the Board, 201 Star Street, Mercedes, Texas 78570 • Dr. Alejo Salinas, Jr., Vice Chairman, 301 E Peter Street, Edinburg, Texas 78539 • Paul R. Rodriguez, Secretary, Valley Land Title Co, 6013 North 10th Street, McAllen, Texas 78504 • Rose Benavidez, Starr County Industrial Foundation, 601 E Main Street, Rio Grande City, Texas 78582 • Graciela Farias, P.O. Box 92, La Joya, Texas 78560, • Jesse Villarreal, Gonzalez Elementary, 3801 W 5 1/2 N, Weslaco, Texas 78596
7	On page 2, second paragraph under Article VIII	Deleted • The words "Community" and "community"	Added • The word "public"

Table A (continued)			
#	**Section**	**From**	**To**
8	On page 3, first paragraph	Deleted • The words "May", "1997", and "COMMUNITY" • Gary Gurwitz • Rosalinda Gonzalez • Glen E Roney • Manuel Benavidez, Jr. • Dr. Amparo Cardenas • Dr. Alejo Salinas	Added • The word "April" and the year "2016" • Roy De León • Dr. Alejo Salinas, Jr. • Paul R. Rodriguez, Secretary • Rose Benavidez • Graciela Farias • Gary Gurwitz, • Jesse Villarreal
9	On page 3, last paragraph	Deleted • The year "1997" • Gary Gurwitz • Rosalinda Gonzalez • Manuel Benavidez, Jr. • Dr. Amparo Cardenas • Dr Alejo Salinas	Added • The year "2016" • Roy De León • Dr. Alejo Salinas, Jr. • Paul R. Rodriguez • Rose Benavidez • Graciela Farias • Gary Gurwitz • Jesse Villarreal

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, will be present at the April 14, 2016 Finance and Human Resources Committee meeting to address any questions by the committee.

It is requested that the Finance and Human Resources committee recommend for Board approval at the April 26, 2016 Board meeting, a new Registered Agent and a minimum of three Board of Directors.

Articles of Incorporation of South Texas College Education Foundation (Original)

ARTICLES OF INCORPORATION
OF
SOUTH TEXAS COMMUNITY COLLEGE
EDUCATION FOUNDATION

COPY

FILED
In the Office of the
Secretary of State of Texas
SEP 15 1997
Corporations Section

We, the undersigned natural persons of the age of 21 years, or more, at least two of whom are citizens of the State of Texas, acting as incorporators of a corporation under the Texas Non-Profit Corporation Act, do hereby adopt the following Articles of Incorporation for such corporation.

ARTICLE I.

The name of the Corporation is South Texas Community College Education Foundation.

ARTICLE II.

The Corporation is a Non-Profit Corporation.

ARTICLE III.

The period of its duration is perpetual.

ARTICLE IV.

The purpose or purposes for which the corporation is organized are: charitable, literary, and educational, including without limitation to provide funds to South Texas Community College to fund any and all educational and related programs; to receive, invest and disburse funds; and to hold property for the purpose of the corporation.

ARTICLE V.

The street address of the initial registered office of the corporation is 3319 North McColl Road, McAllen, Hidalgo County, Texas, and the name of its initial registered agent at such address is James E. Darling.

ARTICLE VI.

The number of directors constituting the initial Board of Directors of the corporation is six and the names and addresses of the persons who are to serve as the initial directors are:

Gary Gurwitz, Chairman of the Board, Atlas & Hall, 818 Pecan, McAllen, Texas, 78501
Rosalinda Gonzalez, Vice-Chariman, Mission CISD, 1201 Bryce Drive, Mission, Texas 78572
Glen Roney, Secretary, 3700 North Tenth, Suite 301, McAllen, Texas, 78501
Manuel Benavidez, Jr., RGCISD, PO Box 139, La Grulla, Texas 78548
Dr. Amparo Cardenas, St. Luke's Home Health, 212 West 3rd Street, Weslaco, Texas 78596
Dr. Alejo Salinas, Hidalgo ISD, 324 East Flora, PO Drawer D, Hidalgo Texas 78557

ARTICLE VII.

The name and street address for each incorporator is:

Gary Gurwitz, Chairman of the Board, Atlas & Hall, 818 Pecan, McAllen, Texas, 78501
Rosalinda Gonzalez, Vice-Chariman, Mission CISD, 1201 Bryce Drive, Mission, Texas 78572
Glen Roney, Secretary, 3700 North Tenth, Suite 301, McAllen, Texas, 78501
Manuel Benavidez, Jr., RGCISD, PO Box 139, La Grulla, Texas 78548
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Dr. Alejo Salinas, Hidalgo ISD, 324 East Flora, PO Drawer D, Hidalgo Texas 78557

ARTICLE VIII.

No part of the income or principal of the funds or property of the corporation shall ever inure to the benefit of any shareholder, member, director, trustee, or officer of the corporation, or to any other individual within the meaning of the tax exemption provision of the laws of the United States of America and the State of Texas. No substantial part of the activities of the corporation shall consist of carrying on propaganda or otherwise attempting to influence legislation and the corporation shall not participate in or intervene in any political campaign on behalf of any candidate for public office, nor shall the corporation engage in any activities which are unlawful under the laws of the United States of America or the State of Texas of any other State of the United States; nor shall it engage in any transaction which at the time is defined to be a "prohibited transaction" under the Internal Revenue laws of the United States of America pertaining to charitable corporations; nor shall it engage in activities which in themselves are bit in furtherance of one or more of its exempt purposes.

Upon dissolution of the corporation, all assets of the corporation, after satisfaction or provision for satisfaction of debts and claims, shall be distributed, transferred and delivered as soon as practicable to or for the benefit of South Texas Community College, a community college district, being a political subdivision of the State of Texas which is organized and operated exclusively for scientific or educational purposes and which is exempt under the Internal Revenue Code of 1954, or later revisions of the same provisions of the United States law, to be used for the exempt purposes of such organization.

IN WITNESS WHEREOF, we have hereunto set our hands this the 29th day of May, 1997.

SOUTH TEXAS COMMUNITY COLLEGE
EDUCATION FOUNDATION

Gary Gurwitz, Chairman

Rosalinda Gonzalez, Vice-Chairman

Glen E. Roney

Manuel Benavidez, Jr.

Dr. Amparo Cardenas

Dr. Alejo Salinas

STATE OF TEXAS *

COUNTY OF HIDALGO *

I, JAMES E. DARLING, a notary public, do hereby certify that on this the 29th day of MAY, 1997, personally appeared Gary Gurwitz, Rosalinda Gonzalez, Glen E. Roney, Manuel Benavidez, Jr., Dr. Amparo Cardenas and Dr. Alejo Salinas, who, each being by me first duly sworn, severally declared that they are the persons who signed the foregoing documents as incorporators and that the statements contained therein are true.

JAMES E. DARLING
Notary Public
STATE OF TEXAS
My Comm. Exp. Sept. 12, 1997

NOTARY PUBLIC, STATE OF TEXAS

STCC Education Foundation
Articles of Incorporation
JED/pkk 5/1/97

Articles of Incorporation of South Texas College Education Foundation (Proposed Revisions)

ARTICLES OF INCORPORATION
OF
SOUTH TEXAS ~~COMMUNITY~~ COLLEGE
EDUCATION FOUNDATION

We, the undersigned natural personas of the age of 21 years, or more, at least, two of whom are citizens of the State of Texas, acting as incorporators of a corporation under the Texas Non-Profit Corporation Act, do hereby adopt the following Articles of Incorporation for such a corporation.

ARTICLE I.

The name of the Corporation is South Texas ~~Community~~ College Education Foundation.

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The Corporation is a Non-Profit Corporation.

ARTICLE III.

The period of its duration is perpetual.

ARTICLE IV.

The purpose or purposes for which the corporation is organized are: charitable, literary, and educational, including without limitation to provide funds to South Texas ~~Community~~ College to fund any and all educational and related programs; to receive, invest and disburse funds; and to hold property for the purpose of the corporation.

ARTICLE V.

The street address of the ~~initial~~ registered office of the corporation is *3201 West Pecan Boulevard* 3319 North McColl Road, McAllen, Hidalgo County, Texas, and the name of its ~~initial~~ registered agent at such address is *Dr. Shirley A. Reed* ~~James. E. Darling~~.

ARTICLE VI.

The number of directors constituting the ~~initial~~ Board of Directors of the corporation is ~~six~~ *seven* and the names and addresses of the persons who are to serve as the ~~initial~~ directors are:

~~Strikethrough denotes deletion~~
Italics denote addition

Roy de León, Chairman of the Board, 201 Star Street, Mercedes, Texas 78570
Dr. Alejo Salinas, Jr., Vice Chairman, 301 E Peter Street, Edinburg, Texas 78539
Paul R. Rodriguez, Secretary, Valley Land Title Co, 6013 North 10th Street, McAllen, Texas 78504
Rose Benavidez, Starr County Industrial Foundation, 601 E Main Street, Rio Grande City, Texas 78582
Graciela Farias, P.O. Box 92, La Joya, Texas 78560
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Jesse Villarreal, Gonzalez Elementary, 3801 W 5 1/2 N, Weslaco, Texas 78596
~~Rosalinda Gonzalez, Vice-Chairman, Mission CISD, 1201 Bryce Drive, Mission, Texas 78572~~
~~Glen Roney, Secretary, 3700 North Tenth, Suite 301, McAllen, Texas 78501~~
~~Manuel Benavidez, Jr., RGCISD, PO Box 139, La Grulla, Texas 78548~~
~~Dr. Amparo Cardenas, St Luke's Home Health, 212 West 3rd Street, Weslaco, Texas 78596~~
~~Dr. Alejo Salinas, Hidalgo ISD, 324 East Flora, PO Drawer D, Hidalgo Texas 78557~~

ARTICLE VII.

The name and street address for each incorporator is:

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~~Rosalinda Gonzalez, Vice-Chairman, Mission CISD, 1201 Bryce Drive, Mission, Texas 78572~~
~~Glen Roney, Secretary, 3700 North Tenth, Suite 301, McAllen, Texas 78501~~
~~Manuel Benavidez, Jr., RGCISD, PO Box 139, La Grulla, Texas 78548~~
~~Dr. Amparo Cardenas, St Luke's Home Health, 212 West 3rd Street, Weslaco, Texas 78596~~
~~Dr. Alejo Salinas, Hidalgo ISD, 324 East Flora, PO Drawer D, Hidalgo Texas 78557~~

ARTICLE VIII.

No Part of the income or principal of the funds or property of the corporation shall ever inure to the benefit of any shareholder, member, director, trustee, or officer of the corporation, or to any other individual within the meaning of the tax exemption provision of the laws of the United States of America and the State of Texas. No substantial part of the activities of the corporation shall consist of carrying on propaganda or otherwise attempting to influence legislation and the corporation shall not participate in or intervene in any political campaign on behalf of any candidate for public office, nor shall the corporation engage in any activities which are unlawful under the laws of the United States of America or the State of Texas of any other State of the

United States, nor shall it engage in any transaction which at the time is defined to be a "prohibited transaction" under the Internal Revenue laws of the United States of America pertaining to charitable corporation; nor shall it engage in activities which in themselves are bit in furtherance of one or more of its exempt purposes.

Upon dissolution of the corporation, all assets of the corporation, after satisfaction or provision for satisfaction of debts and claims, shall be distributed, transferred and delivered as soon as practicable to or for the benefit of South Texas ~~Community~~ College, a *public* community college district, being a political subdivision of the State of Texas which is organized and operated exclusively for scientific or educational purposes and which is exempt under the Internal Revenue Code of 1954, or later revisions of the same provision of the United States law, to be used for the exempt purposes of such organization.

IN WITNESS WHEREOF, we have hereunto set our hands this the ____ day of ~~May~~ *April*, ~~1997~~ *2016*.

SOUTH TEXAS ~~COMMUNITY~~ COLLEGE EDUCATION FOUNDATION

_____

~~Gary Gurwitz~~ *Roy De León*, Chairman

_____

~~Rosalinda Gonzalez~~ *Dr. Alejo Salinas, Jr.*, Vice Chairman

_____

~~Glen E. Roney~~ *Paul R. Rodriguez, Secretary*

_____

~~Manuel Benavidez, Jr.~~ *Rose Benavidez*

_____

~~Dr. Amparo Cardenas~~ *Graciela Farias*

_____

~~Dr. Alejo Salinas~~ Gary Gurwitz

_____

Jesse Villarreal

~~Strikethrough denotes deletion~~
Italics denote addition

STATE OF TEXAS

COUNTY OF HILDALGO

I, _____, a notary public, do hereby certify that on this the ___ day of _____, *2016* ~~1997~~, personally appeared ~~Gary Gurwitz, Rosalinda Gonzalez, Glen E. Roney, Manuel Benavidez, Jr., Dr. Amparo Cardenas and dr. Alejo Salinas~~ *Roy De León, Dr. Alejo Salinas, Jr., Paul R. Rodriguez, Rose Benavidez, Graciela Farias, Gary Gurwitz and Jesse Villarreal*, who, each being by me first duly sworn, severally declared that they are the persons who signed the foregoing documents as incorporators and that the statements contained therein are true.

_____

NOTARY PUBLIC, STATE OF TEXAS

~~Strikethrough denotes deletion~~

Italics denote addition

Form 424,
Certificate of Amendment

Form 424
(Revised 05/11)

Submit in duplicate to:
Secretary of State
P.O. Box 13697
Austin, TX 78711-3697
512 463-5555
FAX: 512/463-5709
Filing Fee: See instructions

This space reserved for office use.

Certificate of Amendment

Entity Information

The name of the filing entity is:

SOUTH TEXAS COMMUNITY COLLEGE

State the name of the entity as currently shown in the records of the secretary of state. If the amendment changes the name of the entity, state the old name and not the new name.

The filing entity is a: (Select the appropriate entity type below.)

- ☐ For-profit Corporation
- ☒ Nonprofit Corporation
- ☐ Cooperative Association
- ☐ Limited Liability Company
- ☐ Professional Corporation
- ☐ Professional Limited Liability Company
- ☐ Professional Association
- ☐ Limited Partnership

The file number issued to the filing entity by the secretary of state is: 0146092301

The date of formation of the entity is: September 15, 1997

Amendments

1. Amended Name

(If the purpose of the certificate of amendment is to change the name of the entity, use the following statement)

The amendment changes the certificate of formation to change the article or provision that names the filing entity. The article or provision is amended to read as follows:

The name of the filing entity is: (state the new name of the entity below)

SOUTH TEXAS COLLEGE

The name of the entity must contain an organizational designation or accepted abbreviation of such term, as applicable.

2. Amended Registered Agent/Registered Office

The amendment changes the certificate of formation to change the article or provision stating the name of the registered agent and the registered office address of the filing entity. The article or provision is amended to read as follows:

Registered Agent
(Complete either A or B, but not both. Also complete C.)

☐ A. The registered agent is an organization (cannot be entity named above) by the name of:

OR

☒ B. The registered agent is an individual resident of the state whose name is:

SHIRLEY	A	REED	DR.
First Name	*M.I.*	*Last Name*	*Suffix*

The person executing this instrument affirms that the person designated as the new registered agent has consented to serve as registered agent.

C. The business address of the registered agent and the registered office address is:

3201 WEST PECAN BOULEVARD	MCALLEN	TX	78501
Street Address (No P.O. Box)	*City*	*State*	*Zip Code*

3. Other Added, Altered, or Deleted Provisions

Other changes or additions to the certificate of formation may be made in the space provided below. If the space provided is insufficient, incorporate the additional text by providing an attachment to this form. Please read the instructions to this form for further information on format.

Text Area (The attached addendum, if any, is incorporated herein by reference.)

☐ **Add** each of the following provisions to the certificate of formation. The identification or reference of the added provision and the full text are as follows:

☒ **Alter** each of the following provisions of the certificate of formation. The identification or reference of the altered provision and the full text of the provision as amended are as follows:

Remove the word "initial" under Article V. and Article VI.
Remove the word "community" and replace it with the word "public" in the second paragraph under Article VII., row three between "a" and "college district"

☐ **Delete** each of the provisions identified below from the certificate of formation.

Statement of Approval

The amendments to the certificate of formation have been approved in the manner required by the Texas Business Organizations Code and by the governing documents of the entity.

Effectiveness of Filing (Select either A, B, or C.)

A. ☒ This document becomes effective when the document is filed by the secretary of state.

B. ☐ This document becomes effective at a later date, which is not more than ninety (90) days from the date of signing. The delayed effective date is: _____

C. ☐ This document takes effect upon the occurrence of a future event or fact, other than the passage of time. The 90th day after the date of signing is: _____

The following event or fact will cause the document to take effect in the manner described below:

Execution

The undersigned signs this document subject to the penalties imposed by law for the submission of a materially false or fraudulent instrument and certifies under penalty of perjury that the undersigned is authorized under the provisions of law governing the entity to execute the filing instrument.

Date: _____

By: _____

Signature of authorized person

Printed or typed name of authorized person (see instructions)

Form 802, Periodic Report of a Nonprofit Corporation

Form 802 **(Revised 08/12)** Submit in duplicate to: Secretary of State Reports Unit P.O. Box 12028 Austin, TX 78711-2028 Phone: (512) 475-2705 FAX: (512) 463-1423 Dial: 7-1-1 for Relay Services **Filing Fee: See Instructions**	**Periodic Report of a Nonprofit Corporation**	This space reserved for filing office use.

File Number: 0146092301

1. The name of the corporation is: *(A name change requires an amendment; see Instructions)*

SOUTH TEXAS COLLEGE

2. It is incorporated under the laws of: (Set forth state or foreign country) TEXAS

3. The name of the registered agent is:

☐ A. The registered agent is a corporation (cannot be entity named above) by the name of:

OR

☐ B. The registered agent is an individual resident of the state whose name is:

SHIRLEY	A	REED	DR.
First Name	*MI*	*Last Name*	*Suffix*

4. The registered office address, which is identical to the business address of the registered agent in Texas, is:
(Only use street or building address; see Instructions)

3201 WEST PECAN BOULEVARD	MCALLEN	TX	78501
Street Address	*City*	*State*	*Zip Code*

5. If the corporation is a foreign corporation, the address of its principal office in the state or country under the laws of which it is incorporated is:

Street or Mailing Address	*City*	*State*	*Zip Code*	*Country*

6. The names and addresses of all directors of the corporation are: (A minimum of three directors is required.)
(If additional space is needed, include the information as an attachment to this form for item 6.)

First Name	*MI*	*Last Name*		*Suffix*
Street or Mailing Address		*City*	*State*	*Zip Code*	*Country*

First Name	*MI*	*Last Name*		*Suffix*
Street or Mailing Address		*City*	*State*	*Zip Code*	*Country*

First Name	*MI*	*Last Name*		*Suffix*
Street or Mailing Address		*City*	*State*	*Zip Code*	*Country*

7. The names, addresses, and titles of all officers of the corporation are: (The offices of president and secretary must be filled, but both may not be held by the same officer.)

(If additional space is needed, include the information as an attachment to this form for item 7.)

						Officer Title
						President
First Name	*MI*	*Last Name*			*Suffix*	
Street or Mailing Address		*City*	*State*	*Zip Code*		*Country*

						Officer Title
						Secretary
First Name	*MI*	*Last Name*			*Suffix*	
Street or Mailing Address		*City*	*State*	*Zip Code*		*Country*

						Officer Title
First Name	*MI*	*Last Name*			*Suffix*	
Street or Mailing Address		*City*	*State*	*Zip Code*		*Country*

Execution:

The undersigned affirms that the person designated as registered agent has consented to the appointment. The undersigned signs this document subject to the penalties imposed by law for the submission of a materially false or fraudulent instrument and certifies under penalty of perjury that the undersigned is authorized under the provisions of law governing the entity to execute the filing instrument.

Date: _____ _____

Signature of authorized officer

Presentation on Campus-wide Shuttle Bus Ridership

Mr. Paul Varville, Chief Administrator, will present on the campus-wide Shuttle Bus Ridership.

Beginning on the Fall 2015 semester, the College began operating the Yellow Line and Park and Ride to provide reliable transportation services for college students and employees. Shuttle buses arrive at pickup locations every 20 minutes and transport students to the McAllen campuses and the Park and Ride facility, east of the Pecan campus.

Ridership on the Yellow Line, servicing the Pecan, Technology, and Nursing Allied Health campuses along with the Park & Ride, has increased 46% over the previous year. It is expected that, with the beginning of bond building construction and increased enrollment, additional riders will take advantage of the service.

Enclosed Documents - The Shuttle Bus Operations PowerPoint presentation follows in the packet for the Committee's review and information.

No action is required from the Committee. This item is presented for information and feedback to staff.

SOUTH TEXAS COLLEGE

Campus-wide Shuttle Bus Operations & Ridership

History of Shuttle Bus Operations

7/22/2013	9/01/2013	8/18/2014	9/01/2015
Contract for Transit Services between South Texas College and the Lower Rio Grande Valley Development Council (LRGVDC) for a Mid Valley campus express route	Interlocal Agreement for Transportation Services between South Texas College and the (LRGVDC) for all campuses	Renewal of Interlocal Agreement for Transportation Services between South Texas College and the (LRGVDC)	Operational Partnership with LRGVDA for South Texas College to operate the Yellow Line and Park and Ride Shuttle Bus systems

Current Status of Shuttle Bus Operations

The College operates six shuttle buses; however, two additional buses are required to maintain the schedule and accommodate the increasing number of passengers

Nursing & Allied Health Campus

Pecan Campus

Mid-Valley Campus

Starr County Campus

Technology Campus

Shuttle Bus Operations

Time	Green Line	Purple Line	Yellow Line	Park and Ride
6:00 am – 8:00 pm	Starr-Roma-Starr			
6:30 am – 7:30 pm	Starr-NAH (Non Stop)			
6:45 am – 8:10 pm	Starr-La Grulla-La Joya-Mission-Pecan			
6:40 am – 8:25 pm		Weslaco-Pharr-NAH		
7:00 am – 8:00 pm			Pecan-Tech-NAH	
7:00 am – 6:00 pm				Park and Ride-Pecan

Jag Express Intercampus Route

GREENLINE

* Limited Service Friday only

1 Starr	10 Roma	1 Starr		1 Starr	2 La Grulla	3 La Joya	4 Mission	5 Pecan	4 Mission	3 La Joya	2 La Grulla	1 Starr	7 Nurse
6:00	6:30	7:00											
7:00	7:30	8:00	*	6:30									7:30
8:00	8:30	9:00						7:45	8:00	8:20	8:40	9:00	
9:00	9:30	10:00		6:45	7:05	7:25	7:45	8:00	8:15	8:35	8:55	9:15	
10:00	10:30	11:00	*	9:10	9:30	9:50	10:10	10:25	10:40	11:00	11:20	11:40	
11:00	11:30	12:00		9:25	9:45	10:05	10:25	10:40	10:55	11:15	11:35	11:55	
1:00	1:30	2:00	*	11:50	12:10	12:30	12:50	1:05	1:20	1:40	2:00	2:20	
2:00	2:30	3:00		1:00	1:20	1:40	2:00	2:15	2:30	2:50	3:10	3:30	
3:00	3:30	4:00	*	3:10	3:30	3:50	4:05	4:20	4:35	4:50	5:10	5:30	
4:00	4:30	5:00		3:40	4:00	4:20	4:40	4:55	5:10	5:30	5:50	6:10	
5:00	5:30	6:00	*	5:40	6:00	6:20	6:40	7:00	7:10	7:30	7:50	8:10	
6:00	6:30	7:00											

YELLOWLINE

* Only 1 Bus operates on Fridays

5 Pecan	6 Tech	7 Nurse	5 Pecan
* 7:00	7:20	7:40	8:00
7:20	7:40	8:00	8:20
7:40	8:00	8:20	8:40
* 8:00	8:20	8:40	9:00
8:20	8:40	9:00	9:20
8:40	9:00	9:20	9:40
* 9:00	9:20	9:40	10:00
9:20	9:40	10:00	10:20
9:40	10:00	10:20	10:40
* 10:00	10:20	10:40	11:00
10:20	10:40	11:00	11:20
10:40	11:00	11:20	11:40
* 11:00	11:20	11:40	12:00
11:20	11:40	12:00	
11:40	12:00	1:00	1:20

PURPLELINE

9 Weslaco	8 Pharr	7 Nurse	8 Pharr	9 Weslaco
6:40	7:05	7:15	7:25	7:50
7:55	8:20	8:30	8:40	9:05
9:10	9:35	9:45	9:55	10:20
10:25	10:50	11:00	11:10	11:35
1:00	1:25	1:35	1:45	2:10
2:15	2:40	2:50	3:00	3:25
3:30	3:55	4:05	4:15	4:40
4:45	5:10	5:20	5:30	5:55
6:00	6:25	6:35	6:45	7:10
7:15	7:40	7:50	8:00	8:25

STC Park and Ride

South Texas College Shuttle Bus service is available during the Fall and Spring semesters.

Ride the Shuttle Bus from the Park and Ride Facility directly to and from Pecan Campus Building A and save the hassle of searching for a parking space in heavy traffic.

Shuttle Locations

STC Park and Ride Facility
4100 W. Pecan Blvd.

Pecan Campus Building A
3201 W. Pecan Blvd.

STC Park and Ride

Park and Ride features:

- Parking for 600 vehicles
- Security Officer on Site
- High Definition Security Cameras
- Emergency Call Phones
- Air Conditioned Shuttle Buses
- Satellite TV in each Shuttle Bus
- GPS Shuttle Bus Locator from your web enabled cell phone or tablet

Shuttle Bus Prior to College Graphics

Shuttle Bus After College Graphics

Shuttle Bus After College Graphics

GPS Shuttle Bus Locator

Shuttle Bus Passenger Count All Lines - 2015 - 2016

Description	August	September	October	November	December	January	February
STC Yellow Line - 2015	943	2,881	2,723	2,554	823	1,197	2,499
STC Park & Ride - 2015	2,484	8,944	7,436	5,377	1,365	3,934	7,937
STC Ridership	3,427	11,825	10,159	7,931	2,188	5,131	10,436
Purple Line	N/A	964	971	787	237	418	852
Green Line	N/A	2,182	2,202	2,097	745	931	0
VMT Ridership	N/A	3,146	3,173	2,884	982	1,349	852
Total Ridership	**3,427**	**14,971**	**13,332**	**10,815**	**3,170**	**6,480**	**11,288**

Shuttle Bus Passenger Count Yellow Line and Park & Ride - 2015 - 2016

Description	August	September	October	November	December	January	February
STC Yellow Line – FY 16	943	2,881	2,723	2,554	823	1,197	2,499
STC Park & Ride – FY 16	2,484	8,944	7,436	5,377	1,365	3,934	7,937
STC Total	3,427	11,825	10,159	7,931	2,188	5,131	10,436
VMT Yellow Line – FY 15	0	0	1,679	1,115	510	562	1,442
VMT Park & Ride – FY 15	0	0	6,927	4,358	1,382	2,477	4,183
VMT Total	0	0	8,606	5,473	1,892	3,039	5,625
Increase By STC	**N/A**	**N/A**	**1,553**	**2,458**	**296**	**2,092**	**4,811**
Percent Increase by STC	**N/A**	**N/A**	**15%**	**31%**	**14%**	**41%**	**46%**

South Texas College
Department of Public Safety

Questions ?

Review of Preliminary Proposed Non-Faculty Salary Adjustments/ Reclassifications for FY 2016-2017

Administration has reviewed with staff the proposed non-faculty salary adjustments/reclassifications for FY 2016-2017 and supports the recommendations subject to the availability of funding and Board approval of the final budget.

A total of thirty (30) salary adjustments/reclassifications for FY 2016-2017 are being requested for a total amount of $111,149.

The Finance and Human Resources Committee is asked to review the recommended salary adjustments and reclassifications.

A listing of the salary adjustments and reclassifications for FY 2016-2017 follows in the packet for the Committee's information and review.

Dr. Shirley Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services will be present at the April 14, 2016 Finance and Human Resources Committee meeting to address any questions by the committee.

No action is required from the Committee. This item is presented for information and feedback to staff.

South Texas College
Non-Faculty Salary Adjustments/Reclassifications for FY 2016-2017

	Title	CLASSIFICATION Exempt/ Non-Exempt	Grade	Current Salary	Salary Adjustment	New Salary
Office of the President						
1	Title Change from Coordinator of Publications (Position 700462) to Creative Services Manager	Professional/Technical Exempt	Grade C to Grade E	$ 54,442	$ 7,558	$ 62,000
Rationale: • Salary Adjustment, Title, and Grade changes to provide creative and artistic direction for projects and align with similar adjustments made last year to the Digital Services for department. • Current title is outdated and doesn't accurately reflect the services the area provides. In recent years Publications has evolved into an agency-level creative services area. The Manager would oversee the creative services area of the department. • Important roles for this position would include implementing, maintaining, updating, supervising and enforcing graphic and identity standards that ensure brand consistency for the College.						
Total for Office of the President					**$ 7,558**	
Vice President for Academic Affairs						
2	Title Change from Learning Outcomes Technician (Position 701335) to Learning Outcomes Specialist	Classified to Professional/Technical Non-Exempt	Grade C to Grade A	$ 26,099	$ 7,901	$ 34,000
Rationale: • Salary Adjustment, Title, Classification and Grade changes to align title with current job duties and responsibilities including working collaboratively with faculty and chairs; overseeing upgrades and maintenance to the JagPride student learning outcome assessment system.						
3	Title Change from Lab Specialist I (Position 703202) to Lab Specialist II	Professional/Technical Non-Exempt	Grade A to Grade B	$ 31,640	$ 2,000	$ 33,640
Rationale: • Salary Adjustment, Title, and Grade changes to align title with job responsibilities in order to keep up with job market and to compensate for education requirements and job experience. • She holds Bachelor's Degree in respective discipline.						
4	Title Change from Lab Specialist I (Position 705415) to Lab Specialist II	Professional/Technical Non-Exempt	Grade A to Grade B	$ 29,400	$ 2,000	$ 31,400
Rationale: • Salary Adjustment, Title, and Grade changes to align title with job responsibilities in order to keep up with job market and to compensate for education requirements and job experience.						
5	Title Change from Lab Specialist I (Position 701202) to Lab Specialist II	Professional/Technical Non-Exempt	Grade A to Grade B	$ 32,194	$ 2,000	$ 34,194
Rationale: • Salary Adjustment, Title, and Grade changes to align title with job responsibilities in order to keep up with job market and to compensate for education requirements and job experience.						
6	Title Change from Lab Specialist I (Position 702200) to Lab Specialist II	Professional/Technical Non-Exempt	Grade A to Grade B	$ 29,294	$ 2,000	$ 31,294
Rationale: • Salary Adjustment, Title, and Grade changes to align title with job responsibilities in order to keep up with job market and to compensate for education requirements and job experience.						

South Texas College
Non-Faculty Salary Adjustments/Reclassifications for FY 2016-2017

	Title	CLASSIFICATION Exempt/ Non-Exempt	Grade	Current Salary	Salary Adjustment	New Salary
7	Title Change from Distance Education Media Technician (Position 702374) to Distance Learning Assistive Technologies Specialist	Professional/Technical Non-Exempt to Professional/Technical Exempt	Grade B to Grade C	$ 41,942	$ 8,000	$ 49,942
	Rationale: • Salary Adjustment, Title, Classification and Grade changes to align title with increase in responsibilities. The position will support online faculty, online students, and staff in providing assistive technology services in order to fully meet ADA and online learning accessibility compliance. • In Fall 2015, there were 15 visually impaired and 38 deaf students in the college (there were 447 students with disabilities in total). Some of these students took online or hybrid classes who needed modifications and ADA services. At a meeting with VP Information Services and Planning and Director, Instructional Technology we discussed how we could better serve our students with disabilities to ensure compliance. • The college does not currently have assistive technology designated positions and so it was recommended at the meeting for Distance Learning and Instructional Technologies to identify and convert one position each to fulfil the needs of students with disabilities. • The converted position from Distance Learning will service online students while the other position at Instructional Technology Department will service face-to-face students. Position will also help Human Resources Department in serving the needs of staff with disabilities. • To fund this position a vacant position #701274 will be eliminated (due to department reorganization).					
8	Distance Education Technologies Specialist (Position 702276)	Professional/Technical Non-Exempt	Grade C	$ 34,359	$ 6,000	$ 40,359
	Rationale: • Salary Adjustment, and Grade changes to align salary with increased responsibilities resulting from eliminating vacant position 701274 due to department reorganization. • Some of the responsibilities of position 701274 will be performed by the Distance Education Technologist in addition to current reponsibilities.					
Total for Vice President for Academic Affairs					**$ 29,901**	
Vice President for Finance and Administrative Services						
9	Director of Purchasing (Position 700219)	Administrative/ Exempt	Grade C	$ 85,438	$ 5,807	$ 91,245
	Rationale: • Salary Adjustment changes to align with level of responsibilities and in accordance with compensation study which identified salary at 26% below market.					
10	Associate Director of Purchasing (Position 704580)	Administrative/ Exempt	Grade B	$ 68,518	$ 4,657	$ 73,175
	Rationale: • Salary Adjustment changes to align with increased level of responsibilities including expanded review of legal agreements, contracts, and purchasing documents.					
11	Title Change from Director of Accountability (Position 702160) to Director of Accountability, Risk, and Compliance	Administrative/ Exempt	Grade B to Grade C	$ 71,000	$ 2,757	$ 73,757
	Rationale: • Salary Adjustment, Title, and Grade changes to higher pay grade based on creation of new department by combining accountability and risk functions and adding a compliance function and staff.					
Total for Vice President for Finance and Administrative Services					**$ 13,221**	

South Texas College
Non-Faculty Salary Adjustments/Reclassifications for FY 2016-2017

	Title	CLASSIFICATION Exempt/ Non-Exempt	Grade	Current Salary	Salary Adjustment	New Salary
Vice President for Information Services & Planning						
12	Director of Library Services (Position 700060)	Administrative/ Exempt	Grade C	$ 64,340	$ 10,000	$ 74,340
	Rationale: • Salary Adjustment changes to align with the reorganization of Library Services to streamline administrative personnel.					
13	Instructional Technologies Assistant I (Position 700085)	Classified	Grade C	$ 24,075	$ 2,000	$ 26,075
	Rationale: • Salary Adjustment changes to align with the reorganization of Library Services to streamline administrative personnel.					
14	Instructional Technologies Assistant I (Position 706102)	Classified	Grade C	$ 32,884	$ 2,000	$ 34,884
	Rationale: • Salary Adjustment changes to align with the reorganization of Library Services to streamline administrative personnel.					
15	Instructional Technologies Assistant I (Position 705102)	Classified	Grade C	$ 26,608	$ 2,000	$ 28,608
	Rationale: • Salary Adjustment changes to align with the reorganization of Library Services to streamline administrative personnel.					
16	Instructional Technologies Assistant I (Position 721102)	Classified	Grade C	$ 24,000	$ 2,000	$ 26,000
	Rationale: • Salary Adjustment changes to align with the reorganization of Library Services to streamline administrative personnel.					
17	Instructional Technologies Assistant I (Position 710102)	Classified	Grade C	$ 24,570	$ 2,000	$ 26,570
	Rationale: • Salary Adjustment changes to align with the reorganization of Library Services to streamline administrative personnel.					
18	Instructional Technologies Assistant I (Position 700186)	Classified	Grade C	$ 25,584	$ 416	$ 26,000
	Rationale: • Salary Adjustment changes to align with the reorganization of Library Services to streamline administrative personnel.					
19	Instructional Technologies Assistant I (Position 707271)	Classified	Grade C	$ 22,000	$ 2,000	$ 24,000
	Rationale: • Salary Adjustment changes to align with the reorganization of Library Services to streamline administrative personnel.					
20	Instructional Technologies Assistant I (Position 707102)	Classified	Grade C	$ 23,433	$ 2,000	$ 25,433
	Rationale: • Salary Adjustment changes to align with the reorganization of Library Services to streamline administrative personnel.					
21	Instructional Technologies Assistant I (Position 704102)	Classified	Grade C	$ 25,472	$ 2,000	$ 27,472
	Rationale: • Salary Adjustment changes to align with the reorganization of Library Services to streamline administrative personnel.					
22	Instructional Technologies Assistant I (Position 703100)	Classified	Grade C	$ 22,297	$ 2,000	$ 24,297
	Rationale: • Salary Adjustment changes to align with the reorganization of Library Services to streamline administrative personnel.					

South Texas College
Non-Faculty Salary Adjustments/Reclassifications for FY 2016-2017

	Title	CLASSIFICATION Exempt/ Non-Exempt	Grade	Current Salary	Salary Adjustment	New Salary
23	Instructional Technologies Assistant I (Position 720102)	Classified	Grade C	$ 22,158	$ 2,000	$ 24,158
	Rationale: • Salary Adjustment changes to align with the reorganization of Library Services to streamline administrative personnel.					
24	Title Change from Instructional Technologies Assistant II (Position 702102) to ADA Instructional Technologies Specialist	Classified to Professional/Technical Exempt	Grade D to Grade B	$ 32,395	$ 10,105	$ 42,500
	Rationale: • Salary Adjustment, Title, Classification and Grade changes to align title to meet ADA compliance for classroom, student and staff support.					
Total for Vice President for Information Services & Planning					**$ 40,521**	
Vice President for Student Affairs and Enrollment Management						
25	Title Change from Financial Aid Technician (Position 705440) to Financial Aid Specialist	Classified to Professional/Technical Non-Exempt	Grade B to Grade B	$ 24,694	$ 4,306	$ 29,000
	Rationale: • Salary Adjustment, Title, Classification and Grade changes to align with cross functional teams and perform verification, compliance requirements and new regulations at a higher skill level. • Staff meets the Bachelor Degree requirements.					
26	Title Change from Financial Aid Technician (Position 700103) to Financial Aid Specialist	Classified to Professional/Technical Non-Exempt	Grade B to Grade B	$ 23,664	$ 5,336	$ 29,000
	Rationale: • Salary Adjustment, Title, Classification and Grade changes to align with cross functional teams and perform verification, compliance requirements and new regulations at a higher skill level. • Staff meets the Bachelor Degree requirements.					
27	Title Change from Financial Aid Technician (Position 709440) to Financial Aid Specialist	Classified to Professional/Technical Non-Exempt	Grade B to Grade B	$ 24,694	$ 4,306	$ 29,000
	Rationale: • Salary Adjustment, Title, Classification and Grade changes to align with cross functional teams and perform verification, compliance requirements and new regulations at a higher skill level. • Staff meets the Bachelor Degree requirements.					
28	Title Change from Financial Aid Technician (Position 707440) to Financial Aid Specialist	Classified to Professional/Technical Non-Exempt	Grade B to Grade B	$ 29,787	$ 2,000	$ 31,787
	Rationale: • Salary Adjustment, Title, Classification and Grade changes to align with cross functional teams and perform verification, compliance requirements and new regulations at a higher skill level. • Staff meets the Bachelor Degree requirements.					
29	Title Change from Financial Aid Technician (Position 700187) to Financial Aid Specialist	Classified to Professional/Technical Non-Exempt	Grade B to Grade B	$ 33,205	$ 2,000	$ 35,205
	Rationale: • Salary Adjustment, Title, Classification and Grade changes to align with cross functional teams and perform verification, compliance requirements and new regulations at a higher skill level. • Staff meets the Bachelor Degree requirements.					

South Texas College
Non-Faculty Salary Adjustments/Reclassifications for FY 2016-2017

	Title	CLASSIFICATION Exempt/ Non-Exempt	Grade	Current Salary	Salary Adjustment	New Salary
30	Title Change from Counselor (Position 700172) to Licensed Counselor	Professional/Technical Exempt	Grade C to Grade D	$ 46,149	$ 2,000	$ 48,149
Rationale: • Salary Adjustment, Title, and Grade changes to align with the impact of Title IV for accommodations (ADA,Pregnancy) and sexual assault, harrassment, BIT cases. • The Masters and Licensed Profressional Counseling Certification will be required. • Counselors that completed their LPC certification were receiving an educational supplement. (Completed LPC certification in 2014-2015)						
Total for Vice President for Student Affairs and Enrollment Management					**$ 19,948**	
Total for Salary Adjustments/Reclassifications					**$ 111,149**	

Review of Preliminary Proposed Non-Faculty Salary Adjustments/ Reclassifications for FY 2016-2017 as Necessary for the 2013 Bond Construction Program Facilities Expansion

Administration has reviewed with staff the proposed non-faculty salary adjustments/reclassifications for the 2013 Bond Construction Program Facilities Expansion for FY 2016-2017 and supports the recommendations subject to the availability of funding and Board approval of the final budget.

A total of ten (10) Non-Faculty salary adjustments/reclassifications for the 2013 Bond Construction Program Facilities Expansion are being requested for a total amount of $63,922.

The Finance and Human Resources Committee is asked to review the recommended salary adjustments and reclassifications as necessary for the 2013 Bond Construction Program Facilities Expansion.

A listing of the salary adjustments and reclassifications as necessary for the 2013 Bond Construction Program Facilities Expansion for FY 2016-2017 follows in the packet for the Committee's information and review.

Dr. Shirley Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services will be present at the April 14, 2016 Finance and Human Resources Committee meeting to address any questions by the committee.

No action is required from the Committee. This item is presented for information and feedback to staff.

South Texas College
Non Faculty Salary Adjustments/Reclassifications for FY 2016-2017 - BOND

	Title	CLASSIFICATION Exempt/ Non-Exempt	Grade	Current Salary	Salary Adjustment	New Salary
Vice President for Finance and Administrative Services						
1	Title Change from Receiving & Distribution Supervisor (Position 700584) to Receiving & Distribution Manager	Professional/Technical Exempt	Grade E to Grade F	$ 61,805	$ 11,617	$ 73,422
	Rationale: • Salary Adjustment, Title, and Grade changes to align title with increased responsibilities resulting from Bond: increase in facilities and additional department staff.					
2	Title Change from Operations Contract Manager (Position 700310) to Operations Contract Support Manager	Professional/Technical Exempt	Grade E to Grade E	$ 51,000	$ 7,155	$ 58,155
	Rationale: • Salary Adjustment, Title, and Grade changes to align with 2013 Bond Construction - 40% increase of sqft, three new physical plants to service, four (4) new emergency generators to maintain, 18 new fire suppression systems to manage, provide pest control and lawn maintenance district-wide.					
3	Title Change from Operations Procurement Manager (Position 717501) to Operations Inventory Procurement Manager	Professional/Technical Exempt	Grade E to Grade E	$ 51,700	$ 6,989	$ 58,689
	Rationale: • Salary Adjustment, Title, and Grade changes to align with 2013 Bond Construction - 40% increase of sqft, one new employee, three new physical plants and increase of inventory to manage district-wide.					
4	Title Change from Lead Custodian III (Position 700259) to Custodial Supervisor	Classified to Professional/Technical Non-Exempt	Grade F to Grade C	$ 38,841	$ 4,694	$ 43,535
	Rationale: • Salary Adjustment, Title, Classification and Grade changes to align with 2013 Bond Construction - Mid Valley Campus will have a sqft increase of 43% , 8 new custodians and one physical plant with an inventory room to manage.					
5	Title Change from Lead Custodian III (Position 752502) to Custodial Logistics Supervisor	Classified to Professional/Technical Non-Exempt	Grade F to Grade C	$ 42,700	$ 3,610	$ 46,310
	Rationale: • Salary Adjustment, Title, Classification and Grade changes to align with 2013 Bond Construction - 40% increase of sqft district wide and with an increase of moves and setups to manage district-wide.					
6	Title Change from Lead Custodian III (Position 700070) to Custodial Supervisor	Classified to Professional/Technical Non-Exempt	Grade F to Grade C	$ 43,974	$ 3,574	$ 47,548
	Rationale: • Salary Adjustment, Title, Classification and Grade changes to align with 2013 Bond Construction - Pecan Campus will have a sqft increase of 30% and 14 new custodians.					
7	Title Change from HVAC Supervisor (Position 716501) to HVAC Supervisor II	Professional/Technical Non-Exempt	Grade C to Grade C	$ 46,412	$ 6,986	$ 53,398
	Rationale: • Salary Adjustment, Title, and Grade changes to align with 2013 Bond Construction - 40% increase of sqft, four (4) new employees, three new physical plants and HVAC equipment to service district-wide.					

South Texas College
Non Faculty Salary Adjustments/Reclassifications for FY 2016-2017 - BOND

	Title	CLASSIFICATION Exempt/ Non-Exempt	Grade	Current Salary	Salary Adjustment	New Salary
8	Title Change from Plumbing Supervisor (Position 714501) to Plumbing Supervisor II	Professional/Technical Non-Exempt	Grade C to Grade C	$ 47,801	$ 6,568	$ 54,369
	Rationale: • Salary Adjustment, Title, and Grade changes to align with 2013 Bond Construction - 40% increase of sqft, three (3) new employees, three new physical plants and plumbing equipment to service district-wide.					
9	Title Change from Electrician Supervisor (Position 715501) to Electrician Supervisor II	Professional/Technical Non-Exempt	Grade C to Grade C	$ 52,234	$ 6,288	$ 58,522
	Rationale: • Salary Adjustment, Title, and Grade changes to align with 2013 Bond Construction - 40% increase of sqft, three (3) new employees, three new physical plants and electrical equipment to maintain district-wide.					
10	Title Change from Locksmith Supervisor (Position 712501) to Locksmith Supervisor II	Professional/Technical Non-Exempt	Grade B to Grade C	$ 46,854	$ 6,441	$ 53,295
	Rationale: • Salary Adjustment, Title, and Grade changes to align with 2013 Bond Construction - 40% increase of sqft, one(1) new employees, numerous access control devices and door hardware to maintain district-wide.					
Total for Vice President for Finance and Administrative Services					**$ 63,922**	
Total for Salary Adjustments/Reclassifications - BOND					**$ 63,922**	

Review and Discussion of Position Vacancy Report for FY 2015-2016

The Staffing Plan Position Vacancy Report for FY 2015-2016 follows in the packet for the Committee's information and review. Information is current as of April 7, 2016.

Dr. Shirley A. Reed, President, and Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, will be available to respond to questions from the Committee.

Vacancies at Beginning of Fiscal Year 2015 - 2016

- Fiscal Year 2015-2016 started with 97 vacant Full Time Regular positions from the previous fiscal year, and the Board approved seventy-four (74) additional new positions for a total of 171 vacant Full Time Regular positions.

Positions Filled during Fiscal Year 2015 - 2016

- Ninety-seven (97) Full Time, Regular positions have been filled as of April 7, 2016.

- Eighteen (18) Full Time, Regular positions have been filled since the last vacancy report provided as of March 3, 2016.

Position Turnover during Fiscal Year 2015 - 2016

- There have been thirty-three (33) resignations, terminations, and/or retirement notices submitted for Full Time, Regular positions as of April 7, 2016.

- There have been five (5) resignations, terminations, and/or retirement notices submitted since the last vacancy report provided as of March 3, 2016.

Further details can be found in the Position Vacancy Report on the following pages.

The Position Vacancy Report for Fiscal Year 2015-2016 and Positions Filled and Vacated Report are presented for information and review by the Committee. No action is required from the Committee.

South Texas College

Positions Filled in FY2015-2016

Hired

As of April 7, 2016

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Hire Date
Academic Advancement							
Academic Advancement	700089	CONT	Classified Non-Exempt	Administrative Assistant	08-31-15	Filled	02-01-16
Curriculum & Student Learning	703335	NEW	Prof/Tech Support Exempt	Curriculum & Scheduling Coordinator	New for FY16	Filled	01-11-16
HS Programs and Services	703285	CONT	Prof/Tech Support Non-Exempt	Academies Specialist	09-30-15	Filled	04-18-16
HS Programs and Services	701286	CONT	Administrative Exempt	Dir of Academies & HS Projects	08-31-15	Filled	12-07-15
HS Programs and Services	702203	CONT	Classified Non-Exempt	Secretary	09-30-15	Filled	03-21-16
Academic Affairs							
Academic Affairs	708279	CONT	Prof/Tech Support Exempt	Academic Grants & Proj Offcr	08-23-15	Filled	02-15-16
Distance Learning	701374	CONT	Prof/Tech Support Non-Exempt	Course Development Specialist	06-30-15	Filled	11-09-15
Distance Learning	704276	CONT	Prof/Tech Support Exempt	Instructional Designer	08-31-15	Filled	01-11-16
Division of Business and Technology							
Business and Technology	701264	CONT	Classified Non-Exempt	Lab Assistant - Business and	09-01-15	Filled	12-01-15
Division of Math, Science and Bachelor Programs							
Biology	700204	CONT	Prof/Tech Support Non-Exempt	Lab Specialist II - Biology	07-10-15	Filled	11-09-15
Biology	701204	CONT	Prof/Tech Support Non-Exempt	Lab Specialist II - Biology	08-21-15	Filled	03-01-16
Division of Math, Science & BA Programs	708416	NEW	Prof/Tech Support Exempt	Science Lab Coordinator	New for FY16	Filled	05-02-16
Physics	702202	CONT	Classified Non-Exempt	Faculty Secretary	08-18-15	Filled	04-11-16
Division of Nursing and Allied Health							
Associate Degree Nursing	704557	CONT	Prof/Tech Support Non-Exempt	Licensed Lab Assistant -ADN	09-01-15	Filled	02-01-16
Emergency Medical Technology	700012	CONT	Classified Non-Exempt	Faculty Secretary	08-05-15	Filled	Pending
Finance and Administrative Services							
Accountability Svcs	705160	CONT	Classified Non-Exempt	Accountability Assistant	Frozen in FY14 & FY15	Filled	02-29-16
Business Office	736184	CONT	Prof/Tech Support Non-Exempt	Accountant	06-30-14	Filled	03-21-16
Business Office	704184	CONT	Classified Non-Exempt	Accounting Assistant	02-18-15	Filled	01-01-16
Business Office	738184	CONT	Classified Non-Exempt	Accounting Assistant	07-05-15	Filled	02-01-16
Business Office	745184	CONT	Administrative Exempt	Associate Comptroller	09-01-14	Filled	09-01-15
Cashiers Office	700050	CONT	Classified Non-Exempt	Cashier	03-31-15	Filled	09-14-15
Cashiers Office	727184	CONT	Classified Non-Exempt	Cashier	04-05-15	Filled	11-02-15
Custodial	700502	CONT	Classified Non-Exempt	Custodian	03-06-15	Filled	11-09-15
Custodial	721502	CONT	Classified Non-Exempt	Custodian	01-23-15	Filled	12-01-15
Fac Planning & Construction	719501	NEW	Classified Non-Exempt	Space Management Technician	New for FY16	Filled	03-21-16
Facility Maintenance	702515	CONT	Classified Non-Exempt	Electrician	05-31-15	Filled	11-10-15
Human Resources	722240	NEW	Administrative Exempt	Employee Relations Officer	New for FY16	Filled	04-01-16
Human Resources	717240	CONT	Classified Non-Exempt	Payroll Assistant - Human Resources	06-07-15	Filled	09-09-15
Internal Audits	700273	NEW	Administrative Exempt	Internal Auditor	New for FY16	Filled	04-04-16
Office of Safety and Security	749514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15

South Texas College

Positions Filled in FY2015-2016

Hired

As of April 7, 2016

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Hire Date
Office of Safety and Security	746514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	743514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	747514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	733514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	Filled	12-01-15
Office of Safety and Security	745514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	751514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	757514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	753514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	754514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	752514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	756514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	758514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	759514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	750514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-01-15
Office of Safety and Security	755514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	12-04-15
Office of Safety and Security	742514	NEW	Classified Non-Exempt	Security Guard	New for FY16	Filled	04-11-16
Office of Safety and Security	734514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	Filled	12-01-15
Office of Safety and Security	740514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	Filled	12-01-15
Office of Safety and Security	735514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	Filled	12-01-15
Office of Safety and Security	736514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	Filled	12-01-15
Office of Safety and Security	737514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	Filled	12-01-15
Office of Safety and Security	739514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	Filled	12-01-15
Office of Safety and Security	741514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	Filled	12-01-15
Office of Safety and Security	732514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	Filled	01-04-16
STC Police	722514	CONT	Prof/Tech Support Non-Exempt	Police Dispatcher	12-31-14	Filled	09-14-15
STC Police	703514	CONT	Prof/Tech Support Non-Exempt	Police Dispatcher	08-31-15	Filled	02-01-16
STC Police	715514	CONT	Prof/Tech Support Non-Exempt	Police Officer	06-21-15	Filled	10-19-15
Information Services, Planning and Strategic Initiatives							
Centers for Learning Excellence	720423	CONT	Prof/Tech Support Non-Exempt	CLE Manager	05-08-15	Filled	01-11-16
Centers for Learning Excellence	721423	CONT	Prof/Tech Support Non-Exempt	CLE Manager	07-31-15	Filled	02-08-16
Centers for Learning Excellence	703591	CONT	Administrative Exempt	Director of Ctrs for Lrng Excellence	09-01-05	Filled	12-01-15
Centers for Learning Excellence	705423	CONT	Classified Non-Exempt	Secretary	08-01-15	Filled	11-02-15
Client Services	704392	CONT	Prof/Tech Support Non-Exempt	Client Services Specialist	07-31-14	Filled	10-19-15
Infrastructure	717393	CONT	Prof/Tech Support Exempt	Applications Analyst III	09-01-14	Filled	10-14-15
Infrastructure	716393	CONT	Prof/Tech Support Exempt	Applications Analyst III	09-01-14	Filled	11-02-15
Instructional Technologies	700186	CONT	Classified Non-Exempt	Instructional Technologies Assistant I	09-13-15	Filled	04-04-16

South Texas College

Positions Filled in FY2015-2016

Hired

As of April 7, 2016

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Hire Date
Learning Commons and Open Labs	715397	NEW	Prof/Tech Support Non-Exempt	Lab Supervisor	New for FY16	Filled	12-01-15
Learning Commons and Open Labs	712397	CONT	Prof/Tech Support Non-Exempt	Lab Supervisor	11-17-15	Filled	02-17-16
Learning Commons and Open Labs	715102	CONT	Classified Non-Exempt	Open Lab Technician	05-20-15	Filled	09-11-15
Learning Commons and Open Labs	701397	CONT	Classified Non-Exempt	Open Lab Technician	08-20-15	Filled	11-16-15
Learning Commons and Open Labs	702423	CONT	Classified Non-Exempt	Open Lab Technician	09-01-15	Filled	01-04-16
Learning Commons and Open Labs	702271	CONT	Classified Non-Exempt	Open Lab Technician	11-30-15	Filled	03-21-16
Library Acquisition	746101	NEW	Prof/Tech Support Non-Exempt	Graphics and Multimedia Specialist	New for FY16	Filled	02-01-16
Library Public Services	739101	CONT	Prof/Tech Support Non-Exempt	Library Specialist	05-31-15	Filled	09-14-15
Library Public Services	732101	CONT	Prof/Tech Support Non-Exempt	Library Specialist	04-19-15	Filled	09-21-15
Research and Analytical Services	702170	CONT	Prof/Tech Support Exempt	Institutional Research Analyst	07-13-15	Filled	12-01-15
Technology Support	710392	CONT	Prof/Tech Support Exempt	Manager	05-31-14	Filled	09-01-15
Office of the President							
CPWE - State	706587	CONT	Classified Non-Exempt	Customer Service Technician	07-20-15	Filled	04-11-16
Grant Development and Compliance	701321	CONT	Administrative Exempt	Director of Grant Dev, Mgmnt & Compl	08-31-14	Filled	02-15-16
Public Relations/Marketing	722462	NEW	Prof/Tech Support Non-Exempt	Multimedia Designer	New for FY16	Filled	02-08-16
Public Relations/Marketing	721462	NEW	Prof/Tech Support Non-Exempt	Social Media Specialist	New for FY16	Filled	03-07-16
Student Affairs and Enrollment Management							
Admissions & Records	713612	CONT	Classified Non-Exempt	Records Technician	03-31-15	Filled	11-02-15
Advising	732332	CONT	Prof/Tech Support Non-Exempt	Advisor	09-01-14	Filled	10-01-15
Advising	706332	CONT	Prof/Tech Support Non-Exempt	Advisor	10-15-15	Filled	03-07-16
Counseling & Disability Services	700141	CONT	Prof/Tech Support Exempt	Counselor	09-30-15	Filled	03-21-16
Dual2Degree	706610	CONT	Classified Non-Exempt	Administrative Assistant	08-05-15	Filled	02-15-16
Dual2Degree	706190	CONT	Prof/Tech Support Non-Exempt	College Connection Specialist/Recruiter	10-30-15	Filled	03-01-16
Dual2Degree	707190	CONT	Prof/Tech Support Non-Exempt	College Connection Specialist/Recruiter	09-22-15	Filled	03-01-16
Dual2Degree	722610	CONT	Prof/Tech Support Non-Exempt	Coordinator of Dual Enrollment	06-30-15	Filled	11-12-15
Dual2Degree	711610	CONT	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	07-02-15	Filled	11-16-15
Dual2Degree	710610	CONT	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	10-07-15	Filled	02-15-16
Dual2Degree	700112	CONT	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	11-11-15	Filled	04-04-16
Dual2Degree	704610	CONT	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	07-31-15	Filled	04-04-16
Judicial Affairs	707191	NEW	Classified Non-Exempt	Secretary	New for FY16	Filled	03-07-16
Student Assessment Center	710331	CONT	Prof/Tech Support Non-Exempt	Testing Specialist	08-17-15	Filled	01-12-16
Student Assessment Center	716331	NEW	Prof/Tech Support Non-Exempt	Testing Specialist	New for FY16	Filled	03-02-16
Student Assessment Center	705331	CONT	Classified Non-Exempt	Staff Secretary	07-05-15	Filled	11-09-15
Student Financial Services	720440	CONT	Prof/Tech Support Non-Exempt	Data Management Coordinator	09-16-15	Filled	03-08-16
Total	97						

South Texas College

NEW Vacant Full-Time Regular Positions Approved for FY2015-2016

New Positions

As of April 7, 2016

Division	Position	Type	Category	Title	Hiring Process Status (Steps 1 - 5)	Position Status	Proposed Hire Date
Academic Advancement							
HS Programs and Services	720286	NEW	Prof/Tech Support Exempt	Coordinator of Early College High Schools	2	Requisition in Progress	06-01-16
Division of Business and Technology							
Division of Business & Technology	707415	NEW	Classified Non-Exempt	Lab Assistant – Mid Valley	2	Requisition in Progress	06-01-16
Division of Liberal Arts and Social Sciences							
Kinesiology	701130	NEW	Prof/Tech Support Exempt	Facilities	4	Screening in Progress	05-02-16
Division of Math, Science and Bachelor Programs							
Division of Math, Science & BA Programs	707416	NEW	Prof/Tech Support Exempt	Academic Coach	5	Recommendation in Progress	04-18-16
Division of Math, Science & BA Programs	705416	NEW	Prof/Tech Support Exempt	Center Officer	4	Screening in Progress	05-02-16
Finance and Administrative Services							
Business Office	749184	NEW	Prof/Tech Support Non-Exempt	Accountant	5	Recommendation in Progress	04-18-16
Business Office	748184	NEW	Prof/Tech Support Non-Exempt	Accounting Specialist	4	Screening in Progress	05-02-16
Business Office	750184	NEW	Prof/Tech Support Exempt	Financial Analyst	4	Screening in Progress	05-02-16
Central Receiving	711584	NEW	Classified Non-Exempt	Fixed Asset and Receiving Technician	5	Recommendation in Progress	04-11-16
Central Receiving	710584	NEW	Classified Non-Exempt	Fixed Asset and Receiving Technician	5	Recommendation in Progress	04-11-16
Human Resources	724240	NEW	Prof/Tech Support Non-Exempt	Human Resources Specialist	4	Screening in Progress	05-02-16
Internal Audits	701273	NEW	Prof/Tech Support Non-Exempt	Staff Audit Specialist	3a	Re-Advertised	05-09-16
Office of Safety and Security	744514	NEW	Classified Non-Exempt	Security Guard	4	Screening in Progress	05-02-16
Office of Safety and Security	738514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	5	Recommendation in Progress	05-02-16
Office of Safety and Security	735514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	2	Requisition in Progress	06-01-16
Purchasing	727580	NEW	Prof/Tech Support Exempt	Construction Buyer	4	Screening in Progress	05-02-16
Purchasing	726580	NEW	Prof/Tech Support Non-Exempt	Purchasing Specialist	3	Advertised	06-01-16
Purchasing	728580	NEW	Prof/Tech Support Exempt	Specifications Writer	4	Screening in Progress	05-02-16
Information Services, Planning and Strategic Initiatives							
Centers for Learning Excellence	720426	NEW	Classified Non-Exempt	Student Learning Assistant	2	Requisition in Progress	06-01-16
Centers for Learning Excellence	721426	NEW	Prof/Tech Support Non-Exempt	Learning Excellence Specialist	4	Screening in Progress	05-02-16
Centers for Learning Excellence	722426	NEW	Prof/Tech Support Non-Exempt	Learning Excellence Specialist	5	Recommendation in Progress	04-18-16
Infrastructure - Instruction	719393	NEW	Prof/Tech Support Exempt	Database Analyst	4	Screening in Progress	05-02-16
Institutional Effectiveness and Assessment	709171	NEW	Prof/Tech Support Exempt	Institutional Effectiveness Analyst	4	Screening in Progress	05-02-16
Research and Analytical Services	715170	NEW	Prof/Tech Support Exempt	Institutional Research Analyst	5	Recommendation in Progress	04-18-16
Technology Resources	710262	NEW	Classified Non-Exempt	Administrative Assistant	4	Screening in Progress	05-02-16
Office of the President							
Public Relations/Marketing	723462	NEW	Prof/Tech Support Non-Exempt	Copy Writer	4	Screening in Progress	05-02-16

Legend-Tiered steps in Hiring Process
1 - Pending Requisition
2 - Requisition in Progress
3 - Advertised
3a - Re-Advertised
4 - Screening in Progress
5 - Recommendation in Progress
x - Position Change

South Texas College

NEW Vacant Full-Time Regular Positions Approved for FY2015-2016

New Positions

As of April 7, 2016

Division	Position	Type	Category	Title	Hiring Process Status (Steps 1 - 5)	Position Status	Proposed Hire Date
Student Affairs and Enrollment Management							
Advising	733332	NEW	Prof/Tech Support Non-Exempt	Advisor	4	Screening in Progress	05-02-16
Advising	734332	NEW	Prof/Tech Support Non-Exempt	Advisor	4	Screening in Progress	05-02-16
Advising	735332	NEW	Prof/Tech Support Non-Exempt	Advisor	4	Screening in Progress	05-02-16
Counseling & Disability Services	709336	NEW	Classified Non-Exempt	Secretary	5	Recommendation in Progress	04-18-16
Student Financial Services	725440	NEW	Prof/Tech Support Exempt	Coordinator of Scholarships	4	Screening in Progress	05-02-16
Student Financial Services	726440	NEW	Prof/Tech Support Non-Exempt	Financial Aid Specialist	5	Recommendation in Progress	04-18-16

Legend-Tiered steps in Hiring Process
1 - Pending Requisition
2 - Requisition in Progress
3 - Advertised
3a - Re-Advertised
4 - Screening in Progress
5 - Recommendation in Progress
x - Position Change

South Texas College

Vacant-Continuing Full-Time Regular Positions from FY2014-2015

Vacant Positions - Continuing

As of April 7, 2016

Division	Position	Type	Category	Title	Date Position Vacated	Hiring Process Status (Steps 1 - 5)	Position Status	Proposed Hire Date
Academic Advancement								
Academic Excellence	701279	CONT	Classified Non-Exempt	Valley Scholars Assistant	11-05-15	4	Screening in Progress	05-02-16
Curriculum and Student Learning	700095	CONT	Classified Non-Exempt	Administrative Assistant	02-08-16	4	Screening in Progress	05-02-16
Curriculum and Student Learning	702283	CONT	Prof/Tech Support Non-Exempt	Curriculum Specialist	01-10-16	4	Screening in Progress	05-02-16
HS Programs and Services	701285	CONT	Prof/Tech Support Exempt	Coord of Academies and High School Projects	12-06-15	3a	Re-Advertised	06-01-16
HS Programs and Services	705286	CONT	Prof/Tech Support Non-Exempt	Early College High School Specialist	08-12-15	4	Screening in Progress	05-02-16
Professional & Organizational Dev	705352	CONT	Prof/Tech Support Exempt	Coord for Professional & Organizational Dev	09-01-14	4	Screening in Progress	05-02-16
Professional & Organizational Dev	701352	CONT	Prof/Tech Support Non-Exempt	Professional Development Trainer	08-16-15	3a	Re-Advertised	05-09-16
Professional & Organizational Dev	704352	CONT	Prof/Tech Support Non-Exempt	Professional Development Specialist	08-23-15	4	Screening in Progress	05-02-16
Academic Affairs								
Distance Learning	706276	CONT	Prof/Tech Support Exempt	Instructional Designer	12-16-15	3a	Re-Advertised	05-09-16
Distance Learning	701274	CONT	Prof/Tech Support Non-Exempt	Help Desk Specialist	09-17-15	1	Pending Requisition	06-01-16
Mid Valley Campus	702269	CONT	Classified Non-Exempt	Faculty Secretary	11-15-16	5	Recommendation in Progress	04-18-16
Division of Business and Technology								
Welding	701311	CONT	Classified Non-Exempt	Lab Assistant - Welding	10-03-14	4	Screening in Progress	05-02-16
Division of Liberal Arts and Social Sciences								
Division of Liberal Arts and Social Sciences	702222	CONT	Classified Non-Exempt	Faculty Secretary	08-31-15	5	Recommendation in Progress	04-18-16
Division of Liberal Arts and Social Sciences	704150	CONT	Classified Non-Exempt	Faculty Secretary	02-29-16	4	Screening in Progress	05-02-16
Division of Math, Science and Bachelor Programs								
Chemistry	702200	CONT	Prof/Tech Support Non-Exempt	Lab Specialist I - Chemistry	09-14-15	1	Pending Requisition	06-01-16
Division of Math, Science and Bachelor Programs	701416	CONT	Classified Non-Exempt	Administrative Assistant	11-30-15	1	Pending Requisition	06-01-16
Division of Math, Science and Bachelor Programs	701298	CONT	Classified Non-Exempt	Administrative Assistant	09-01-13	2	Requisition in Progress	06-01-16
Mathematics	702415	CONT	Classified Non-Exempt	Faculty Secretary	08-07-15	4	Screening in Progress	05-02-16
Division of Nursing and Allied Health								
Division of Nursing and Allied Health	701557	CONT	Classified Non-Exempt	Lab Asst - NAH	05-01-16	1	Pending Requisition	06-01-16
Division of Nursing and Allied Health	700164	CONT	Prof/Tech Support Non-Exempt	Senior Administrative Assistant	01-31-16	4	Screening in Progress	05-02-16
Division of Nursing and Allied Health	700557	CONT	Administrative Exempt	Dean for Nursing and Allied Health	08-14-15	4	Screening in Progress	09-01-16
Emergency Medical Technology	701555	CONT	Prof/Tech Support Non-Exempt	Licensed Lab Assistant - EMT	05-15-14	4	Screening in Progress	05-02-16
Health Information	700555	CONT	Classified Non-Exempt	Faculty Secretary	10-16-15	4	Screening in Progress	05-02-16
Finance and Administrative Services								
Business Office	701184	CONT	Prof/Tech Support Non-Exempt	Accountant	03-31-16	4	Screening in Progress	05-02-16
Business Office	728184	CONT	Prof/Tech Support Non-Exempt	Accountant	06-30-14	4	Screening in Progress	05-02-16
Business Office	792184	CONT	Classified Non-Exempt	Accounting Assistant	06-22-15	4	Screening in Progress	05-02-16
Business Office	702184	CONT	Prof/Tech Support Non-Exempt	Accounting Specialist	04-30-14	5	Recommendation in Progress	04-18-16
Cashiers Office	739184	CONT	Prof/Tech Support Exempt	Business System Analyst	Frozen in FY14 & FY15	5	Recommendation in Progress	04-18-16
Cashiers Office	794184	CONT	Classified Non-Exempt	Cashier	06-15-15	4	Screening in Progress	05-02-16
Cashiers Office	712184	CONT	Classified Non-Exempt	Cashier II	09-01-14	4	Screening in Progress	05-02-16
Cashiers Office	731184	CONT	Classified Non-Exempt	Cashier II	01-04-16	2	Requisition in Progress	06-01-16

Legend-Tiered steps in Hiring Process
1 - Pending Requisition
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3 - Advertised
3a - Re-Advertised
4 - Screening in Progress
5 - Recommendation in Progress
x - Position Change

South Texas College

Vacant-Continuing Full-Time Regular Positions from FY2014-2015

Vacant Positions - Continuing

As of April 7, 2016

Division	Position	Type	Category	Title	Date Position Vacated	Hiring Process Status (Steps 1 - 5)	Position Status	Proposed Hire Date
Custodial	735502	CONT	Classified Non-Exempt	Custodian	Frozen in FY15	3a	Re-Advertised	06-01-16
Custodial	741502	CONT	Classified Non-Exempt	Custodian	06-16-15	5	Recommendation in Progress	04-18-16
Custodial	700180	CONT	Classified Non-Exempt	Custodian	06-21-15	3a	Re-Advertised	06-01-16
Custodial	712502	CONT	Classified Non-Exempt	Custodian	08-31-15	5	Recommendation in Progress	04-18-16
Custodial	753502	CONT	Classified Non-Exempt	Lead Custodian	05-11-15	4	Screening in Progress	05-02-16
Custodial	709502	CONT	Classified Non-Exempt	Custodian	02-05-16	3	Advertised	06-01-16
Custodial	737502	CONT	Classified Non-Exempt	Custodian	01-28-16	3	Advertised	06-01-16
Custodial	707502	CONT	Classified Non-Exempt	Custodian	03-31-16	2	Requisition in Progress	06-01-16
Fac Planning & Construction	701501	CONT	Administrative Exempt	Director of Facilities Planning and Construction	05-31-15	4	Screening in Progress	05-02-16
Fac Planning & Construction	718501	CONT	Prof/Tech Support Exempt	Facil Plng & Constr Proj Mgr	12-14-15	4	Screening in Progress	05-02-16
Fac Planning & Construction	703501	CONT	Prof/Tech Support Exempt	Facil Plng & Constr Proj Mgr	02-24-16	4	Screening in Progress	05-02-16
Facility Maintenance	704499	CONT	Classified Non-Exempt	Maintenance Assistant	11-09-15	4	Screening in Progress	05-02-16
Facility Maintenance	710501	CONT	Prof/Tech Support Exempt	Operations Energy Manager	03-31-16	1	Pending Requisition	06-01-16
Facility Maintenance	711499	CONT	Classified Non-Exempt	Staff Secretary	08-31-16	2	Requisition in Progress	06-01-16
Human Resources	704240	CONT	Administrative Exempt	Assistant Director of Human Resources	09-01-14	4	Screening in Progress	05-02-16
Human Resources	721240	CONT	Prof/Tech Support Non-Exempt	Human Resources Specialist	05-31-15	4	Screening in Progress	05-02-16
Human Resources	700057	CONT	Prof/Tech Support Non-Exempt	Human Resources Specialist	03-31-16	1	Pending Requisition	06-01-16
Human Resources	702240	CONT	Classified Non-Exempt	Payroll Assistant - Human Resources	02-28-16	4	Screening in Progress	05-02-16
Human Resources	703241	CONT	Prof/Tech Support Exempt	Staffing and Compensation Manager	09-01-14	4	Screening in Progress	05-02-16
Office of Safety and Security	708499	CONT	Classified Non-Exempt	Administrative Assistant	08-21-15	x	Position Chng for FY17	09-01-16
Office of Safety and Security	709514	CONT	Prof/Tech Support Non-Exempt	Security Support Specialist	03-11-16	2	Requisition in Progress	06-01-16
STC Police	724514	CONT	Prof/Tech Support Non-Exempt	Police Sergeant	12-31-15	5	Recommendation in Progress	04-18-16
Information Services, Planning and Strategic Initiatives								
Centers for Learning Excellence	707423	CONT	Classified Non-Exempt	Administrative Assistant	09-01-15	4	Screening in Progress	05-02-16
Centers for Learning Excellence	705279	CONT	Prof/Tech Support Non-Exempt	Learning Excellence Specialist	01-10-16	4	Screening in Progress	05-02-16
Infrastructure	703395	CONT	Prof/Tech Support Non-Exempt	Applications Analyst I	06-07-15	4	Screening in Progress	05-02-16
Infrastructure	700194	CONT	Prof/Tech Support Non-Exempt	Reporting Analyst I	05-31-15	5	Recommendation in Progress	04-18-16
Infrastructure	703393	CONT	Prof/Tech Support Non-Exempt	Systems Specialist	12-01-15	2	Requisition in Progress	06-01-16
Infrastructure	710395	CONT	Prof/Tech Support Non-Exempt	Web Application Specialist	08-31-13	5	Recommendation in Progress	04-18-16
Infrastructure	715393	CONT	Prof/Tech Support Non-Exempt	Web Application Specialist	10-31-13	4	Screening in Progress	05-02-16
Inst'l Effectiveness and Assessment	703625	CONT	Administrative Exempt	Dir Inst'l Effect & Assmnt	08-31-15	3	Advertised	05-16-16
Learning Commons and Open Labs	720397	CONT	Prof/Tech Support Non-Exempt	Lab Specialist II - Open Lab	02-16-16	4	Screening in Progress	05-02-16
Library Acquisition	700258	CONT	Prof/Tech Support Non-Exempt	Library Technical Services Spec	09-20-15	4	Screening in Progress	05-02-16
Library Public Services	700060	CONT	Administrative Exempt	Director of Library Public Services	01-31-16	x	Position Chng for FY17	09-01-16
Library Public Services	716101	CONT	Prof/Tech Support Exempt	Librarian II	10-14-15	2	Requisition in Progress	06-01-16
Library Public Services	731101	CONT	Prof/Tech Support Exempt	Librarian III	07-31-14	3a	Re-Advertised	05-02-16
Library Public Services	712101	CONT	Classified Non-Exempt	Library Technical Services Technician	07-20-15	4	Screening in Progress	05-02-16
Library Public Services	738101	CONT	Prof/Tech Support Non-Exempt	Library Specialist	09-30-15	5	Recommendation in Progress	04-18-16

Legend-Tiered steps in Hiring Process
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South Texas College

Vacant-Continuing Full-Time Regular Positions from FY2014-2015

Vacant Positions - Continuing

As of April 7, 2016

Division	Position	Type	Category	Title	Date Position Vacated	Hiring Process Status (Steps 1 - 5)	Position Status	Proposed Hire Date
Technology Resources	700242	CONT	Classified Non-Exempt	Administrative Assistant	02-13-15	1	Pending Requisition	06-01-16
Technology Resources	708395	CONT	Prof/Tech Support Non-Exempt	Computer Services Specialist	11-05-15	2	Requisition in Progress	06-01-16
Telecom	702392	CONT	Prof/Tech Support Non-Exempt	Network Services Specialist	06-01-14	4	Screening in Progress	05-02-16
TR PM Risk and Security - Instr	709391	CONT	Prof/Tech Support Exempt	Information Security Analyst	07-13-15	5	Recommendation in Progress	04-18-16
TR PM Risk and Security - Instr	701171	CONT	Prof/Tech Support Exempt	Project Manager - Technology Resources	09-01-15	4	Screening in Progress	05-02-16
Office of the President								
CPWE - State	704587	CONT	Classified Non-Exempt	Customer Service Technician	07-31-15	5	Recommendation in Progress	04-11-16
CPWE - State	714590	CONT	Classified Non-Exempt	Customer Service Technician	06-30-12	3a	Re-Advertised	05-09-16
CPWE - State	701880	CONT	Administrative Exempt	Director of College and Career Preparation	09-01-15	1	Pending Requisition	06-01-16
CPWE - State	720565	CONT	Administrative Exempt	Director of Professional and Workforce Education	09-01-15	3	Advertised	06-01-16
Grant Development and Compliance	700123	CONT	Prof/Tech Support Exempt	Grant Development Officer	02-21-16	2	Requisition in Progress	06-01-16
Grant Development and Compliance	700316	CONT	Prof/Tech Support Exempt	Grant Development Officer	06-22-15	1	Pending Requisition	06-01-16
Office of President	704362	CONT	Classified Non-Exempt	Administrative Assistant	09-01-05	1	Pending Requisition	06-01-16
Office of President	701340	CONT	Executive Exempt	Executive Vice President for Student Success	09-01-14	1	Pending Requisition	06-01-16
Public Relations/Marketing	711462	CONT	Prof/Tech Support Non-Exempt	Coordinator of Community Relations	06-21-15	4	Screening in Progress	05-02-16
Public Relations/Marketing	702462	CONT	Prof/Tech Support Non-Exempt	Public Relations Specialist	08-31-15	5	Recommendation in Progress	04-18-16
Student Affairs and Enrollment Management								
Career & Employer Services	701275	CONT	Prof/Tech Support Exempt	Coord of Career Services	08-13-15	4	Screening in Progress	05-02-16
College Connections	700126	CONT	Prof/Tech Support Non-Exempt	Student Services Specialist I	11-08-15	4	Screening in Progress	05-02-16
Counseling & Disability Services	703336	CONT	Prof/Tech Support Exempt	Coordinator of ADA Services	01-15-16	2	Requisition in Progress	06-01-16
Student Activities and Wellness	700080	CONT	Prof/Tech Support Non-Exempt	Student Activities Specialist	06-05-15	4	Screening in Progress	05-02-16
Student Activities and Wellness	722330	CONT	Prof/Tech Support Non-Exempt	Student Activities Specialist	03-06-16	4	Screening in Progress	05-02-16
Student Activities and Wellness	702330	CONT	Prof/Tech Support Non-Exempt	Student Activities Specialist	02-29-16	4	Screening in Progress	05-02-16
Student Activities and Wellness	720330	CONT	Prof/Tech Support Non-Exempt	Student Activities Specialist	04-30-16	1	Pending Requisition	06-01-16
Student Affairs & Enrollment Management	700190	CONT	Executive Exempt	VP Student Affairs & Enrollment Management	08-31-13	4	Screening in Progress	05-02-16
Student Assessment Center	706331	CONT	Classified Non-Exempt	Testing Technician	01-11-16	4	Screening in Progress	05-02-16
Student Assessment Center	702331	CONT	Classified Non-Exempt	Testing Technician	03-01-16	2	Requisition in Progress	06-01-16
Student Financial Services	700068	CONT	Classified Non-Exempt	Financial Aid Technician	12-12-14	3a	Re-Advertised	05-09-16
Student Financial Services	722440	CONT	Prof/Tech Support Non-Exempt	Financial Aid Specialist	09-01-14	4	Screening in Progress	05-02-16
Student Financial Services	710440	CONT	Prof/Tech Support Non-Exempt	Financial Aid Specialist	04-08-16	1	Pending Requisition	06-01-16
Student Financial Services	712440	CONT	Prof/Tech Support Non-Exempt	Financial Aid Specialist	03-07-16	2	Requisition in Progress	06-01-16

Budget Unavailable = Budget is allocated and being used for another position, such as a temporary position or direct wage employee

Legend-Tiered steps in Hiring Process
1 - Pending Requisition
2 - Requisition in Progress
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x - Position Change

South Texas College

Resignations in FY2015-2016

As of April 7, 2016

Resignations

Division	Position	Type	Category	Title	Date Position Vacated
Academic Advancement					
Academic Excellence	701279	CONT	Classified Non-Exempt	Valley Scholars Assistant	11-05-15
Curriculum and Student Learning	700095	CONT	Classified Non-Exempt	Administrative Assistant	02-08-16
Academic Affairs					
Distance Learning	701274	CONT	Prof/Tech Support Non-Exempt	Help Desk Specialist	09-17-15
Distance Learning	706276	CONT	Prof/Tech Support Exempt	Instructional Designer	12-16-15
Division of Liberal Arts and Social Sciences					
Division of Liberal Arts and Social Sciences	704150	CONT	Classified Non-Exempt	Faculty Secretary	02-29-16
Division of Math, Science and Bachelor Programs					
Chemistry	702200	CONT	Prof/Tech Support Non-Exempt	Lab Specialist I - Chemistry	09-14-15
Div. of Math, Science & BA Programs	701416	CONT	Classified Non-Exempt	Administrative Assistant	11-30-15
Division of Nursing and Allied Health					
Health Information	700555	CONT	Classified Non-Exempt	Faculty Secretary	10-16-15
Finance and Administrative Services					
Business Office	701184	CONT	Prof/Tech Support Non-Exempt	Accountant	03-31-16
Cashiers Office	731184	CONT	Classified Non-Exempt	Cashier II	01-04-16
Custodial	709502	CONT	Classified Non-Exempt	Custodian	02-05-16
Custodial	737502	CONT	Classified Non-Exempt	Custodian	01-28-16
Custodial	707502	CONT	Classified Non-Exempt	Custodian	03-31-16
Fac Planning & Construction	703501	CONT	Prof/Tech Support Exempt	Facil Plng & Constr Proj Mgr	02-24-16
Fac Planning & Construction	718501	CONT	Prof/Tech Support Exempt	Facil Plng & Constr Proj Mgr	12-14-15
Facility Maintenance	710501	CONT	Prof/Tech Support Exempt	Operations Energy Manager	03-31-16
Office of Safety and Security	709514	CONT	Prof/Tech Support Non-Exempt	Security Support Specialist	03-11-16
Office of Safety and Security	735514	NEW	Prof/Tech Support Non-Exempt	Security Guard Specialist	03-31-16
Information Services, Planning and Strategic Initiatives					
Infrastructure	714393	CONT	Prof/Tech Support Non-Exempt	Applications Analyst II	10-23-15
Infrastructure	703393	CONT	Prof/Tech Support Non-Exempt	Systems Specialist	12-01-15
Learning Commons and Open Labs	712397	CONT	Prof/Tech Support Non-Exempt	Lab Supervisor	11-17-15
Library Acquisition	700258	CONT	Prof/Tech Support Non-Exempt	Library Technical Services Spec	09-20-15
Library Public Services	700060	CONT	Administrative Exempt	Director of Library Public Services	01-31-16
Library Public Services	716101	CONT	Prof/Tech Support Exempt	Librarian II	10-14-15
Technology Resources	708395	CONT	Prof/Tech Support Non-Exempt	Computer Services Specialist	11-05-15
Student Affairs and Enrollment Management					
Advising	706332	CONT	Prof/Tech Support Non-Exempt	Advisor	10-15-15
Counseling & Disability Services	700141	CONT	Prof/Tech Support Exempt	Counselor	09-30-15
Counseling & Disability Services	703336	CONT	Prof/Tech Support Exempt	Coordinator of ADA Services	01-15-16
Dual2Degree	707190	CONT	Prof/Tech Support Non-Exempt	College Connection Specialist/Recruiter	09-22-15
Dual2Degree	706190	CONT	Prof/Tech Support Non-Exempt	College Connection Specialist/Recruiter	10-30-15
Dual2Degree	710610	CONT	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	10-07-15
Student Financial Services	720440	CONT	Prof/Tech Support Non-Exempt	Data Management Coordinator	09-16-15
Student Financial Services	710440	CONT	Prof/Tech Support Non-Exempt	Financial Aid Specialist	04-08-16